



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, MARCH 27, 2014 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, March 27, 2014 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Phil Owens and Wayne Gustina. Supervisor absent: Marilynn Jensen.

Planning & Development Staff present: Colin Byrnes (Acting Planning Director/Zoning Administrator), Steve Schraufnagel (Acting Secretary), James Otterstein (Economic Development Manager) and David Somppi (Community Development Manager).

Other County Staff present: Thomas Sweeney (Land Conservation Director)

Citizens present: Bob Leuenberger (Surveyor, Batterman), Ryan Combs (Surveyor, Combs and Associates) and Dan Johnson.

2. ADOPTION OF AGENDA

Supervisor Owens moved to adopt the agenda; Supervisor Gustina seconded the motion. **Approved 4-0.**

3. MEETING MINUTES – FEBRUARY 27, 2014

Supervisor Mawhinney moved the approval of the February 27, 2014 Committee minutes. Supervisor Gustina seconded the approval of the minutes. **APPROVED 4-0.**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ADMINISTRATION & ENFORCEMENT

A. Action Item: Preliminary Land Division Approval

Mr. Brynes reviewed the land divisions with the Committee.

- LD 2014 004 (Plymouth Township) James Unbehaun

Supervisor Owens made a motion to approve LD 2014 004 with conditions; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. Delineate FEMA Floodplain on Final Map.
2. Dedicate to the public a 33-foot ½ Road Right of Way on W. Ellis Rd. at the discretion of the Town of Plymouth.
3. Utility easements put on lot as requested by utility companies.
4. Note on Final Map: “No building which produces wastewater allowed on lot until acceptable soil and site evaluation report is received”.
5. Final CSM submitted to and approved by Agency Staff on or before 3/27/15.
6. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.
 - LD 2014 007 (Porter Township) – Thomas Jacob

Supervisor Gustina made a motion to approve LD 2014 007 with conditions; Seconded by Supervisor Mawhinney. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. Acceptable soil and site evaluation report received on Lot 1.
2. 40' Half Road Right of Way dedicated to Rock County along CTH M.
3. Utility easements put on lot as requested by utility companies.
4. Final CSM submitted to and approved by the Planning and Development Agency on or before 3/27/15.
5. CSM's that are subject to local approval must be recorded within 6 months of their last approval and 24 months of first approval in an Exclusive Agricultural District.
 - LD 2014 010 (Milton Township) Braun Trust.

Supervisor Owens made a motion to approve LD 2014 010 with conditions; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. Note on Final Map: "No buildings which produce wastewater are allowed on Lots 2 & 3 until acceptable means of wastewater disposal is approved by the necessary governmental agencies."
2. Acceptable soil and site evaluation report received on Lot 1.
3. Access to lot 1 prohibited for 200 feet from west property line along frontage (Vincent Road). Prohibited access shall be shown on final CSM.
4. Access to lot 3 prohibited for 100 feet from east property line along frontage (E. Vincent Road). Prohibited access shall be shown on Final CSM.
5. Utility easements put on lots as requested by utility companies.
6. Final CSM to be submitted to and approved by the Planning and Development Agency on or before 3/27/15.
7. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

- LD 2014 013 (Beloit Township) Eugene Jarvis

Supervisor Mawhinney made a motion to approve LD 2014 013 with conditions; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. 33' Half Road Right of Way dedicated to Town of Beloit at their discretion along W. Spring Creek Rd.
2. Acceptable soil and site evaluation report received on Lot 1.
3. Utility easements put on lots as requested by utility companies.
4. Final CSM to be submitted to and approved by the Planning and Development Agency on or before 3/27/15.
5. Certified Survey Maps that are subject to local approval must be recorded within 6 months of their last approval and 24 months of the first approval.

6. Economic Development

A. Information Item: Economic Development Program Updates

Mr. Otterstein distributed to the Committee several handouts. The first was the most recent *ROCK READY INDEX* and the second was a slide show depicting the recent economic trends. There was discussion and then Mr. Otterstein responded to questions regarding various economic development projects. The status of projects such as Shine and NorthStar, as well as the Inspire Rock County and the Consider Rock County campaigns, were reviewed.

7. **FINANCE**

Action Item: Department Bills/ Encumbrances/Amendments/Transfers

There are no bills at this time.

8. **COMMITTEE REPORTS**

None

9. **DIRECTORS REPORT**

- **Rock County Drainage Districts** – Mr. Byrnes and Mr. Sweeney (Land Conservation Director) gave a comprehensive history and status of the Drainage Board.
- **Housing Program Update** – Mr. Somppi gave an update on the current status of the Housing Program. The CDBG Program is very nearly off probation. Current monitoring efforts have been directed at such things as complaints of lead hazards and electrical inspections, etc.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 9:32 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, April 10, 2014 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary