



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY DECEMBER 13TH, 2018 – 8:00 A.M.
COURTHOUSE CONFERENCE ROOM Second Floor
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, December 13th, 2018 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Phil Owens, Wes Davis, Mary Mawhinney, Wayne Gustina. QUORUM PRESENT.

Rock County Staff Present: Colin Byrnes (Planning and Development Director), Andrew Baker (Senior Planner), Kurt Wheeler (Planner III), and Josh Smith (County Administrator).

Others Present: Kristin Belongia (R.H. Batterman) and Emily Rufina (Blackhawk Credit Union).

2. **ADOPTION OF AGENDA**

Moved by Supervisor Owens, Seconded by Supervisor Gustina. Adopted (5-0).

3. **MEETING MINUTES – NOVEMBER 15, 2018**

Motion made by Supervisor Mawhinney, Seconded by Supervisor Owens to accept the November 15th meeting minutes. APPROVED (5-0)

4. **CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS**

Supervisor Davis reminded all in attendance that they will be collecting food items tonight at the Rock County Board meeting. Receptacles will be placed in the front lobby this evening.

5. **CODE ADMINISTRATION AND ENFORCEMENT**

A. **Action Item:** Review and Preliminary Approval, Preliminary Approval with Conditions, or Denial of Land Divisions.

- 2018 072 (Turtle Township) – Walsh Trust

Moved by Supervisor Mawhinney with Conditions, Seconded by Supervisor Gustina. Approved (5-0)

Conditions:

1. Utility easements shall be placed on lots as requested by utility companies.
2. Note on Final CSM: Lots 2 and 3 contains existing buildings which utilize an existing private sewage system at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system.
3. The P and D Committee shall decide if the creation of a flag lot in this case meets the special circumstances tests in the Ordinance.
4. Note on Final CSM. "No buildings which produce wastewater are allowed on lot 1 until acceptable means of wastewater disposal is approved by the necessary governmental agencies".
5. Dedicate a 33 foot half road right of way along State Line Rd. at the discretion of the Town.
6. Final CSM shall be submitted to and approved by the Agency one year after the preliminary approval.
7. CSM's subject to local approval shall be recorded with the Rock County Register of Deeds within 6 months of their last approval.

6. **FINANCE**

Action Item:

- A. Committee review of payments
Reviewed
- B. Transfers
None

7. **COMMUNITY DEVELOPMENT**

- A. **ACTION ITEM:** Appeal of Administrative Denial of Subordination Request Loan ID 604011

After discussion and questions from all parties, there was no motion made by the Committee to either approve or deny. In cases where no motion is made the request is denied.

8. **COMMITTEE REPORTS**

None.

9. **DIRECTOR'S REPORT:**

- A. Reallocation of Housing Rehabilitation Funding Home Consortium (Rock County and Cities of Beloit and Janesville).

Mr. Byrnes gave the Committee an overview of the funding and plans for the reallocation of funds to the Cities of Beloit and Janesville. Discussion followed.

10. **EXECUTIVE SESSION:** Per Section 19.85(1)(c) WI. Stats – Annual Review of Planning and Development Director.

Moved by Supervisor Owens, Seconded by Supervisor Gustina to go into Executive Session at 8:45 am.

Moved by Supervisor Owens, Seconded by Supervisor Gustina to go out of Executive Session at 9:04 am.

11. **ADJOURNMENT**

Supervisors Gustina and Owens moved and seconded to adjourn the Committee at 9:04 a.m. All in Favor (5-0).

Respectfully Submitted – Kurt J. Wheeler, Acting Secretary

These minutes are not official until approved by Committee.

Future Meetings/Work Sessions

January 10, 2019 (8:00 am)
January 24, 2019 (8:00 am)
February 14, 2019 (8:00 am)
February 28, 2019 (8:00 am)