

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

January 15, 2013 - Minutes

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM at Blackhawk Technical College, Blackhawk Room, Janesville.

Members present: Chair Gary Schenck, Karen Cain, Tim Banwell, alternate for Karen Cain, Steve Howland, Beth Natter, Dan Davis, Ron Sagen, Jay Gasser, Dan Davis, Loren Lippincott and Josh Hilden.

Members Absent: Tim Curtis, Robert Wildermuth, Dave Ausloos, Jim Stute, Major Bob Fay, John Conger and Jude Maurer.

Guests: Sergeant Shena Kohler, Rock County Emergency Management; Tony Crites, Emergency Preparedness Coordinator for Blackhawk Technical College; Rick Wietersen, Rock County Health Department; Jay D. Hunt, Department of Homeland Security; Scott Cashion, TransCanada, Steve Benton, WCLO/WJVL

Adoption of Agenda: Motion by Loren Lippincott and seconded by Steve Howland to approve the agenda. Motion carried.

Chair Schenck asked attendees to introduce themselves.

Approval of Minutes: Motion by Dan Davis and seconded by Loren Lippincott to approve the minutes from September 18, 2012. Motion carried.

Committee Reports:

- ◆ **Plan of Review-County Wide Farm Plan** – Rick Wietersen advised the County Wide Farm Plan seems to be working and there have been no comments from Wisconsin Emergency Management. At the next LEPC Meeting, a County Wide Battery Plan for all battery facilities will be introduced. He invited Committee members to look over the County Wide Farm Plan if they wished to do so after the meeting.
- ◆ **Community Right-to-Know** – Ron Sagen had nothing to report.
- ◆ **Membership** – Jay Gasser advised the Committee there were three individuals that wished to become LEPC Committee members. They are as follows:

Sergeant Shena Kohler – filling the vacated position of Shirley Connors
Steve Benton – filling a vacated Media slot. It should be noted that Mr. Benton was previously a member of the LEPC Committee and is returning.
Scott Cashion, TransCanada, filling the vacated Facility position of Bridget Aldridge.

Motion by Loren Lippincott and seconded by Karen Cain to approve the three new LEPC Committee members.

- ◆ Plan of Work – Sergeant Kohler advised the Committee that she has received numerous calls from agencies regarding upcoming exercises they are considering. She stated since she was new to Emergency Management, she would like to meet with Committee members at any time.

Emergency Management Report:

- ◆ Budget Report – The Committee reviewed the budget report with no questions.
- ◆ Spill Report – Spill reports were distributed. Sergeant Kohler advised the Committee that a check had already been received from the Breckenridge spill that occurred November 27, 2012. She asked for feedback on spill reports, follow-up information, etc. from the Committee. Discussion ensued regarding how spills were reported and the nature of some of the spills.
- ◆ Training
 - Chair Schenck advised the Midwest Emergency Preparedness & Response Conference is going to be held May 1-3, 2013 at the Radisson Hotel & Conference Center in Rockford, IL. Tony Crites advised there will be several good guest speakers at the Conference. Ron Sagen will be a guest speaker as well.
 - Sergeant Kohler announced PIO (Public Information Officer) training is the weekend of January 19-20. There are approximately 15 who have signed up.
 - Ron Sagen advised there is a joint training exercise planned for February 25, 2013 with City of Janesville Fire Department, Wisconsin National Guard 54th Civil Support Team, City of Beloit Police Department and Fire Departments. It will be held at the Eclipse Center in Beloit.

Public Health – Karen Cain gave an update regarding the flu. She stated the Health Department has flu vaccine for anyone still wishing to get their flu shots.

She further advised the Health Department would like to become more actively involved with Emergency Management. She spoke about the possibility of a emergency preparedness meeting in the fall of 2013.

Public Input – None

New Business – Chair Schenck discussed the LEPC Sub-Committee vacancies. Steve Benton indicated his willingness in serving on the Community Right-to-Know Sub-Committee and Karen Cain expressed her willingness to serve on the Membership Sub-Committee.

Next Meeting: The next LEPC meeting will be held March 19, 2013 at the Rock County Health Care Center, Emergency Operation Center.

Adjournment:

Motion was made by Beth Natter and seconded by Jay Gasser to adjourn the meeting.
Motion carried. Meeting adjourned at 9:45 AM.

Respectfully submitted:
Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Release Report
2. Budget Report
3. Rock County LEPC – Sub-Committee Member List