

ROCK COUNTY, WISCONSIN
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Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE
ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin
April 19, 2016

The Rock County Board of Supervisors met pursuant to adjournment on March 24, 2016, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Sweeney gave the invocation.

2. Chair Podzilni introduced the new County Board Supervisors: Bob Yeomans, Anders Dowd, David Homan, Kara Hawes, and Karl Dommershausen. Clerk Tollefson gave the Oath of Office to the entire County Board.
3. Roll Call. At roll call, Supervisors Peer, Arnold, Dowd, Beaver, Heidenreich, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Kraft, Fell, Garrett, Homan, Yeomans, Pleasant, Brill, Schulz, Zajac, Bostwick, Sweeney, Hawes, Owens, Dommershausen, and Podzilni were present. Supervisor Davis was absent. PRESENT – 28. ABSENT - 1.

QUORUM PRESENT

4. Adoption of Agenda.

Supervisors Arnold and Sweeney moved the Agenda. Agenda ADOPTED as follows:

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE

INTRODUCTION OF NEW MEMBERS OF THE BOARD
SWEARING IN – OATH OF OFFICE OF ENTIRE BOARD

3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES

SPECIAL REORGANIZATION ITEMS:

- A. Election of County Board Chair
- B. Election of County Board Vice Chair
- C. Review, Discussion and Adoption of Rules of the Board for 2016-2018

6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - B. Bills Over \$10,000 – No Roll Call
 - C. Encumbrances Over \$10,000 – Roll Call

D. Contracts – Roll Call

13. ADJOURNMENT

5. Special Reorganization Items:

A. Election of County Board Chair.

Chair Podzilni relinquished the meeting to County Clerk Lisa Tollefson. Clerk Tollefson asked for nominations for County Board Chair. Supervisor Sweeney nominated Supervisor Podzilni. Request for nominations asked three times. Supervisor Mawhinney and Owens motioned to close nominations and cast a unanimous ballot. Motion carried by acclamation. Clerk Tollefson returned the gavel to Chair Podzilni, who resumed control of the meeting.

B. Election of County Board Vice Chair.

Chair Podzilni ask for nominations for County Board Vice Chair. Supervisor Fell nominated Supervisor Kraft. Request for nominations asked three times. Supervisor Mawhinney and Owens motioned to close nominations and cast a unanimous ballot. Motion carried by acclamation.

C. Review, Discussion and Adoption of Rules of the Board for 2016-2018.

The set of proposed amendments to the 2014-2016 Rules of the board previously reviewed by the Staff Committee and provided to Supervisors were presented for action by the Board.

The following amendments were requested to the current rules. In all cases new language is underscoring and language deleted is ~~crossed out~~. Also included is the action taken by the County Board Staff Committee (CBS).

Chair Podzilni asked Corporation Counsel, Jeff Kuglitsch, and Finance Director, Sherry Oja, to explain the changes to the County Board Rules.

(1) Rule III-A shall be amended as follows:

A. The order of business of Board meetings shall be as stated on the Agenda for the meeting. The Agenda shall be the responsibility of the Chair with the assistance of the County Administrator and County Clerk per s. 59.23(2)(a), Wis. Stats., and circulated to the Board not less than 48 hours before each meeting. A majority of the members of the Board shall have the right to add an item to the Board Agenda, subject to the requirements of the Open Meeting Law.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Heidenreich and Knudson moved the above rule change. ADOPTED by acclamation.

(2) Rule III-B shall be amended as follows:

B. The format for the Agenda shall be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes of Prior Meeting(s)
6. Public Hearing
7. Citizen Participation, Communications & Announcements

8. Nominations, Appointments and Confirmation
9. Recognition of County Employees or Others
910. Introduction of New Resolutions or Ordinances by Supervisors for Referral to Appropriate Committee
4011. Reports
- ~~11. Unfinished Business~~
12. New Business
 - A. Supplementary Appropriations & Budget Changes - Roll Call
 - ~~B. Bills Over \$10,000~~
 - ~~C. Encumbrances Over \$10,000 - Roll Call~~
 - DB. Contracts - Roll Call
 - EC. Other
13. Adjournment

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Mawhinney and Fox moved the above rule change. ADPOTED by acclamation.

- (3) Rule III-D shall be amended as follows:

D. In order to provide advance notice to the Board of Supervisors and the citizens of Rock County, items to be included on the Agenda shall be in the office of the County Administrator no later than ~~Wednesday~~ Tuesday of the week preceding the meeting.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Bussie and Brill moved the above rule change. ADPOTED by acclamation.

- (4) Rule IV-I shall be amended as follows:

I. Committee coordination shall be the responsibility of the County Administrator ~~or a designated agent and County Clerk per s. 59.23(2)(a), Wis. Stats.,~~ to provide agenda, meeting and minutes assistance, ~~and~~ administrative and staff follow-up and related matters. Minutes shall be in a format chosen by the Clerk, and minutes and agendas shall be filed in the Clerk's office. All committee agendas are to be submitted to the County Administrator's office ~~at least five working days in advance of no later than the Tuesday of the week preceding the meeting and in the committee member's hands no later than 48 hours before the meeting.~~ A majority of the members of any committee shall have the right to add an item to the committee agenda, subject to the requirements of the Open Meeting Law.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Arnold and Thomas moved the above rule change. ADOPTED by acclamation.

