

ROCK COUNTY, WISCONSIN
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Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
November 2, 2015

The Rock County Board of Supervisors met pursuant to adjournment on November 2, 2015, at 9:00 A.M. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Thomas gave the invocation.

3. Roll Call. At roll call, Supervisors Peer, Arnold, Grahn, Beaver, Mawhinney, Richard, Driscoll, Gustina, Bussie, Davis, Thomas, Fell, Garrett, Pleasant, Nash, Brill, Schulz, Zajac, Bostwick, Sweeney, Owens, Brien and Podzilni were present. Supervisor Heidenreich, Fox, Knudson, Kraft, Wiedenfeld, and Addie was absent. PRESENT – 23. ABSENT – 6. VACANT – 0.

QUORUM PRESENT

4. Adoption of Agenda.

Supervisors Arnold and Grahn moved the Agenda as presented. Agenda is as follows:

1. CALL TO ORDER
 2. INVOCATION & PLEDGE OF ALLEGIANCE
 3. ROLL CALL
 4. ADOPTION OF AGENDA
- EXECUTIVE SESSION:** Per Section 19.85(l)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation

Reconvene at approximately 9:15 A.M.

5. APPROVAL OF MINUTES-October 22, 2015
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes-Roll Call
 - B. Bills Over \$10,000 – No Roll Call
 - C. Encumbrances Over \$10,000 - Roll Call
 - D. Contracts – Roll Call
 - E. Authorize the Overlap of Specialized Transit Scheduler/Clerk for the Council on Aging
 - F. Calling on the Governor and Legislature of the State of Wisconsin to Restore in the State 2015-17 Budget Full Funding of the I-39/90 Expansion Project
 - G. Review of 2016 Recommended Budget with County Administrator
13. ADJOURNMENT

Executive Session: Per Section 19.85(l)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation

Supervisors Peer and Arnold motioned to go into Executive Session at 9:04 a.m. Adopted on the following roll call vote. Supervisors Peer, Arnold, Grahn, Beaver, Mawhinney, Richard, Driscoll, Gustina, Bussie, Davis, Thomas, Fell, Garrett, Pleasant, Nash, Brill, Schulz, Zajac, Bostwick, Sweeney, Owens, Brien and Podzilni voted in favor. Supervisors Heidenreich, Fox, Knudson, Kraft, Wiedenfeld, and Addie were absent. AYES–23. NOES-0. ABSENT–6.

County Board of Supervisors reconvened out of Executive Session at 9:15 a.m.

5. Approval of Minutes of October 22, 2015

Supervisors Davis and Bussie moved the approval of the minutes of October 22, 2015 as presented. ADOPTED as presented by acclamation.

7. Citizen and Participation, Communications and Announcements

No comments from citizens. Supervisor Grahn thanked Lori Williams for the paved road in the Happy Hollow Park. Supervisor Peer thanked Lori Williams for the new playground equipment at Sportsman's Park. Supervisor Brill asked about the possible uses of the GM property considering what was published in the paper. Supervisor Arnold inquired as to how much area the GM property covered (200 acres) and how much was paved (75%). Supervisor Peer inquired as to how many acres the current fairgrounds covered (18.5 acres). Supervisors Brill and Pleasant were wished Happy Birthday.

12.E. Authorize the Overlap of Specialized Transit Scheduler/Clerk for the Council on Aging
Resolution No. 15-11A-404

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 2nd day of November, 2015 hereby authorizes the overlap of a Specialized Transit Scheduler/Clerk during the duration of this approved leave of absence.

Supervisors Peer and Brill moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Arnold, Grahn, Beaver, Mawhinney, Richard, Driscoll, Gustina, Bussie, Davis, Thomas, Fell, Garrett, Pleasant, Nash, Brill, Schulz, Zajac, Bostwick, Sweeney, Owens, Brien and Podzilni voted in favor. Supervisors Heidenreich, Fox, Knudson, Kraft, Wiedenfeld, and Addie were absent. AYES–23. NOES-0. ABSENT–6.

