



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, AUGUST 13, 2015 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, August 13, 2015 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Jason Heidenreich, Mary Mawhinney and Wayne Gustina. Supervisors absent: Wes Davis. Quorum Present.

Planning & Development Staff Present: Colin Byrnes (Acting Director Planning and Development), Kurt Wheeler (Planner II, Acting Secretary).
County Officials Present: Josh Smith (County Administrator), Annette Mikula (Human Resources Director), Russ Podzilni (County Board Chair), Michelle Schultz (Real Property Lister).

Citizens Present: Jeremy Haag.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, seconded by Supervisor Mawhinney. APPROVED (4-0)

3. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats., Interview of Finalists for Planning Director.

Motion to enter Executive Session at 8:01 a.m. by Supervisor Mawhinney, seconded by Supervisor Gustina. (4-0)

Motion to come out of Executive Session at 10:05 am. and resume the Planning & Development Committee meeting made by Supervisor Gustina, seconded by Supervisor Heidenreich. (4-0).

Supervisor Mawhinney left the meeting at this time. Quorum Present.

4. **MEETING MINUTES – JULY 23, 2015**

Motion made by Supervisor Heidenreich to accept minutes as written, seconded by Supervisor Gustina. (3-0) ADOPTED

5. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Economic Development Manager James Otterstein gave a brief overview of the Rock Ready Index for Q2 2015.

6. **CODE ADMINISTRATION & ENFORCEMENT**

A. Affidavit for the Removal of Note: "Easement for Ingress and Egress is for the Benefit of Lots 1 and 2 and is to Provide Common Access to Russel Road" – from Certified Survey Map Volume 25, Pages 171-174, Rock County Register of Deeds.

Mr. Byrnes gave an explanation of the lot configurations, history of the driveway access associated with Mr. Haag's property and the request.

Motion to approve the request made by Supervisor Gustina, seconded by Supervisor Heidenreich. All in favor – APPROVED (3-0)

B. Review and Recommendation to Rock County Board for Upcoming Amendment to Section 4.410(5)(B) Part 4 – Floodplain Zoning of the Rock County Code of Ordinances.

Mr. Byrnes gave an overview of the New FEMA Floodplain Maps and Data as it pertained to the proposed Resolution.

Motion to approve Resolution Amendment to Section 4.410(5)(B) Part 4 – Floodplain Zoning of the Rock County Code of Ordinances Made by Supervisor Heidenreich, seconded by Supervisor Gustina. All in favor – APPROVED (3-0)

7. **FINANCE**

A. Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.

Motion to approve the departmental bills made by Supervisor Heidenreich, seconded by Supervisor Gustina. All in favor – APPROVED (3-0)

8. **COMMITTEE REPORTS**

None.

9. **DIRECTORS REPORT**

- A. Shoreland CUP – Traynor
- B. HOME Housing Program Monitoring

Mr. Byrnes gave a status update to the Committee on the upcoming Traynor Gravel Pit/Board of Adjustment meeting and the HOME Housing Program monitoring.

10. **ADJOURNMENT**

Supervisors Gustina and Heidenreich moved to adjourn the committee at 11:22 a.m.
ADOPTED by acclamation.

Respectfully Submitted, By Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

August 27, 2015 (8:00 am)
September 10, 2015 (8:00 am)
September 24, 2015 (8:00 am)
October 8, 2015 (8:00 am)
October 22, 2015 (8:00)