

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Greg Winkler/Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 28, 2016
DATE DRAFTED

**Authorizing Purchase of Furniture and Amending the
2016 Human Services Department Budget**

1 **WHEREAS**, the Human Services Department operates two Outpatient Clinic and Community Support
2 Program locations at 113 S. Franklin Street in Janesville and the Eclipse Center in Beloit; and,
3

4 **WHEREAS**, the current furniture at each location is not appropriate or functional for the setting and the
5 needs of the clients at each location; and,
6

7 **WHEREAS**, the Department is requesting to purchase new furniture for the lobbies and other client
8 locations at both of these sites using County bid #2015-08; and,
9

10 **WHEREAS**, the purchase would include two end tables and 82 chairs of various sizes made with
11 healthcare grade vinyl that is anti-bacterial, anti-microbial and non-absorbent; and,
12

13 **WHEREAS**, sales tax is the requested source of funds for this purchase.
14

15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
16 this 17th day of NOVEMBER, 2016, does hereby authorize that a Purchase Order be issued in
17 the amount of \$29,647 to Hendrickson.
18

19 **BE IT FURTHER RESOLVED**, that the Human Services Department budget for 2016 be amended
20 as follows:
21

Account/Description	Budget 11/1/16	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
36-3690-0000-47500	\$0	\$29,647	\$29,647
Sales Tax			
<u>Use of Funds</u>			
36-3690-0000-67160	\$535	\$29,647	\$30,182
Equipment under \$5,000			

16-11D-152

Amending the 2016 Human Services Department Budget to Accept Funding for Juvenile Early Intervention Services
Page 2

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver-Landers
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen
Karl Dommershausen

ABSENT
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Shirley Williams
Shirley Williams

ABSENT
Terry Fell

Linda Garrett
Linda Garrett

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of
4-0.

Mary Mawhinney
Mary Mawhinney, Chair Date

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

FISCAL NOTE:

This resolution authorizes the transfer of \$29,647 in prior year sales tax for the purchase of furniture for HSD client locations.

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

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Executive Summary

The Human Services Department is requesting \$29,647 in sales tax funds to purchase lobby and client furniture for the Franklin Street and Eclipse Center program locations. HSD operates both Outpatient and Community Support Program services at each of these locations.

The current furniture used by clients is not appropriate or functional for the settings and needs of the clients. HSD has requested to replace the current furniture in both lobby areas and other places at these locations used by clients. The purchase would include a total of 82 chairs (66 single, 11 wide, 5 double chairs with table) and two end tables. The chairs are made with healthcare vinyl that is anti-bacterial, anti-microbial, and non-absorbent.