12.F. Calling on the Governor and Legislature of the State of Wisconsin to Restore in the State 2015-17 Budget Full Funding of the I-39/90 Expansion Project Resolution No. 15-11A-405

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 2nd day of November, 2015, hereby urges the Governor and the Legislature of the State of Wisconsin to restore in the State 2015-17 budget full funding of the I-39/90 Expansion Project; and BE IT FURTHER RESOLVED that the County Clerk is directed to send a copy of this Resolution to Rock County's State of Wisconsin Elected Delegation and the Governor's Office.

Supervisors Peer and Fell moved the above resolution. ADOPTED by acclamation.

12.G. Review of 2016 Recommended Budget with County Administrator

Josh Smith, County Administrator, went into detail of each division of County Services from the complete Rock County 2016 Recommended Budget document. The budget document in its entirety can be viewed online at <http://www.co.rock.wi.us/administration-budget> or by contacting the Rock County Clerk, 51 S. Main St. Janesville WI 53545.

Rail Transit

Three members for the County are appointed by the Board Chair to serve on the Rock County Rail Transit Commission. They are Rock County's voting members on both the Pecatonica Rail Transit Commission (PRTC) and the Wisconsin River Rail Transit Commission (WRRTC). The WRRTC is asking its member counties for a \$28,000 contribution in 2016 to serve as the local share which is \$1,000 more than the prior year.

Public Works

The County Parks account contains the operations costs and revenue for the Parks System. In 2016 no ATC funds will be available, and the Parks Director, Lori Williams, is requesting that the Community Coordinator position be funded 100% by the tax levy in 2016 at a cost to the levy of \$37,859. Administrator Smith recommended this cost be fully funded from tax levy in 2016. The Parks Director is requesting that a Parks Highway Worker position be upgraded to a Crew Leader position and placed at the same pay rate as the Crew Leader position at the airport. Administrator Smith is recommending the upgrade to the Crew Leader position at the same pay rate as Crew Leaders in the Highway Division. A total of \$255,000 is requested for Parks capital improvements in the 2016 budget including in priority order: 1) Carver-Roehl Bathroom Replacement 2) Welty Center Demolition 3) Smith Road Bridge Feasibility Study 4) Reposition Sweet-Allyn Ball Field 5) Redesign Carver-Roehl Trails and 6) Land Acquisition. Administrator Smith recommended the first four projects be funded by \$105,000 in sales tax receipts. The recommended tax levy for Parks is \$510,444, which is an increase of \$39,501 or 8.4% from the prior year.

The Airport has requested a tax levy of \$559,166, which represents an increase of \$87,490 or 18.5% over the prior year. The County Board took steps to make additional improvements to the restaurant area so a new tenant may be able to take occupancy in 2016. Mr. Burdick requested two capital projects for 2016: 1) Replace Airfield Lighting and Signage for \$1,200,000 and 2) Construct new Ten Unit Aircraft Storage Hangar for \$650,000. Administrator Smith recommended the first project and holding off on the second. The recommended tax levy included in the 2016 Airport budget is \$522,031, which is an increase of \$50,355 or 10.7% from the prior year.

Highway is the largest portion of the Public Works budget providing services to the State and towns, as well as maintains the County Trunk Highway System. The 2016 budget request includes a total of \$10,121,556 in tax levy for the Highway Division, which is \$7,081,450 more than the amount levied for 2015 and is due largely to the increase in requests for capital projects. The requested budget proposes \$6,416,200 for county construction projects in 2016. Administrator Smith recommended the CTH F and first phase of CTH MM project be funded in 2016 through long-term debt of \$3,033,000 with design work costing \$143,200 being funded through sales tax. Future phases of the CTH MM project would have to be funded in 2017. The \$164,075 seal coat project for CTH A, \$109,417 in costs for shouldering, and \$106,386 for crack sealing are recommended to be funded with sales tax receipts. \$60,000 for bridge aid which is not part of levy limit. The proposed Federal Aid Projects for 2016 of \$181,500 are recommended to be funded through the sales tax. The Capital Equipment List for 2016 requested is \$4,406,350; \$1,529,250 is recommended. Facilities Capital Project Request for 2016 are \$737,000; \$598,000 are recommended. The recommended tax levy for the Highway Division is \$3,040,106, which is the same as 2015. The county is still waiting for the results of the Public Works Study.

