



MINUTES  
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE  
THURSDAY, MAY 14, 2015 - 8:00 A.M.  
COURTHOUSE CONFERENCE ROOM  
SECOND FLOOR  
ROCK COUNTY COURTHOUSE  
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, May 14, 2015 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Jason Heidenreich, Wes Davis, Mary Mawhinney and Wayne Gustina. Supervisors absent: None. Quorum Present.

Planning & Development Staff Present: Colin Byrnes (Acting Planning Director), Kurt Wheeler (Acting Secretary), Jason Houle (Rock County Surveyor), Michelle Schultz (Real Property Lister), Jada Vandergeest (Rock County Deputy Surveyor), James Otterstein (Rock County Economic Development Manager). Cheryl Martin (Rock County Planning and Development Agency Accountant).

Citizens Present: Ron Combs

2. **ADOPTION OF AGENDA**

Supervisor Gustina and Davis moved the approval of the revised agenda postponing item 5C. ADOPTED (5-0).

3. **MEETING MINUTES – APRIL 23, 2015**

Supervisors Mawhinney and Davis moved the approval of the minutes of the April 23, 2015 meeting. APPROVED (5-0).

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. Public Hearing Rock County Farmland Preservation Plan 2013 Update Map Amendment

ENTER TIME 8:03 a.m. Moved by Supervisor Gustina, Seconded by Supervisor Heidenreich

ROLL CALL: Davis Gustina Heidenreich Mawhinney Sweeney

All Present.

Mr. Byrnes explained the Farmland Preservation Plan Map Amendment, status and the procedure for Certification of Towns and County Plans per DATCP rules.

EXIT TIME: 8:04 a.m. Moved by Supervisor Mawhinney, Seconded by Supervisor Heidenreich.

ROLL CALL: Davis Gustina Heidenreich Mawhinney Sweeney

All Present.

B. Approval and Recommendation to the Rock County Board Farmland Preservation Plan 2013 Update Map Amendment

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney. APPROVED (5-0)

C. PRELIMINARY LAND DIVISION APPROVAL

• **LD2015 025 (Avon Township) – William Weber**

Moved by Supervisor Gustina, Seconded by Supervisor Davis. APPROVED with Conditions (5-0)

1. Dedicate a 33' ½ Road Right of Way to the town of Avon.
2. Show Well Location on Final CSM.
3. Note on Final Map: Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system. Also, proposed lot lines must include the system area with the building that utilizes the system.
4. Final CSM shall be submitted to and approved by the Planning and Development Agency.
5. Final CSM shall be recorded within 6 months of Final Approval.

• **LD2015 028 (Magnolia Township) – Morton Rev. Trust**

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis. APPROVED with Conditions (5-0)

1. Dedicate a 40' ½ Road Right of Way along CTH A to Rock County.
2. Dedicate a 33' ½ Road Right of Way to the town of Magnolia.
3. Show Well Location on Final CSM
4. Note on Final Map: Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system. Also, proposed lot lines must include the system area with the building that utilizes the system.

5. Indicate on the final CSM a Vision Easement located at the intersection of N. Burr Rd. and CTH A extending 150' along N. Burr Rd. and 300' along W. CTH A and vision corner must be free of tree 6" in diameter.
6. Trees larger than 6 inches in diameter may remain subject to evaluation in the design phase, but trimmed up to 8 feet above ground if they remain.
7. Final CSM shall be submitted to and approved by the Planning and Development Agency.
8. A CSM that is subject to local approval must be recorded within 6 months of their last approval.

• **LD2015 031 (Porter Township) – Walter Kueng**

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney. APPROVED with Conditions (5-0)

1. Dedicate a 33' ½ Road Right of Way along N. Casey Rd. to the town of Porter
2. Dedicate a 33' ½ Road Right of Way along Gibbs Lake Rd. to the town of Porter.
3. Show Well Location on Final CSM.
4. Note on Final Map: Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system. Also, proposed lot lines must include the system area with the building that utilizes the system.
5. Indicate on the final CSM a Vision Easement at the discretion of Town of Porter, located at the intersection of N. Casey Rd. and W. Gibbs Lake Rd. extending 150' along both roads respectively and vision corner shall be clear of brush and trees under 6" in diameter.
6. Trees larger than 6 inches in diameter may remain subject to evaluation in the design phase, but trimmed up to 8 feet above ground if they remain.
7. Indicate on CSM No Access Allowed extending from the intersection of N. Casey Rd. and W. Gibbs Lake Rd. for 75' on each road at the discretion of the Town of Porter.
8. Final CSM shall be submitted to and approved by the Planning and Development Agency one year after preliminary approval.
9. CSM subject to local approval shall be recorded within 6 mo. Of their last approval.

• **LD2015 032 (Porter Township) – Marilyn Kueng**

Moved by Supervisor Gustina, Seconded by Supervisor Mawhinney. APPROVED with Conditions (5-0)

1. Dedicate a 33' ½ Road Right of Way along N. Casey Rd. to the town of Porter.
2. Show Well Location on Final CSM.
3. Note on Final Map: Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system. Also, proposed lot lines must include the system area with the building that utilizes the system.
4. A CSM that is subject to local approval must be recorded within 6 months of their last approval.

5. Final CSM subject to local approval shall be recorded within 6 mo. Of their last approval.

- **LD2015 033 (Porter Township) – Marilyn Kueng**

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis. APPROVED with Conditions (5-0)

1. Dedicate a 33' ½ Road Right of Way along N. Casey Rd. at the discretion of Town of Porter.
2. Show Well Location on Final CSM.
3. Note on Final Map: Since Lot 1 has an existing septic system, no soil evaluation was done at the time of this survey. However, soils on the Lot(s) may be restrictive to the replacement of the system. Also, proposed lot lines must include the system area with the building that utilizes the system.
4. Final CSM shall be submitted to and approved by the Planning and Development Agency one year after preliminary approval.
5. Final CSM subject to local approval shall be recorded within 6 mo. Of their last approval.

**6. FINANCE**

- A. Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances

Moved by Supervisor Gustina, Seconded by Supervisor Davis. APPROVED (5-0)

**7. COUNTY SURVEYOR**

- A. Statewide Parcel Map Initiative & Surveyor Office Priorities

County Surveyor Jason Houle presented a PowerPoint explaining the status of the Rock County Monumentation project, the recent accomplishments of his office and how these relate to Act 20 Statewide Parcel Mapping Initiative.

**8. COMMITTEE REPORTS**

None

**9. DIRECTORS REPORT**

- A. Economic Development Rock Ready Index Update

Mr. Otterstein gave a brief update on the economic indicators as contained in the most recent Rock Ready Index. All indicators showed marked improvement.

- B. Community Development Loan Foreclosures.

Mr. Byrnes and Ms. Martin explained the status of loan foreclosures and distributed a spreadsheet graph detailing historical loan amounts and program forfeitures.

10. **ADJOURNMENT**

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis.

TIME: 9:13

*Future Meetings/Work Sessions*

May 28, 2015 (8:00 am)

June 11, 2015 (8:00 am)

June 25, 2015 (8:00 am)

July 9, 2015 (8:00 am)