

Rock County
Evidence-Based Decision Making Ad Hoc Committee
Thursday, June 8, 2017 minutes
Conference Rooms N-1/N-2

- 1) Call to Order. Chair Nelson called the meeting to order at 12:04 P.M.
- 2) Committee Members Present. Chair Eric Nelson, Chief David Moore, Josh Smith, Judge Alan Bates, Judge Michael Haakenson, Stephen Meyer, Vice Chair Sandra Kraft, Chief David Zibolski, Troy Enger and Kate Luster.
- 3) Committee Members Absent. Judge Daniel Dillon, Judge James Daley, Commander Erik Chellevoid, Dorothy Harrell, Angela Moore, Jacki Gackstatter, Sheriff Robert Spoden and David O'Leary.
- 4) Staff Members Present. Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Tracey VanZandt, HR Secretary; and Gina Koehl, Deferred Prosecution Director.
- 5) Others Present. Mimi Carter, CEPP Technical Assistance Advisor; Tommy Gubbin, EBDM State Coordinator; and Faun Moses, State Public Defender's Office.
- 6) Approval of Agenda. Mr. Meyer moved approval of the agenda, second by Vice Chair Kraft. ADOPTED.
- 7) Approval of Minutes of April 18, 2017. Judge Bates moved approval of the minutes of April 18, 2017, second by Chief Zibolski. ADOPTED.
- 8) Report on How Policy Team Members are advancing EBDM in their Agencies. Chair Nelson and Ms. Moses have been discussing how pre charge diversion will work for the Public Defender's Office. Chair Nelson said they will model after Milwaukee County.

Chief Moore recently presented at the Diversion Conference in Washington D.C. The Mental Health Awareness flag presentation was well received. Chief Moore was asked by the International Association of Chiefs of Police to write an article for their magazine. This will provide some national exposure.
- 9) EBDM Workgroup Updates.

Behavioral Health Information Sharing- Ms. Luster said they have formalized the mental health awareness flag (MHAF) and crisis strategy information (CSI) processes. Ms. Luster provided a fact sheet handout. Janesville Police Department (JPD) continues to pilot the program and has over 90 individuals flagged in Spillman. They only have a handful of CSI sheets completed but are still in the process of getting releases signed. They have a community member who has benefited greatly from this new process. They are going to try to use the data to cost out the savings of this success story. The workgroup has finalized the memorandum of understanding (MOU). Ms. Luster provided the handout and reviewed with the group. The Clients Rights Council still needs to review the MOU. They feel this is a solid document and the next step will be rollout later this summer. Mr. Meyer requested that the MOU come back to the policy team after it has been reviewed by NAMI and the Clients Rights Council. They are currently developing a PowerPoint to use for train the trainer purposes.

Risk Reduction Interventions- Mr. Smith said they are working on getting the process and details of pre charge diversion nailed down. They are working on timeframes. Their thought is if an individual doesn't get their assessment done before their initial appearance then they will be entered in CCAP. They can't figure out another way to intervene. CCAP should not be the basis of all decisions. They discussed the victim notification process. Victim Witness will mail and they need a three week response timeframe. Restitution will be incorporated into the contract that the client has to sign. If restitution is unpaid during the term, then it will be turned into a civil judgment. Victim Witness office will be a conduit for the restitution payments since there will be no case filed with the courts. As far as Deferred Prosecution programming, Ms. Koehl has agreed to write the script for the video segment. She is currently doing research. Whiteboard animation is too costly but there are other options on the internet. It will be a short video possibly 15 to 20 minutes in length. They decided to not use a thinking log but rather a pre-test and a post-test. Ms. Carter suggested the test questions be created before the video to assist in scripting the video. She also suggested testing current clients to see what the general population knows. Their goal is to show the video in both Beloit and Janesville. They are working on securing a Beloit location. Chief Zibolski suggested a Spanish version of the video. He may have a volunteer that could assist with this. Their intention is to keep the groups small, 10 or less, with two morning sessions and two afternoon sessions per week in order to accommodate schedules. They decided to allow one reschedule regardless of reason. They will also have community resource handouts available for individuals. The workgroup also discussed Enhanced Deferred Prosecution and program options based on assessments.