The recommended tax levy for the Department as a whole (Highway, Airport and Parks) is \$4,072,581, which is an increase of \$89,856 or 2%. A change will be coming due to an increase in the estimate of the General Transportation Aid (GTA).

Public Safety & Justice

Sheriff – Rock County Jail - The jail alternatives put in place by the County Board have kept the jail numbers down through the Drug Treatment Court/TAD programs averting 76,689 jail bed days. \$110,931 is budgeted to be received in grants and \$157,674 from tax levy, same level as the prior year, to continue to support these programs. *Law Enforcement Services (LES)* – 12 new vehicles at a cost of \$383,000 funded through \$38,977 Sheriff's Vehicle Account, \$100,000 in sales tax and \$244,023 in tax levy. Total sales tax of \$53,610 would be used for capital purchases for AEDs, video recorders and body cameras. Other \$31,620 in equipment to be replaced with funds from tax levy. Request for two new deputy positions in budget. The recommended tax levy for the Sheriff's Office is \$20,149,509. This is an increase of \$99,024 or 0.4% more than the 2015 budgeted amount.

Circuit Court – Courts - Anticipating State Aid increase of \$73,663 from 2015. The Court Appointed Special Advocates (CASA) support to continue with an increase of \$1,000 to \$5,000. Increase in indigent counsel of \$20,000 and increase in Physician and Other Services of \$10,000 are included in this budget. The recommended 2016 tax levy for the Courts is \$823,872, which is a \$33,749 increase or 4.3% more than the prior year. Clerk of Courts - Anticipated revenue received in the Clerk's Office will remain nearly the same as 2015. The Clerk of Courts budget includes several requests for personnel reallocation and the elimination of one position. The 2016 recommended tax levy in the Clerk of Courts Office is \$1,570,382, which is a decrease of \$18,120 or 1.1% less than the prior year. Office of Mediation and Family Court Services - The 2016 recommended tax levy for Mediation and Family Court Services is \$88,091, which is an increase of \$12,578 or 16.7% from the prior year. The 2016 recommended tax levy for the Court Systems a whole is \$2,482,345. This is an increase of \$28,207 or 1.1% over the prior year.

Rock County Communications Center – Three capital requests totaling \$249,447 for repeaters, routers, and Pictometry are recommended to be funded through sales tax. Several personnel actions requested. The increase from these personnel changes totals \$28,291. The recommended tax levy for 2016 operations is \$4,225,834, which is an increase of \$80,369 of 1.9% from the prior year.

District Attorney - \$5,000 subsidy for CARE House recommended, which is the same as in 2015. The Victim/Witness Program is anticipating a lower reimbursement rate from the State than previous years. The total 2016 recommended tax levy for the District Attorney's Office is \$1,401,255, an increase of \$10,644 or 0.8%.

Medical Examiner – In 2014, the county entered into a two-year agreement with Dane County to provide management, oversight, and professional services. No fee increases are recommended for 2016 due to fee freezes imposed by the legislature. The recommended tax levy is \$438,119, which is an increase of \$34,532 or 8.5% more than the prior year.

Child Support Enforcement – The recommended reimbursement for operating the Child Support Office is projected at \$2,609,775 from multiple sources. Equipment requests in the 2016 budget will be purchased in 2015 and thus decreasing the 2016 tax levy. The recommended tax levy for the Child Support Enforcement Office is \$546,652, which is a decrease of \$6,207 or 0.7% from the prior year.

