



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JANUARY 14, 2016 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, January 14, 2016 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, Jason Heidenreich, Mary Mawhinney – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Director Planning and Development), Kurt Wheeler (Planner III, Acting Secretary), Cheryl Martin (Planning Services Coordinator), Andrew Baker (Senior Planner/Zoning Administrator), Michelle Schultz (Real Property Lister), Jeff Kuglitch (Corp Council), Chris Wolf (Planning Intern).

Others Present: Ron Combs.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, seconded by Supervisor Heidenreich. ADOPTED (5-0)

3. **MEETING MINUTES – December 10th, 2015**

Motion made by Supervisor Mawhinney to accept the December 10, 2015 meeting minutes, seconded by Supervisor Heidenreich. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Supervisor Davis informed the committee that Forward Janesville will be hosting an event January 21st from 5-7pm discussing the future issues of Blackhawk Technical College.

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Action Item:**

Preliminary Land Division Approval

- LD 2015 056 (Porter Township) – Badgerland Grain Farms

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney.
Approved with conditions (5-0)

Conditions:

- Indicate Lot 2 well and septic locations on Final CSM for Lot 1
- Note on Final CSM: Since Lot 1 contains existing buildings which utilize an existing private sewer system, no soil evaluation on the lot was required at the time of this survey. However, soils on the lots may be restrictive to the replacement of the existing systems."
- Indicate the FEMA Floodplains on final CSM.
- Note on Final CSM "No buildings which produce wastewater allowed on Lot 2"
- Final CSM shall be submitted to the Rock County Planning and Development Agency within 1 year of Preliminary approval.
- CSM's subject to local approval shall be recorded with the Register of Deeds within 6 months from the last approval.

- LD2015 070 (Milton Township) – Rowe Trust

Moved by Supervisor Heidenreich, Seconded by Supervisor Mawhinney.
Approved with conditions (5-0)

Conditions:

- Existing structures shall meet setback regulations.
- Indicate Lot 2 well and septic locations on final CSM.
- Indicate "No Access Allowed" along Lot 1 from the intersection of E. County Line and N. Bryant roads for 100 feet.
- Note on Final CSM: Since Lot 2 contains existing buildings which utilize an existing private sewer system, no soil evaluation on the lot was required at the time of this survey. However, soils on the lots may be restrictive to the replacement of the existing systems."

- Acceptable soil and site evaluation from the Rock County Health Dept. for Lot 1.
- Final CSM shall be submitted to and approved by the Planning and Development Agency within 1 year of preliminary approval.
- CSM's subject to local approval shall be recorded with the Register of Deeds within 6 months from the last approval.

B. Information Item: Quarterly Report

Mr. Wheeler gave the Q4 / End of year (2015) report on Building permits, Shoreland permits, Board of Adjustment cases, and Land Division applications.

6. FINANCE

A. Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.

Motion to approve the departmental bills made by Supervisor Mawhinney, Seconded by Supervisor Gustina. Discussion followed. All in favor - APPROVED (5-0)

7. COMMUNITY DEVELOPMENT

A. Action Item: Citizen Grievance CDBG Program – Ray

Moved by Supervisor Heidenreich, Seconded by Supervisor Davis.

Mr. Byrnes discussed the case history and possible scenarios associated to the grievance.

A new motion was made by Supervisor Mawhinney, Seconded by Supervisor Davis to postpone decision until further information was received as to CDBG program funding availability, and additional information from customer file is reviewed.
Passed (5-0)

8. COMMITTEE REPORTS

None

9. DIRECTOR'S REPORT

- A. Director Byrnes and Corp Council Kuglitch gave an overview of the pending Traynor Gravel Pit litigation and gave a status update.
- B. Semi-Annual Report on out of state training and conferences.
- C. Mr. Byrnes also discussed the upcoming UW Extension workshop regarding Land Use later this month.
- D. Mr. Byrnes also discussed the upcoming NR 115 /Act 55 workshop sponsored by WCCA that staff will be attending later this month.

10. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:45 a.m. Seconded by Supervisor Heidenreich. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

January 28, 2016 (8:00 am)
February 11, 2016 (8:00 am)
February 25, 2015 (8:00 am)
March 10, 2016 (8:00 am)
March 24, 2016 (8:00 am)