



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY JANUARY 25, 2018 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, January 25th, 2018 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Alan Sweeney, Wes Davis, and Mary Mawhinney. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning and Development Director), Kurt Wheeler (Planner III),

2. **ADOPTION OF AGENDA**

Moved by Supervisor Mawhinney, Seconded by Supervisor Davis to approve the adoption of the agenda. Adopted (3-0)

3. **MEETING MINUTES – DECEMBER 14, 2017**

Motion made by Supervisor Davis to approve the meeting minutes from December 14, 2017; Seconded by Supervisor Davis. Approved (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Review and Preliminary Approval, Preliminary Approval with Conditions or Denial of Land Divisions:**

▪ **LD2017 080 Knutson Properties LLC**

Motion to approve the Land Division with Agency recommended conditions made by Supervisor Mawhinney; **Seconded** by Supervisor Sweeney. Discussion followed. APPROVED (3-0).

CONDITIONS:

1. Utility easement(s) shall be placed on lots as requested by utility companies.
2. Note on final CSM: Lot 1 contains existing building which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system.
3. Proposed lot lines shall include the POWTS area with the building that utilizes the system.
4. Note on Final CSM: "No buildings that produce wastewater allowed on lot 1 and 2 until acceptable means of wastewater disposal is approved by the necessary governmental agencies.
5. Any necessary Rezone shall be approved by the Town of Newark.
6. Dedicate 33' half road right of way along W. St. Lawrence Ave. and Beacon Light Rd. at the discretion of the Town.
7. Final CSM shall be submitted to and approved by the Agency one year after preliminary approval.
8. CSM's subject to local approval shall be recorded with the Rock Co. Register of Deeds within 6 months of their last approval.

▪ **LD2017 083 (Milton Township) – Weitcloud LLC**

Motion to approve the Land Division with Agency recommended conditions made by Supervisor Mawhinney; **Seconded** by Supervisor Davis. Discussion followed APPROVED (3-0)

CONDITIONS:

1. Utility easement(s) shall be placed on lots as requested by utility companies.
2. Note on final CSM: Lot 1 contains existing building which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system.
3. Proposed lot lines must include the POWTS area with the building which uses the system.
4. The parent parcel is currently zoned A1 by the Town of Milton. Based on the proposed size of Lot 1, a rezone is required and has been approved.
5. Dedicate 33' half road right of way along N. John Paul Rd. at the discretion of the Town.
6. Final CSM shall be submitted to and approved by the Agency one year after preliminary approval.
7. CSM's subject to local approval shall be recorded with the Rock Co. Register of Deeds within 6 months of their last approval.

- B. Information Item: Administrative Quarterly Report – Year End.
Mr. Wheeler presented the report to the Committee.

6. **ATTENDANCE AT CONFERENCES/CONVENTIONS – SEMI ANNUAL REPORT**

Mr. Byrnes and Ms. Schultz informed the Committee of all attendance.

7. **FINANCE**

A. Committee Review of Payments – Payments were reviewed by Committee.

B. Transfers
None.

8. **Community Development**

A. **Information Item: Revolving Loan Fund Monitoring (Housing Program) – WI-DOA**

Mr. Byrnes updated the committee on a recent monitoring session with the DOA.

9. **COMMITTEE REPORTS**

None.

10. **DIRECTORS REPORT**

Mr. Byrnes and Mr. Wheeler updated the Committee on a future meeting with the Town Clerks sponsored by the Rock County Clerk.

11. **ADJOURNMENT:**

Motion to adjourn made by Supervisor Davis, Seconded by Supervisor Mawhinney.
All in Favor.

Time: 8:42 A.M.

Respectfully Submitted – Kurt Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

February 8, 2018 (8:00 am)

February 22, 2018 (8:00 am)