



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY, APRIL 14, 2016 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:02 a.m. on Thursday, April 14, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, and Mary Mawhinney. Absent: Jason Heidenreich – QUORUM PRESENT.

Planning & Development Staff Present: Andrew Baker (Sr. Planner/Code Enforcement), Kurt Wheeler (Planner III) and Cheryl Martin (Planning Services Coordinator), Kathy Kamp (WPHD), and Chris Wolf (Planning Intern).

Others Present: Karl Skinner, Ryan Combs.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, to adopt amended agenda. Seconded by Supervisor Davis. ADOPTED (4-0)

3. **MEETING MINUTES – March 10, 2016**

Motion made by Supervisor Mawhinney to accept the March 24, 2016 meeting minutes, seconded by Supervisor Gustina. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Supervisor Davis advised the committee that the State had voted against legislation related to high capacity well issues.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:** Land Divisions

- LD2016 014 (Janesville Township) – Charles & Ruth Rust Rev. Trust

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney with conditions. Approved (4-0).

**Conditions:**

1. Dedicate a minimum of a 33' half road right of way along N. Hackbarth Rd. at the discretion of the Town.

2. Dedicate a minimum of a 40' half road right of way along N. CTH E.
3. Proposed lot lines shall include the POWTS area with the building that utilizes the system area.
4. Note on final CSM: "Lots 1 and 2 contain existing buildings that utilize and existing private sewage system at the time of this survey", however, soils on the lots may be restrictive to the replacement of the existing systems"
5. A 20 ft. wide utility easement shall be placed on lots 1 and 2 as indicated on review comments from WPL/Alliant Energy.
6. Final CSM shall be submitted to and approved by the agency one year after preliminary approval.
7. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

## 6. **FINANCE**

### A. **Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances**

Motion to approve the departmental bills made by Supervisor Mawhinney, Seconded by Supervisor Gustina. <b>All in favor - APPROVED (4-0)</b>
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## 7. **COMMUNITY DEVELOPMENT**

### A. **Action Item: Citizen Grievance Lead Hazard Control Grant Program** – Reimann

Moved by Supervisor Mawhinney to postpone until next P&D Committee meeting following a report on additional financial information of the case. Seconded by Supervisor Gustina. Postponement Approved (4-0).

### B. Information Item: Rock County Policies and Procedures HOME, CDBG, and Lead Hazard Grants concerning Emergency Projects.

Kathy Kamp updated the committee on excerpt of the Policy and Procedure Manual, in particular Pages 23 (bullet point 4) and pages 25-26. Discussion followed

### C. Information Item: Lead Abatement Efforts and Coordination – Rock Co. Health and Planning & Development Departments.

Director Byrnes, Ms. Martin and Ms. Kamp updated the committee on how the Rock County Health Dept. and the Planning and Development Agency work in conjunction to implement the various components of the Lead Hazard Control Grant Program.

## 8. **COMMITTEE REPORTS**

None

9. **DIRECTOR'S REPORT**

A. Administrative Quarterly Report

Mr. Wheeler gave a report on the Q1, 2016 permitting activities within the Planning and Development Agency.

B. 2016 Lead Hazard Control Notices of Funding Available (NOFA).

Mr. Byrnes informed the committee of new funding available regarding lead hazard control in Rock County. Discussion followed.

10. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 9:07 a.m. Seconded by Supervisor Davis. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.

**Future Meetings/Work Sessions**

April 28, 2016 (8:00 am)  
May 12, 2016 (8:00 am)  
May 26, 2016 (8:00 am)  
June 9, 2016 (8:00 am)  
June 23, 2016 (8:00 am)

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