

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – August 19, 2014**

**Call to Order.** Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, August 19, 2014, in Conference Room N-1, fifth floor, Courthouse East.

**Committee Members Present:** Supervisors Richard, Pleasant, Schulz and Zajac.

**Committee Members Absent:** Supervisor Nash.

**Staff Members Present:** Joyce Lubben, Director of Council on Aging; and John Solis, Veteran Service Officer.

**Others Present:** Bob Harlow, R.S.V.P.

**Approval of Agenda.** Supervisor Pleasant moved approval of the amended agenda, second by Supervisor Zajac. ADOPTED.

**Approval of Minutes – July 15, 2014.** Supervisor Zajac moved approval of the minutes from July 15, 2014 as presented, second by Supervisor Schulz. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Transfers.** None.

**Bills/Encumbrances**

Senior Citizen Program	\$	150.00
Title III-B		150.00
Nutrition Program		60.00
E & H Transportation		3,639.99
Title III-D		208.92
Title III-E		4,637.00
Mobility Manager Grant		28.50
Benefit Specialist Grant		150.00
Veterans Service		156.00

Supervisor Zajac moved approval of the above Bills and Encumbrances for the Education, Veterans and Aging Services Committee, second by Supervisor Pleasant. ADOPTED.

**Pre-Approved Encumbrance Amendments.**

Council on Aging	\$	9,000.00
Council on Aging		400.00

Supervisor Zajac moved approval of the above Pre-Approved Encumbrance Amendment for the Education, Veterans and Aging Services Committee, second by Supervisor Schulz. ADOPTED.

**Resolutions.**

**Amending the 2014 Council on Aging Budget to Adjust Title III-D Allocations**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby amend the Adopted 2014 Rock County Council on Aging budget as follows:

...”

Supervisor Pleasant moved approval of the above resolution, second by Supervisor Zajac. ADOPTED.

**Creation of a .4 Clerical Position for Council on Aging**

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2014 does create a .4 clerical position for the Council on Aging and amend the 2014 budget as follows:

...”

Supervisor Zajac moved approval of the above resolution, second by Supervisor Schulz. ADOPTED.

**Department Reports.**

**Update on Filling the Beloit Position – John Solis** Mr. Solis stated interviews were conducted last week Friday. A candidate was selected and Human Resources is working on references. The candidate will start on the next new hire orientation date of Monday, September 15, 2014.

**Update on Lighten Up! – Joyce Lubben** Ms. Lubben stated the 8-week workshop is very popular and is filling up at the different locations. The workshops teach the participants how to manage their depression and improve their well-being.

**Mobility Manager Position – Joyce Lubben** – Ms. Lubben stated that Justin Svingen has accepted a position in Dane County and his last day is August 28. Ms. Lubben informed the Committee of the great job Mr. Svingen has accomplished during his employment and stated he would be missed. Ms. Lubben said the recruitment deadline for this position is August 29, 2014.

**Committee Requests and Motions.**

**Discussion on Future Meeting Site Visits** None.

**Ideas for Future Discussion** Mr. Solis informed the Committee of the resolution he is preparing recognizing Rock Prairie United Presbyterian Church for hosting the Patriotic Concert in July.

**Adjournment.** Supervisor Zajac moved adjournment at 4:22 P.M., second by Supervisor Schulz. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**