



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, December 10, 2015 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, December 10, 2015 at the Rock County Courthouse. Chair Alan Sweeney presided. Supervisors present: Wes Davis, Wayne Gustina, Jason Heidenreich. Supervisors absent: Mary Mawhinney – QUORUM PRESENT.

Planning & Development Staff Present: Colin Byrnes (Director Planning and Development) and Kurt Wheeler (Planner II, Acting Secretary). Cheryl Martin (Accountant)

Others Present: Ron Combs, Bruce Schneider.

2. **ADOPTION OF AGENDA**

Moved by Supervisor Gustina, seconded by Supervisor Davis. ADOPTED (4-0)

3. **MEETING MINUTES – September 24th, 2015**

Motion made by Supervisor Davis to accept the November 12, 2015 meeting minutes, seconded by Supervisor Heidenreich. APPROVED (4-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

None

5. **CODE ADMINISTRATION & ENFORCEMENT**

A. **Public Hearing for Rock County Farmland Preservation Plan 2013 Update Map Amendment.**

Moved by Supervisor Gustina, Seconded by Supervisor Davis to enter Public Hearing at 8:03 a.m. Roll Call was taken. PASSED (4-0)

Moved by Supervisor Davis, Seconded by Supervisor Heidenreich to leave Public Hearing at 8:05 a.m. PASSED (4-0)

B. Approval and Recommendation to the Rock County Board Farmland Preservation Plan 2013 Update Map Amendment Resolution

Moved by Supervisor Gustina, Seconded by Supervisor Heidenreich. APPROVED (4-0)

C. Preliminary Land Division Approval

- **LD2015 045 (Janesville Township) – Schneider** (Postponed at 10/8/15 P&D Meeting)

Moved by Supervisor Gustina, Seconded by Supervisor Davis with Conditions. APPROVED (4-0)

Conditions:

- The Plat's access onto USH 14 shall be approved by the Wisconsin State Department of Transportation and access onto N CTH E by Rock County.
- Indicate the FEMA Floodplain on Final Plat
- Note on Final Plat: "Since lots 1 thru 12 have existing buildings which utilize existing private sewage systems
- no soil evaluation on the lots was required at the time of this survey. However, soils on the lots may be restrictive to the replacement of the existing systems." Proposed lots shall include the system area with the building that utilizes the system.
- Require a Rock County Conservation Easement for areas of steep slope (12% or greater) & 30' Drainage Easement in natural drainage swale between Lots 4 & 5.
- Show septic and well locations on Final Plat.
- Indicate "70' Reserved For Public Road Purposes" area on Lots 1,2 & 3.
- Final Subdivision Plat to be submitted to and approved by the Planning and Development Agency within 2 years of Committee approval.
- Plat must be recorded within 6 months from the last approval and 24 months of first approval.
- **LD2015 065 (Johnstown Township) - Moore**

Moved by Supervisor Heidenreich, Seconded by Supervisor Gustina with Conditions. APPROVED (4-0)

Conditions:

- Dedicate 40' half road right of way along CTH M.
- Existing structures shall meet setback regulations.
- Note on Final CSM: "Since Lot 1 contains existing buildings which utilize an existing private sewage system.
- No soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system."
- Final CSM shall be submitted to and approved by the Planning & Development Agency within one year of Preliminary Approval.
- Certified Survey maps that are subject to local approval must be recorded within 6 months of their last approval.

6. FINANCE

A. Department Bills/Transfers/Pre-Approved Encumbrances and Amendments to Encumbrances.

Motion to approve the departmental bills made by Supervisor Heidenreich, Seconded by Supervisor Gustina. All in favor - APPROVED (4-0)

7. COMMUNITY DEVELOPMENT

A. Action Item: Project ID – 64(b) = \$19,175

Moved by Supervisor Gustina, Seconded by Supervisor Davis. APPROVED (4-0)

B. Action Item: Approval of Reduction in Accounts Receivable – Rock County Community Development Rehab Loans

Moved by Supervisor Heidenreich, Seconded by Supervisor Davis. APPROVED (4-0)

8. COMMITTEE REPORTS

None

9. **DIRECTOR'S REPORT**

Director Byrnes discussed the Traynor Gravel Pit litigation and gave a status update.

Mr. Byrnes also discussed the upcoming UW Extension workshop regarding Land Use Issues in January.

10. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 9:05 a.m. Seconded by Supervisor Davis. ADOPTED by acclamation.

Respectfully Submitted, by Kurt Wheeler, Acting Secretary

These Minutes are not official until approved by Committee.

Future Meetings/Work Sessions

October 28, 2015 (8:00 am)
November 12, 2015 (8:00 am)
2nd November Mtg. (TBD)
December 10, 2015 (8:00 am)
2nd December Mtg. (TBD)