Contributions: Alternative Residential Program and Community Service Program – The recommended tax levy is \$73,505, which is the same amount that was provided in 2015.

Planning & Development

Real Property – Budget includes \$800 purchase of two software licenses. The recommended tax levy for 2016 is \$191,411, which is an increase of \$2,815 or 1.5% from the 2016 budget. Land Records – the recommended 2016 Budget for the Land Records Account is \$360,123 in revenues offset by equal amount of expenditures. The projected fund balance at December 31, 2015, is \$119,288. The recommended 2016 Budget contains a fund balance application of \$29,623. Surveyor – The surveyor position was reallocated and moved under the Planning Dept. The recommended tax levy for 2016 operations in \$70,823 which is a decrease of \$14,214 or 16.7% from the budget. Planning, Economic and Community Development Department – Projected revenue of \$42,925 for 2016. Two proposed increases in fees in 2016: the per hour engineering review fee (from \$75 to \$100) and the 911 address sign fee (from \$60 to \$75). Elimination of Planner II position and an increase in the seasonal wage line. The recommended tax levy for the Economic Development Program is \$138,295, which is \$3,176 or 2.3% more the 2015 Budget. The Housing and Community Development Program is \$53,858, an increase of \$781 from the prior year. The recommended tax levy for the Planning Department as a whole is \$601,379. This is a decrease of \$75,469 or 11% from the prior year. Board of Adjustment – The recommended tax levy for 2016 operations is \$762, which is an increase of \$327 from 2015. Tourism Council – recommended budget of \$5,500 same as prior years.

Arrowhead Library System

Taxes levied on towns and the Village of Footville for use of Rock County Libraries; and charges for payments and reimbursements for cross county line library use. Recommended tax levy is \$995,376, which is a decrease of \$11,000.

Human Services Board

Children, Youth and Families – One area of particular concern for the 2016 budget is the trend of increased out-of-home placements for children and youth. The number of children in foster care has increased by 30% in the past 24 months. In the 2016, costs are expected to exceed the 2015 budgeted amount by \$143,029. Changes to the Youth Services Center will create a positive effect on the budget. The requested and recommended expenditures in the CYF Division total \$20,032,885. This includes \$14,597,401 in tax levy, which is an increase of \$649,037 as compared to the 2015 budget.

Mental Health and AODA (Behavioral Health) - Several personnel changes requested in the budget. The Comprehensive Community Services (CCS) program is 100% reimbursed by Medicaid. The Division will be renamed the "Behavioral Health Division". The requested and recommended expenditures in behavioral Health Division total \$19,744,639. This includes a tax levy of \$12,764,318, which is a decrease of \$624,760 from the 2015 budget.

Economic Support – Rock County is the largest member of the Southern Consortium composed of seven counties. Rock County receives and distributes the funds to the other counties. The Economic Support Division is also responsible for overseeing the Affordable Care Act. The requested and recommended expenditures for the Economic Support Division total \$8,199,210. This includes \$989,793 in tax levy, which is an increase of \$8,823 from the 2015 budget.

Long Term Support/ADRC – The County Board approved the County's transition to Family Care and has been awaiting an indication from the State as to when Rock County's Transition might begin. The requested and recommended expenditures for LTS that is \$11,076,788. This includes a tax levy of \$181,780, which is the same as 2015.

Administrative Services – The ongoing implementation of electronic health record system, Netsmart Avatar, includes an additional module for the system to be purchased in 2016. The Job Center has a recommended increase in rent of 3% for 2016.

Summary – Total budgeted expenditures for the Human Services Department in 2016 are \$61,166,341. The recommended tax levy is \$20,104,819, which is an increase of \$276,081 or 1.4% from the prior year.