Community Education/Outreach- Chief Moore said the group met today. They are moving forward on the Behavioral Health Information Sharing rollout. They need to identify who the target organizations are. Since the interventions group is moving along well, they intend to tag on to the Behavioral Health presentation a segment that discusses the intervention piece. The intervention group needs to identify who their target

organizations are. Ms. Pohlman McQuillen is working with Beloit College to record the outreach video. They are having some difficulty aligning the timing of this. It is hoped to have this ironed out over the next few weeks. Chief Moore reported the TED style talk is scheduled to be done this month. They are requesting each change target to create a fact sheet similar to the Behavioral Health Information Sharing group. The outreach group will use these fact sheets for distribution/quick reference.

Risk Assessment/Pretrial- Judge Bates said they are working through the process of getting an individual from the pretrial assessment center to Initial Appearance. What they have proposed is at the initial stop by law enforcement, law enforcement would change the order in information with a pamphlet that includes the assessment center information and a deadline date. There is a separate slip that will be used with the Badgertrack system. The workgroup is awaiting a diversion decision from our District Attorney about how his office will proceed. Will they model after Milwaukee? The workgroup would prefer to see one individual in the District Attorney's office assigned to this for consistency. The data collection pilot will begin mid-summer. Assessments will be done at the Courthouse and the Jail for the pilot. They are working on pretrial pilot protocol. Ms. Pohlman McQuillen provided a draft handout titled "Rock County Pretrial Interview and Release of Information Consent Form". This is to be used for the pilot only. There will be a verification process during the pilot but through a family member or friend. They will not be calling employers or landlords during the pilot as this may create a risk of a negative outcome. Rock County Sheriff's Office will verify through NCIC. The group is going to reach out to Judge Daley to see if he has any interns that may assist with the verification process. The policy team reviewed the handout. The Clerk of Courts around the state are meeting and working on a standard definition of failure to appear. The state is still working on a MOU regarding pretrial protections and critical incident protocol. A 60 day data collection pilot will start mid-July. For pretrial, they will use the MCPRAI assessment tool. A training will be held on June 29 for anyone that will be using the tool. User training for the LSIRSV tool will be done by the end of June. Train the trainer will begin in July. One timeframe obstacle they are facing is giving County Administration the data needed to create a pretrial budget for 2018. They may have to base that decision off 30 days of data collection because of the timeframe crunch. The Arnold Foundation is moving forward in the fall. They have some MOU concerns. The policy team reviewed the MOU sample handout. Ms. Carter provided a background on the creation of the MOU. It was suggested to tweak some wording on page 1, paragraph 3. Judge Bates will reach out to Mr. O'Leary to assist with tweaking the wording to be Rock County specific. Ms. Carter will reach out to the team that wrote the MOU to get an explanatory paragraph to give background on the exceptions on page 2. The policy team discussed the impact of Beloit Municipal Court not being included in our data collection. Ms. Pohlman McQuillen said that we will soon have additional Beloit representation. Beloit City Manager, Lori Luther, has agreed to join our policy team. Beloit Municipal Judge Brooke Joos has resigned her spot on the policy team. Where does racial equity tie in for Beloit residents?

Ms. Pohlman McQuillen provided two matrix handouts. One chart was developed by Milwaukee County. The other confidential matrix was developed by the Arnold Foundation. This matrix is non-negotiable as the Arnold Foundation bases recidivism off this matrix. This is a presumptive outcome matrix. Ms. Carter explained both matrix to the policy team. The pretrial workgroup will further review both of these matrix at their next meeting.

- 10) **Policy Team Discussion regarding Phase VI of EBDM Initiative.** None.
- 11) **Update on State EBDM.** Mr. Gubbin reported some items that the state team is working on are: working on county barriers, TED style talk, presentation in Judiciary committee, encourage legislators to learn more about EBDM, position papers being tweaked, jail re-entry protocol and review of Chapter 75 with DHS.
- 12) **Citizen Participation and Announcements.** None.
- 13) **Future Meeting Date:** Noon, Thursday, July 13, 2017, Rooms N1-N2, 5th Floor Courthouse East
- 14) **Adjournment.** Chief Zibolski moved adjournment at 2:21 P.M., second by Vice Chair Kraft. ADJOURNED.

Respectfully Submitted,

Tracey VanZandt, HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.