- (5) Rule V-A shall be amended as follows:

A. The following shall be the standing committees of the County Board of Supervisors and shall have the general duties and responsibilities stated in Rule IV, ~~and~~ shall approve all contracts, claims and demands and causes of action less than \$10,000 and shall review the prior month's payments purchase orders, encumbrances, current accounts, less than \$10,000 against the accounts under their jurisdiction. Upon request from department heads and review by the County Administrator, or a designated agent, standing committees reallocate amounts more than ~~\$4,000~~ \$5,000 and up to ~~\$2,000~~ \$10,000 between detail accounts or create new detail accounts of an individual county office or department within their jurisdiction. With review by the County Finance Director, the County Administrator or the Administrator's designee may approve reallocation requests of ~~\$4,000~~ \$5,000 or less, or create detail accounts for any transfer of ~~\$4,000~~ \$5,000 or less without further committee action.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Mawhinney and Kraft moved the above rule change. ADOPTED by acclamation.

- (6) Rule V-G(3) shall be amended as follows:
G. Finance Committee

...
(3) The committee shall ~~assemble bills and encumbrances over \$10,000 and forward to the Board together with its recommendation. It shall also~~ have the right to review any purchase or claim and stop payment subject to Board review.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Arnold and Dowd moved the above rule change. ADOPTED by acclamation.

- (7) Rule V-G(5)(a) shall be amended as follows:
G. Finance Committee

...
(5)(a) For transfers greater than ~~\$2,000~~ \$10,000 and upon the request from the appropriate committee and review by the County Administrator or a designated agent, and subject to County Board policy, the Finance Committee may reallocate funds between detail accounts of an individual county office or department. In addition, the Finance Committee may supplement the appropriations for a particular office, department, or activity by transfers from the contingency fund. Such transfers shall not exceed the amount set up in the contingency fund as adopted in the annual budget nor aggregate, in the case of an individual office, department, or activity, in excess of ten percent of the funds originally provided for such office, department or activity in the annual budget. The publication provisions of Wis. Stats. Sec. 65.90(5)(a) shall apply to all committee transfers from the contingency fund.

...
The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Fox and Mawhinney moved the above rule change. ADOPTED by acclamation.

- (8) Rule V-G(8) shall be amended as follows:
G. Finance Committee

...
(8) If a standing committee cancels a regularly scheduled meeting, or upon request from the Chair of any standing committee and review by the Finance Director, the Finance Committee is authorized to ~~act on~~ review bills normally ~~considered~~ reviewed by that standing committee.

...
The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Pleasant and Fox moved the above rule change. ADOPTED by acclamation.

- (9) Rule V-H(2) shall be amended as follows:
H. General Services Committee

...
(2) The committee shall have policy supervision over the ~~General Services~~ Facilities Management Department.

...
The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Brill and Heidenreich moved the above rule change. ADOPTED by acclamation.

- (10) Rule V-L(2) shall be amended as follows:

L. Public Safety & Justice Committee

...

(2) The committee shall have policy supervision over the following activities, except as limited by law; Child Support Enforcement, ~~Coroner~~ Medical Examiner, Clerk of Circuit Court, all Circuit Court branches, District Attorney, Court Commissioners, Communications Center, Register in Probate and Sheriff's Department.

...

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Beaver and Fell moved the above rule change. ADOPTED by acclamation.

(11) Rule VII(A) shall be amended as follows:

A. In determining any question, any member may call for a roll call before the vote is taken. The vote on any motion requiring an unbudgeted appropriation of County money, ~~encumbrances over \$10,000~~, or any contracts or grants, shall be a roll call vote. The adoption of the Annual County Budget shall be a roll call vote. Any motion or resolution may be withdrawn before amendment or decision, and when a question is put, every member shall vote, except where a member has a conflict of interest, in which case the Chair may excuse such member. Any member may call for a division of a question when the same is advisable. In the case of a tie, the motion is lost. Any member may renew a motion that has been lost on a tie.

The motion to recommend this amendment was approved at CBS (8 yes, 0 no, 1 absent). Supervisors Kraft and Arnold moved the above rule change. ADOPTED by acclamation.

Chair Podzilni asked if Supervisors would like to introduce any other changes to the County Board Rules. No additional changes were introduced.

7. Citizen and Participation, Communications and Announcements
Supervisor Beaver thanked the Board for the flowers while she was out.

13. Adjournment.
Supervisors Arnold and Fox moved to adjourn at 6:34 p.m. to Thursday, April 28, 2016 at 6:00 p.m. ADOPTED by acclamation.



Prepared by Lisa Tollefson, County Clerk
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.