Rock Haven

The budget assumes 124 of the 128 licensed beds are filled. A new electronic health record system at a cost of \$54,874, will reduce duplicating costs and the need for paper copies. New purchases for equipment to improve the wound care program and a new code alert system are included in the budget. There is an overall anticipated increase in the cost of food. The 2016 recommended tax levy for Rock Haven is \$3,994,415, which is a decrease of \$183,766 or 4.4% from the prior year.

General Services

Changes in the budget include several personnel changes. A request for a motor pool van to transport staff and supplies to various facilities is also requested. Several Jail Capital Improvement projects totaling \$195,293 are recommended, the cost of projects and equipment is being funded using sales tax except for one item, \$5,136, from tax levy. \$103,000 for roof replacement of the 1955 Courthouse. An additional \$500,000 to be funded with sales tax proceeds to fund future phase

of the Courthouse Security Project. \$535,000 for parking lot reconstruction at UW-Rock County. \$185,734 projects at the Job Center will be funded with revenue from tenant rent payments with an additional \$290,000 in sales tax funds set aside for additional projects that may arise in 2016. Roof replacement over the IT offices at a cost of \$44,000, and replacing one of the elevators at \$180,000 at the Health Care Center Complex. \$60,000 to be set aside for a study of the physical infrastructure. Other recommended capital projects include door and sidewalk replacement at the Glen Oaks Building, roof replacement at the Youth Services Center, parking lot reconstruction, and light replacement at the Communications Center, additional funds for the lightening protection project at the complex and other miscellaneous improvements. In total, the tax levy recommended for the General Services Department is \$2,587,822, which is an \$88,034 or 3.3% decrease from the prior year.

Finance Committee

Finance Director – In conjunction with the Human Resources Department is requesting an upgrade to the HR/Payroll software. The cost for this purchase is reflected in the IT budget. The recommended tax levy for Financial Services is \$856,100, which is a decrease of \$3,253 or 0.4% from the prior year.

Information Technology Department – The 2016 IT budget reflects the mission of continuing support to the current business processes throughout all of Rock County's governmental operations. Specific technology projects are planned for 2016: Further Roll-out of Microsoft Software (\$481,404), Network Servers Replacements (\$75,000), New Supplemental Data Center Air Conditioning (\$75,000), Additional Data Center Information Storage Capacity (\$60,000), Increasing the Capacity of the County's Disk-to-Disk Backup System (\$96,000), and an Upgrade of Highline ePersonality to NextGen Version (\$156,555). Other purchases include \$58,417 for computer hardware that will allow the County to be compliant with new federal justice system requirements and \$23,312 for software to manage the County's printers. The recommended tax levy for Information Technology is \$1,378,510, which is a decrease of \$4,977 or 0.3% from the prior year.

County Clerk – The recommended tax levy in the County Clerk account is \$137,648, which is a decrease of \$12,414 or 8.3%. In 2016, the Elections account tax levy recommendation is \$66,570, an increase of \$33,260 or 50% from the prior year due to the increase in the purchase of ballots for the presidential preference and presidential elections in 2016.

Treasurer – The Treasurer projects \$543,000 in interest revenue for 2016, an increase of \$138,000 from the prior year. This funding is used to offset the cost of other County operations. Income from Interest and Penalties on Delinquent Taxes have been steadily declining; in 2016 \$1,362,232 is projected. County Treasurer Vicki Brown has presented a frugal budget for her office. The recommended operating budget totals \$389,103. Combining the Treasurer's main account, the Personal Property Tax Redemption account, and the Tax Deed Expense account results in \$1,643,418 of revenue in excess of expenditures. This is \$84,323 less than the amount included in the 2015 Budget and, therefore, will not be available to fund County operations.

Register of Deeds – The recommended budget contains \$277,156 of revenue in excess of expenditures, which will go toward offsetting the County property tax levy.

