

ROCK COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE

November 19, 2013 - Minutes

Chair Gary Schenck called the meeting of the Rock County Local Emergency Planning Committee to order at 9:00 AM at the Rock County Health Care Center, Emergency Operations Center.

Members Present: Chair Gary Schenck, Vice Chair Lt. Ron Sagen, Sergeant Shena Kohler, Robert Wildermuth, Scott Cashion, Karen Cain, Jay Gasser, Captain Gary Groelle, Chief Loren Lippincott, Deputy Chief Dan Davis and Steve Howland.

Members Absent: Dave Ausloos, Steve Benton, Beth Natter, Jim Stute, Josh Hilden and Major Bob Fay.

Guests: Robert Swenarski, St. Mary's Janesville Hospital.

Adoption of Agenda: Motion by Lt. Sagen and seconded by Scott Cashion to approve the agenda. Motion carried.

Approval of Minutes: Motion by Robert Wildermuth and seconded by Lt. Sagen to approve the minutes from September 17, 2013. Motion carried.

Committee Reports:

- ◆ Plan of Review – Nothing to Report.
- ◆ Community Right-to-Know – Nothing to Report.
- ◆ Membership – Nothing to report.
- ◆ Plan of Work - Sgt. Kohler advised the Committee her office is working on the 2014 Plan of Work. The 2013 Plan of Work was sent to Wisconsin Emergency Management ahead of schedule. Emergency Management is transitioning from Annexes to Emergency Support Functions.

Emergency Management Report:

- ◆ Budget Report – The Committee reviewed the budget report. The Committee had no questions.
- ◆ Spill Report – Spill reports were distributed. Sgt. Kohler advised most of the spills were automobile accidents. Lt. Sagen reported effective November 1, 2013, spill requirements have changed. He stated that if spills were contained on an impervious surface and can be cleaned up, they would not to be reportable. He did state, however, that he felt that those spills should be reported so there is a record. Reportable spills would be any spills that are harmful to the environment or had seeped into waterways.

Discussion ensued regarding spills. Lt. Sagen stated the general population generally does not know that they are required to report spills. Reportable spills of 5 gallons or more of gasoline should be reported.

Lt. Sagen will send information on new regulations regarding the new spill reporting guidelines.

◆ Training

Sgt. Kohler informed the Committee the Sheriff's Office is in the process of updating NIMS training. It was suggested the Sheriff's Office sent out a recommended list of training to everyone of what courses would be beneficial.

Sgt. Kohler indicated that there is training free of charge through FEMA and Wisconsin Emergency Management. Many of the FEMA courses can be taken online. On December 2nd and 3rd, 2013, there is a mass fatality training at Wisconsin Emergency Management that would be at no charge. She stated any information regarding training that comes into the Emergency Management office will be forwarded to all LEPC members.

Chair Schenck stated that ICS-100 and ICS-700 are essential for first responders.

Chair Schenck advised the LEPC Committee in Winnebago County, Illinois is planning on hosting the Midwest Emergency Preparedness and Response Conference usually held in May.

Public Health – Karen Cain reported the drug collection for year 2013 was 4,000 pounds. Since the inception of the prescription drug roundup in 2006, there have been 17,000 pounds of prescription drugs collected. The Health Department will continue the prescription drug roundup with the Senior Fair. There are prescription drug drop-off boxes at Janesville, Beloit, Milton, Edgerton and Evansville Police Departments. Deputy Chief Davis reported there are also drop-off boxes at Mercy Clinic East and Mercy Health Mall. Karen will send brochures regarding prescription drop boxes to Sgt. Kohler. She advised funds for this project come from State grants, cities contribute some and the Drug Enforcement Agency also will pick up some of the costs of the disposal of the drugs when they transport.

Committee Updates – Sgt. Kohler informed the Committee the Level B Hazmat Team is under the direction of the LEPC Committee. Billing information comes out of the LEPC and letters received by spillers reflect in part LEPC. There were two outstanding bills for spills; Beloit Community Health and Hewlett Packard, both receiving suspicious envelopes. An agreement with the Advisory Committee revealed minimized costs. The two facilities were only charged for personnel and consumables which, in fact, put a very favorable light on the LEPC Committee.

Public Input – None

Old Business - None

New Business – Chair Schenck stated that the LEPC Committee should try to get a speaker from EPCRA and the Department of Natural Resources to come to the LEPC meetings.

Next Meeting: The next LEPC meeting will be held November 19, 2013 at Rock County Health Care Center, Emergency Operations Center.

Adjournment:

Motion was made by Lt. Sagen and seconded by Robert Wildermuth to adjourn the meeting. Meeting adjourned at 10:45 AM.

Respectfully submitted:
Shirley Klipstein

Materials distributed at this meeting were:

1. Spill Report
2. Budget Report