

FINANCE COMMITTEE

July 7, 2011

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, July 7, 2011, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Podzilni, Beaver and Diestler.

Committee Members Excused: None.

Staff Members Present. Jeff Smith, Finance Director; Craig Knutson, County Administrator; Mickey Crittenden, Information Technology Director; Randy Terronez and Nick Osborne, Assistants to County Administrator; Vicki Brown, Treasurer; Al Dransfield, Senior Buyer; Captain Gary Groelle; Diane Michealis, Finance Office Manager, Sheriff's Office; Michelle Schultz, Real Property Lister.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Diestler. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Diestler moved approval of per meeting allowances in the amount of \$15,503.55, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – June 16, 2011. Supervisor Podzilni moved to approve the minutes of June 16, 2011 as presented, second by Supervisor Kraft. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Ms. Brown said they filed June 3rd in court on 80 parcels. Forty-two of the parcels are in the City of Beloit.

Transfers and Appropriations.

Public Health Department

FROM

Account #

31-3000-0000-64000

Medical Supplies

Amount

\$ 9,000

TO

Account #

31-3000-0000-62503

Interpreter Fees

Amount

\$ 9,000

Supervisor Kraft moved approval of the above Transfer for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Bills and Encumbrances

Finance Director

\$ 240.00

County Clerk

238.42

Elections

97.50

Employee Related

394.89

Land Records	343.52
Information Technology	51,852.82
IT G/L Upgrade	14,700.00
IT Capital Project	29,255.00
Stray Dogs	50.00

Supervisor Kraft moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Bills Over \$10,000.

AE Business Solutions	\$ 24,380.00
CESA 2	16,024.56
R&R Venture Limited Partners SRF – Grants	18,900.00
Sungard BiTech Inc.	21,448.64

Supervisor Podzilni moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Angus Young Associates	\$ 23,800.00
Eppstein Uhen Architects	501,700.00
Faith Technologies	324,450.00
The Samuels Group	115,000.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Approval of Bills for Other Departments.

County Board Staff

County Board	\$ 2,018.37
Corporation Counsel	20.00
Human Resources	2,376.58
P&L Insurance	923.33
Risk Management	333.12
Employee Related	27.85

Supervisor Podzilni moved approval of the above Bills for Other Departments – County Board Staff for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Resolution.

Recognizing Janice Quade for Service to Rock County

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 does hereby

recognize Janice Quade for her 15 years of dependable service and extends its sincere expression of appreciation to Jan along with their best wishes to her in her future endeavors.

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Janice Quade.”

Supervisor Kraft moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Review of Resolutions

Accepting Public Health Infrastructure Grant and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept this \$3,000 Public Health Infrastructure Grant from the Wisconsin Department of Health Services, and amend the 2011 Rock County Health Department budget as follows:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Accepting Grant from the Stateline Community Foundation and Amending the 2011 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011 does hereby authorize the Rock County Health Department to accept this \$2,000 grant from Stateline Community Foundation, and amend the 2011 Rock County Health Department Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Awarding Contract for the Andrews/Williams Exterior Painting Project at UW-Rock County

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, that a contract for the Andrews/Williams Exterior Painting Project be awarded to Sutterlin Restoration of Janesville in the Base Bid amount of \$48,500.00; and,

BE IT FURTHER RESOLVED, that a contingency in the amount of \$4,000.00 be established to cover authorized change orders.”

Supervisor Podzilni moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Accepting Arrowhead Library Systems Grant to Train Staff and Public and Amend the 2011 Arrowhead Library System’s Budget

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011 amends the Arrowhead Library System’s 2011 budget as follows:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution contingent on Arrowhead Library System Board approval, second by Supervisor Kraft. ADOPTED.

Accepting Arrowhead Library System Connect with Job Seekers Grant and Amending the 2011 Arrowhead Library System’s Budget

“**NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2011 amends the Arrowhead Library System’s 2011 budget as follows:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution contingent on Arrowhead Library System Board approval, second by Supervisor Podzilni. ADOPTED.

Amending the 2011 Land Conservation Department Budget to Offset Costs Associated with Hosting the Wisconsin Land and Water Conservation Association Southern Area Summer Tour

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011, amends the Land Conservation Department’s budget as follows

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Diestler. ADOPTED.

Amending the Sheriff's Office Budget – University of Wisconsin Rock County Campus Fees

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that the Sheriff's Office budget for 2011 be amended as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Diestler. ADOPTED.

Authorizing Purchase of Hardware for the CAD System Upgrade for 911 Communications Center

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2011 that a Purchase Order be issued to Dell in an amount not to exceed \$23,153 for the purpose of purchasing Microsoft Software necessary for the CAD System Upgrade.”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution contingent on Public Safety and Justice Committee approval, second by Supervisor Beaver. ADOPTED.

Adjournment. Supervisor Podzilni moved adjournment at 8:55 A.M., second by Supervisor Diestler. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.