

FINANCE COMMITTEE
February 2, 2012

Call to Order. Chair Mawhinney called the meeting of the Finance Committee to order at 7:30 A.M. on Thursday, February 2, 2012, in Conference Room N-1 Rock County Courthouse East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver, Diestler and Podzilni.

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Jodi Millis, Purchasing Manager; Mickey Crittenden, Information Technology Director; Lori Stottler, County Clerk; Dave Sleeter, 911 Communications Center Director; Michelle Schultz, Real Property Lister; Ben Coopman, Public Works Director; Lori Williams, Parks Director.

Others Present: None.

Approval of Agenda. Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Kraft. ADOPTED.

Committee Review and Approval of Per Meeting Allowances. Supervisor Diestler moved approval of per meeting allowances in the amount of \$13,168.21, second by Supervisor Beaver. ADOPTED.

Approval of Minutes – January 19, 2012. Supervisor Kraft moved approval of the minutes of January 19, 2012 as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Ms. Oja handed out copies of the County Sales Tax Receipts through December 2011 and informed the Committee that they are \$625,900 over budget.

Ms. Oja asked the Committee if they had a deadline in mind to give Cutwater. The Committee agreed on March 1, 2012.

The Finance Committee extended their condolences to Mr. Knutson on the loss of his father.

Transfers and Appropriations.

Developmental Disabilities

FROM

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62620	\$12,881

TO

<u>Account #</u>	<u>Amount</u>
33-3310-0000-62604	\$12,811

CIP 1A
 33-3310-0000-62604 397
 CIP 1B

CIP 1B
 33-3310-0000-62627 397
 Brain Trauma

Human Services

FROM

<u>Account #</u>	<u>Amount</u>
36-3602-0000-63100	\$ 1,623
Office Supplies	
36-3689-0000-61100	44,460
Wages – Crisis	
36-3690-0000-61100	23,940
Wages – Outpatient	

TO

<u>Account #</u>	<u>Amount</u>
36-3602-0000-67160	\$ 1,623
Equipment under \$5,000	
36-3689-0000-62170	44,460
Physician & Other Services	
36-3690-0000-62170	23,940
Physician & Other Services	

Public Health

FROM

<u>Account #</u>	<u>Amount</u>
31-3000-0000-62119	\$ 800
Other Services	
31-3000-0000-64200	500
Training	

TO

<u>Account #</u>	<u>Amount</u>
31-3000-0000-64000	\$ 1,300
Medical Supplies	

Supervisor Podzilni moved approval of the above Transfers for the Finance Committee, second by Supervisor Diestler. ADOPTED.

2011 Bills and Encumbrances

Finance Director	\$ 142.92
Information Technology	64,219.53

2012 Bills and Encumbrances

County Clerk	\$ 789.90
County Treasurer	175.00
Register of Deeds	855.00
Employee Related	132.68
Land Records	620.00
Information Technology	22,715.19

Supervisor Podzilni moved approval of the above Bills and Encumbrances for the Finance Committee, second by Supervisor Kraft. ADOPTED.

Bills Over \$10,000.

AVI Systems Inc.	\$ 46,499.00
Fidlar Companies	15,272.00
Homes for Independent Living	11,203.20
Riverfront Inc.	10,792.05
Riverfront Inc.	11,613.86

Supervisor Beaver moved approval of the above Bills Over \$10,000 for the Finance Committee, second by Supervisor Diestler. ADOPTED.

Encumbrances Over \$10,000.

Aurora Health Care	\$	207,409.00
Trail Design Specialists LLC		12,275.00
Tricor Insurance		17,430.00

Supervisor Kraft moved approval of the above Encumbrances Over \$10,000 for the Finance Committee, second by Supervisor Podzilni. ADOPTED.

Pre-Approved Encumbrance Amendments.

Planning & Development

City of Janesville	\$	49,678.00
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Supervisor Diestler moved approval of the above Pre-Approved Encumbrance Amendment for the Finance Committee, second by Supervisor Beaver. ADOPTED.

Approval of Bills for Other Departments. None.

Review of Resolutions.

Accepting Prescription Drug Collection Grant and Amending the 2012 Rock County Health Department Budget

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2012, does hereby amend the 2012 Rock County Health Department’s Budget as follows:

...”

Supervisor Kraft moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Authorizing 2012 Southern Income Maintenance Consortium Contract and Addenda to the Southern Consortium Contract and Amending the 2012 Human Services Department Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 does hereby authorize the Rock County Human Services Director to sign the Southern Consortium Contract.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2012 be amended as follows:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Podzilni. ADOPTED.

Amending the 2011 Human Services Department Budget to Accept Additional Funding for the Wisconsin Works (W-2) Program

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012, does accept \$293,886 in additional funds and amends the 2011 Human Services Department budget as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution, second by Supervisor Beaver. ADOPTED.

2011 Budget Amendment – Federal Aid Bridge Construction

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 that the 2011 Department of Public Works budget is hereby amended to increase Department funding for federally aided construction as shown below:

...”

Supervisor Diestler moved Finance Committee Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

Accepting the Enbridge Safe Community Program Grant and Amending the Sheriff’s Office 2012 Budget

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2012 does approve and authorize the acceptance of the Enbridge Safe Community Program grant; and,

BE IT FURTHER RESOLVED, that the Sheriff’s Office budget for 2012 be amended as follows:

...”

Supervisor Podzilni moved Finance Committee Endorsement of the above resolution contingent on approval by the Public Safety and Justice Committee, second by Supervisor Beaver. ADOPTED.

Purchasing Procedural Endorsement.

Authorizing Award of Contract for Beckman Mill Park Northwoods Trail Improvement

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2012, does hereby authorize that a contract be awarded to the lowest responsible bidder, Trail Design Specialists of Madison, WI in the amount of \$12,275 for trail improvements, including labor and materials, at Beckman Mill County Park.”

Supervisor Diestler moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft. ADOPTED.

911 Communications Center Back-Up Site Microwave Link Replacement

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2012 that a contract in the amount of \$20,429.07 be awarded to General Communications, Inc. of Madison, WI for the purchase of the necessary microwave link equipment to efficiently communicate Computer-aided Dispatch and voice radio communications between the 911 Communication Center primary and back-up facilities.”

Supervisor Beaver moved Purchasing Procedural Endorsement of the above resolution contingent on approval by the Public Safety and Justice Committee, second by Supervisor Diestler. ADOPTED.

Adjournment. Supervisor Beaver moved adjournment at 7:49 A.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.