

**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
TUESDAY, APRIL 17, 2018 – 6:00 P.M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE

**INTRODUCTION OF NEW MEMBERS OF THE BOARD
SWEARING IN – OATH OF OFFICE OF ENTIRE BOARD**

Note: The County Clerk will give the oath of office to the entire Board and present the certificates.

3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES

SPECIAL REORGANIZATION ITEMS:


- A. Election of County Board Chair
- B. Election of County Board Vice Chair
- C. Review, Discussion and Adoption of Rules of the Board for 2018-2020

6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Contracts – Roll Call

13. ADJOURNMENT



MEMORANDUM

TO: Rock County Board of Supervisors
FROM: Richard D. Greenlee 
DATE: April 12, 2018
RE: Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will at its organizational meeting on April 17, 2018 consider the adoption of rules of procedure for the following term. The following amendments have been requested to the current rules. In all cases new language is underscored and language that is deleted is ~~struck through~~.

(1) **Rule I A.** shall be amended as follows:

A. As provided by statute, the Board shall organize on the third Tuesday of each April and adopt rules and regulations for the ensuing term in each even year, considering recommendations of the outgoing Board. Adoption of these rules and regulations at such organizational meeting shall be by majority vote. Amendment to these rules at any other time shall be done in conformance with Rule X-C. All committees of the Board shall serve biennially for a term that coincides with that of the Chair, except as otherwise provided by statute. In no less than three days nor more than seven days after such meeting, the Chair shall announce all Committee, Commission and Board appointments as required by law and County Board policy, all of which shall be submitted for Board confirmation. Proposed appointments shall be distributed to all Board members not less than 24 hours prior to the meeting at which appointments are to be made.

(2) **Rule III C.** shall be amended as follows:

C. Minutes of the regular Board Meeting shall be prepared by the County Clerk, kept, recorded, and distributed to all Board members and department heads by the County Clerk ~~with a regular mailing~~ as soon as possible following the meeting. These minutes shall be official upon County Board approval.

(3) **Rule III G.** shall be amended as follows:

G. No motions except referral to committee or acceptance and filing may be made concerning the subject matter of report under Agenda item 101, unless the report has been

accompanied by a resolution distributed as required by the rules and subject to the note requirement of Rule III-E.

(4) **Rule IV D.** shall be amended as follows:

D. All County Board matters shall first be reviewed by the appropriate committee prior to County Board consideration except under emergency conditions so declared and approved by 2/3 vote of the County Board present and voting. All committees shall make written recommendations on all matters submitted to them. Upon a committee's recommendation to approve or adopt a matter, the matter shall be placed on the next regular Board Meeting agenda that is practicable. If a committee's recommendation is against approval or adoption of a matter, then the matter may be placed before the County Board at the discretion of the Chair. Votes are to be indicated as for, against, abstain or absent. When a question is put, every member shall vote except that where a member has a conflict of interest, the Chair may permit that member to abstain.

(5) **Rule IV F.** shall be amended as follows:

F. Except when uniformly mandated to the contrary by law, each committee shall be composed of a majority of County Supervisors and such additional members as required by law and approved by the County Board. No committee may create sub-committees or otherwise subdivide committee responsibilities, unless authorized by the whole County Board. Any committee may rely on its members, County staff, or other individuals or organizations to conduct research and provide additional information to the committee for the purpose of fulfilling its responsibilities. Such research or information gathering, when conducted cooperatively without a quorum of the committee, shall not be considered a sub-committee or governmental body unless creation of a sub-committee has been previously approved by the County Board.

(6) **Rule V. A.** shall be amended as follows:

A. The following shall be the standing committees of the County Board of Supervisors and shall have the general duties and responsibilities stated in Rule IV, shall approve all ~~contracts,~~ claims, and demands, and causes of action less than \$10,000; all contracts less than \$25,000; and shall review the prior month's payments against the accounts under their jurisdiction. Upon request from department heads and review by the County Administrator, or a designated agent, standing committees reallocate amounts more than \$5,000 and up to \$10,000 between detail accounts or create new detail accounts of an individual county office or department within their jurisdiction. With review by the County Finance Director, the County Administrator or the Administrator's designee may approve reallocation requests of \$5,000 or less, or create detail accounts for any transfer of \$5,000 or less without further committee action.

(7) **Rule V. B. (1)** shall be amended as follows:

B. Agricultural/ Land Conservation Committee

(1) The committee on Agriculture and Extension Education shall consist of five members of the Board. One of the members shall be a Supervisor from a village or city, and the vocation of a majority of the remaining members shall be agricultural when practical. The President of the Rock County 4-H Fair Board, Inc. shall be appointed as an ex-officio non-voting member. The function and responsibilities of the committee shall be as set forth in Wis. Stats. 59.56(3). In addition, the committee shall exercise policy supervision over the County Farm and County Fairgrounds.

(8) **Rule V. E.** shall be amended as follows:

E. Developmental Disabilities Board Intentionally Omitted.

(9) **Rule V. J. (2)** shall be amended as follows:

(2) The Human Services Board shall have policy supervision over the Human Services Department including, but not limited to: ~~Adult Community Services; The Aging and Disability Resource Center; Behavioral Health Services, Child Protective Services, Economic Support Services, and Juvenile Justice Services, Long Term Support Services, and Outpatient Services.~~

(10) **Rule V. J. (3)** shall be amended as follows:

(3) The Human Services Board shall ~~provide oversight~~ policy supervision for the Rock County Job Center.

(11) **Rule V. L.(3)** shall be amended as follows:

(3) The committee ~~shall be an advisory and planning group~~ and shall advise the County Emergency Management Office and the County Board on all matters pertaining to emergency management.

(12) **Rule VIII. B.** shall be amended as follows:

B. In presenting business, or debate, members shall address the Chair, be recognized, and when in order, proceed without interruption. In cases when more than one member shall seek to be recognized, the Chair shall decide who has precedence.

When in the course of its business, the Board reaches Item 7, "Citizen Participation, Communications and Announcements", the presiding officer shall ask if there are any citizens who would like to speak ~~on any agenda item~~ before the Board. Any citizen desiring to be heard shall stand and address the presiding officer indicating their name and address and the item on which the citizen wishes to speak. The presiding officer will call on the citizen at the appropriate time. The presiding officer may limit the time of each speaker and select the speaking order. No one shall speak more than once on any item, unless in the opinion of the Chair, such request to speak more than once is relevant. Where there are several speakers representing the same view, the presiding officer may require a speaker for the group.

(13) **Rule VIII. C.** shall be created as follows:

C. Upon the convening of any Joint Review Board pursuant to Wis. Stat. § 66.1105(4m)(a), wherein the representative of the County who shall sit on such Joint Review Board shall be the Chair, or the Chairperson's designee, if the Chair appoints a designee, such appointment shall be made consistent with Rule I-A, and shall be for a term of one year. The Chair shall give preference to the County Treasurer or another person with knowledge of local government finance in accordance with Wis. Stat. § 66.1105(4m)(ae)2.

The motion to recommend these amendments was approved at CBS (8 yes, 0 no, 1 absent)