

**EDUCATION, VETERANS AND AGING SERVICES COMMITTEE**  
**Minutes - July 17, 2012**

**Call to Order.** Chair Thomas called the meeting of the Education, Veterans and Aging Services Committee to order at 4:04 P.M. on Tuesday, July 17, 2012, in Conference Room, Council on Aging Office.

**Committee Members Present:** Supervisors Thomas, Gustina, Brown and Howland.

**Committee Members Absent:** Supervisor Nash.

**Staff Members Present:** Joyce Lubben, Council on Aging Director; Terri Pass, Benefit Specialist; Julie Seeman, Information & Assistance Specialist; Steve Skelly, Transportation Program Supervisor; Ranee Goodroad, Nutrition Program Supervisor; John Solis, Veterans Services Officer.

**Others Present:** Robert Harlow, R.S.V.P.

**Approval of Agenda.** Supervisor Gustina moved approval of the agenda as presented, second by Supervisor Brown. ADOPTED.

**Approval of Minutes – June 14, 2012 and June 19, 2012.** Supervisor Brown moved approval of the minutes of June 14, 2012 and June 19, 2012 as presented, second by Supervisor Howland. ADOPTED.

**Citizen Participation, Communications, Announcements, Information.** Ms. Lubben introduced Ms. Pass and Ms. Seeman to the Committee and stated that there will be a Power Point presentation outlining the services provided by the Council on Aging Department. Mr. Solis handed out a flyer on the Military Appreciation Day event that will be held on Saturday, October 6<sup>th</sup> at the Marine Corps League in Beloit.

**Transfers & Appropriations.** None.

**Bills/Encumbrances.**

|                          |    |          |
|--------------------------|----|----------|
| Senior Citizen Program   | \$ | 140.00   |
| Title III-B              |    | 523.81   |
| Community Service        |    | 38.30    |
| Nutrition Program        |    | 226.08   |
| Delivered Meals          |    | 170.00   |
| E&H Transportation       |    | 147.35   |
| Title III-D              |    | 250.00   |
| Title III-E              |    | 1,389.12 |
| Benefit Specialist Grant |    | 140.00   |

**Pre-Approved Encumbrance Amendment.** None.

Supervisor Gustina moved approval of the above Bills and Pre-Approved Encumbrance Amendments for the Education, Veterans and Aging Services Committee, second by Supervisor Howland. ADOPTED.

**Semi-Annual Reports.** The Committee accepted the reports from Council on Aging and Veterans Services and asked for them to be placed in file.

**Department Reports.**

**Veterans Office – Patriotic Concert Free Will Donation.** Mr. Solis informed the Committee that the Rock Prairie Presbyterian Patriotic Concert was well attended on Tuesday, June 26<sup>th</sup> and Wednesday, June 27<sup>th</sup> this year. He said there were 700 attending the first evening and 600 the second evening, bringing in about \$4,830 this year.

**Veterans Office – RSVP Volunteer Dinner.** Mr. Solis informed the Committee the dinner was very good and well attended. There were about 300 people in attendance; one person received a 30-year pin along with six people receiving pins for 25 years of service.

**RSVP – Seniors Volunteering for Seniors Program and Possible Need for a Waiting List.** Mr. Harlow stated that they have 78 volunteers serving 452 people. As of June, they are \$5,000 over budget, with the biggest cost factor being mileage reimbursement. There are several options for cutting costs, cutting back on certain types of trips and driving for the basic needs of the people, lowering the mileage reimbursement rate for our drivers. Mr. Harlow stated that he has applied for several grants.

**Council on Aging – Orientation.** Ms. Lubben thanked her staff for all their work in putting this PowerPoint together. Ms. Lubban, Ms. Seeman, Ms. Pass, Ms. Goodroad and Mr. Skelly each spoke in detail about each of the services they are involved with. Each staff member handed out brochures and literature detailing their specialty. Ms. Goodroad stated that Nutrition Services have enough volunteers/hours to equal seven full time employees.

**Committee Requests and Motions.**

**Discussion on Future Meeting Site Visits** Chair Thomas said we would table this to the next meeting, due to the time constraint.

**Ideas for Future Discussion** Supervisor Howland mentioned that Rock County should have a destination set up as a “cooling place” for people at risk. Ms. Lubben stated that Dane County has one and she will take the lead on this for Rock County.

**Tour of Council on Aging** Committee members were invited to take a self-tour of the office.

**Adjournment.** Supervisor Brown moved adjournment at 5:45 P.M., second by Supervisor Gustina. ADOPTED.

Respectfully submitted,

Sue Zastoupil  
Human Resources Secretary

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**