Education, Veterans and Aging Services Committee

Council on Aging – The County has eleven vehicles in its fleet and does not plan any additional vehicle purchases in 2016. A federal grant program will cover 80% of the amount needed to fund Elderly and Handicapped Transportation program costs. The 20% county match for this program is \$80,574. An increase in pre-trip fee charged to the cities to \$10.61 to cover costs is included in the budget. The Congregate Meal Program budget includes the closing of the Evansville site. The Home Delivery Meal Program is steadily increasing and in 2016 it is anticipated that about 23,500 meals per year will be provided in rural areas and smaller communities. Funds from the decrease in the Congregate Meal Program will help cover this increase. The property tax levy recommended for 2016 operations is \$129,654, which is \$4,365 or 3.3% less than the prior year.

Veterans Service Office – The office has seen a dramatic staff changeover due to retirements, which results in health insurance costs increasing \$15,012. The tax levy recommended for the Veterans Service Office budget as a whole is \$314,470, which is an increase of \$34,516 or 12.3% from the prior year.

Developmental Disabilities Board

It is nearly impossible to predict the number of emergency placements the DD Board will be required to respond to and pay for each year. The recommended tax levy for the DD Board totals \$3,981,298, which is the same amount as 2015.

County Board Staff

County Administrator – The recommended tax levy for the County Administrator's Office is \$600,659, an increase of \$5,745 or 1.0% from the prior year.

Corporation Counsel – A reduction in budgeted wages is shown to reflect not filling the 0.5 Deputy in 2016. The recommended tax levy for 2016 operations is \$382,995. This is a decrease of \$17,706 or 4.4%.

Human Resources – In 2016 the Human Resources Department will undertake two projects: Implementation of new Human Resources/Payroll upgrade, and a review of the County's classification plan. \$10,000 is budgeted for interns to assist in the data collection and \$5,000 of training funds from 2015 will be used for training in 2016. The recommended tax levy for the Human Resources Department is \$543,265. This an increase of \$17,610 or 3.3% from the prior year.

Board of Health

Public Health – The budget request for two additional FTE staff are not recommended due to the limited levy limit increase. The State recently froze certain fees reducing the amount the department can generate to cover its costs. The recommended tax levy for 2016 operations is \$2,351,732, which is an increase of \$5,350 or 0.2% from the prior year.

Agriculture & Land Conservation

UW-Extension – The Board of Regents is considering changes to the structure of Extension. No personnel changes being requested at this time are being considered due to the uncertainty of the changes. The recommended tax levy for 2016 operations is \$303,278. This is an increase of \$243.

4-H Fairgrounds – The Fairgrounds revenue is comprised of cell tower lease payments and facilities rentals. To keep the Fairgrounds account with no property tax levy in 2016, \$40,729 of fund balance is recommended to be used for a portion of the capital expenses and \$20,100 of sales tax revenue.

Farm – Total recommended expenditures for the 2016 Farm budget are \$21,291. Subtracting the expenditures from total projected revenues of \$146,791 leaves a net revenue of \$125,500. This net income is used to reduce the overall county tax levy by an equal amount. This amount is \$14,835 less going to the general fund to support county operations than the prior year.

Land Conservation – The declining fees generated by the Farmland Preservation Program are expected to show a decrease of \$20,000 in revenue. The recommended tax levy for 2016 operations is \$158,536. This is an increase of \$2,458 or 1.6% from the prior year.

County Board

The recommended tax levy is \$183,035, which is a \$9,736 increase of 5.6% over the prior year.

The 2016 Recommended Budget includes a tax levy of \$64,157,659. The overall tax levy is recommended to increase by \$1,111,768 or 1.76%. The total expenditures in the recommended budget equal \$194,219,921.

Administrator Smith reminded the County Board of the upcoming meetings schedule.

Proceedings of the Rock County Board of Supervisors
November 2, 2015

13. Adjournment.

Supervisors Bostwick and Thomas moved to adjourn at 11:51 a.m. to Thursday, November 4, 2015 at 6:00 p.m. ADOPTED by acclamation.

A handwritten signature in black ink, appearing to be 'L. Tollefson', written in a cursive style.

Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.