



**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes – August 20, 2019**

**Call to Order.** Chair Richard called the meeting of the Education, Veterans and Aging Services Committee to order at 4:00 P.M. on Tuesday, August 20, 2019, in Conference Room, N-1, fifth floor, Courthouse East.

**Committee Members Present:** Supervisors Richard, Brien, Owens and Gramke.

**Committee Members Absent:** None.

**Staff Members Present:** Randy Terronez, Assistant to the County Administrator; Paula Schutt, Director of Council on Aging; John Solis, Veteran Service Officer; Brent Sutherland, Facilities Management Director.

**Others Present:** None.

**Approval of Agenda.** Supervisor Owens moved approval of the agenda, second by Supervisor Gramke. ADOPTED.

**Election of Vice Chair.** Chair Richard asked for nominations for Vice Chair of the EVAS committee. Supervisor Gramke nominated Supervisor Owens, second by Chair Richard. Supervisor Owens accepted the nomination. Chair Richard asked for any other nominations for Vice Chair. Seeing none, the committee voted and Supervisor Owens was unanimously elected as Vice Chair.

**Approval of Minutes – June 27, 2019.** Supervisor Owens moved approval of the minutes from June 27, 2019 as presented, second by Supervisor Gramke. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** None.

**Transfers.** None.

**Review of Payments.** The committee accepted the report.

**Updates and Possible Action.**

**Status of UW Whitewater at Rock County Partnership.** No discussion as Ms. Fillhouer was not present.

**Status of Veterans Service Commission Members.** Mr. Solis said one of the members, Al Funk, will be leaving the commission the end of this year. Mr. Solis has two or three people interested in serving on the commission. He will review the applications and make a recommendation to this committee. Mr. Solis said one of the main duties of the Veterans Service

Commission is to determine the amount of money needed to meet the needs of the emergency fund. The Commission consists of three members which is set under State Statutes. Members have to be a resident of Rock County and meet the definition of a Veteran under Chapter 45.

**Review of First Month at Council on Aging (COA).** Ms. Schutt shared some of the items she has been doing during her first month including working on budget, meeting with Council on Aging staff, submitted the grant for the Mobility Manager position, training and meetings with GWAAR, scheduled an ongoing monthly appearance on WCLO radio and recruiting of the Health Promotion Coordinator. She said the Council on Aging staff are very dedicated and have been a joy to work with.

**Status of Aging Services Integration Review Ad Hoc Advisory Committee.** Supervisor Owens said they have had several meetings thus far. It has been determined that co-location will happen. They have had a lot of discussion on what has worked for other counties. He feels the process is working well. There is a possibility of co-location first before integration. They have scheduled focus groups in six different locations. The next Ad Hoc meeting will be October 14<sup>th</sup>. They hope to have a recommendation by December.

**Status of 1717 Center Avenue Building Project.** Mr. Sutherland provided a handout of the second concept design of the 1717 Center Avenue building. He reviewed the handout with the committee. He said there will be a separate entrance for the ADRC and COA on the Southside of the building. The design shows the co-location of the ADRC and COA with the possibility for integration. The square footage designated for the COA is less than their current space but has been determined to fit their programming needs.

**Semi-Annual Reports.** The committee accepted the reports.

**Committee Requests and Motions.** None.

**Adjournment.** Supervisor Gramke moved adjournment at 4:35 P.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Tracey VanZandt,  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**