

EDUCATION, VETERANS AND AGING SERVICES COMMITTEE
Minutes – October 15, 2013

Call to Order. Chair Thomas called the meeting of the Education, Veterans and Aging Services Committee to order at 4:02 P.M. on Tuesday, October 15, 2013, in Conference Room N-1, fifth floor, Courthouse East.

Committee Members Present: Supervisors Thomas, Gustina, Howland, and Nash.

Committee Members Absent: Supervisor Richard.

Staff Members Present: Joyce Lubben, Director of Council on Aging; Craig Knutson, County Administrator (4:15 P.M.); John Solis, Veteran Services Officer (4:20 P.M.).

Others Present: Bob Harlow, R.S.V.P.; Mike Reuter, Heritage Rock County.

Approval of Agenda. Supervisor Gustina moved approval of the agenda as presented, second by Supervisor Howland. ADOPTED.

Approval of Minutes. Supervisor Gustina moved approval of the minutes from September 17, 2013 as presented, second by Supervisor Howland. ADOPTED.

Citizen Participation, Communications, Announcements, Information. Chair Thomas thanked Supervisor Gustina for running the meeting last month and thanked Supervisor Podzilni for his attendance. Chair Thomas welcomed Mr. Reuter to the meeting. Ms. Lubben informed the Committee the Elder Benefit Specialist position is now filled. The new employee Lachel Fowler, will start October 28, 2013.

Transfers. None.

Bills/Encumbrances – 2013

Senior Citizen Program	\$ 85.00
Title III-B	147.77
Nutrition	779.56
E&H Transportation	900.00
Title III-D	130.02
Title III-E	3,019.03
Veterans Service	877.83

Supervisor Howland moved approval of the above Bills and Encumbrances for the Education, Veterans and Aging Services Committee, second by Supervisor Gustina. ADOPTED.

Pre-Approved Encumbrance Amendments. None.

Resolution.

Amending the 2013 Council on Aging Budget to Accept Additional NSIP and Title III-D Funds

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013 does hereby accept the additional NSIP and Title III-D funds and amends the Adopted 2013 Rock County Council on Aging budget as follows:

...”

Supervisor Howland moved approval of the above resolution, second by Supervisor Gustina. ADOPTED.

Awarding Contract for Dietitian Services for Rock County Council on Aging

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2013 that a contract be awarded to Nutrition and Health Associates Inc. of Janesville, Wisconsin not to exceed \$14,691 for dietitian services in 2014.

BE IT FURTHER RESOLVED that the Council on Aging Director be authorized to enter into a contract for 2015 not to exceed \$15,120 and for 2016 not to exceed \$15,570, as proposed.

Supervisor Gustina moved approval of the above resolution, second by Supervisor Nash. ADOPTED.

Budget Review

- A. **Council on Aging** Mr. Knutson recommended an increase of 1.1%.
- B. **Heritage Rock County** Mr. Knutson recommended an increase of 1%.
- C. **Retired Senior Volunteer Program** Mr. Knutson recommended a 2% increase, also a 2% increase for the assisted transportation program.
- D. **UW-Rock County** Mr. Knutson spoke of the mass notification upgrade and stated that this falls in the General Services budget.
- E. **Veterans Service Office** Mr. Knutson recommended an increase of 0.5%.

Everyone thanked Mr. Knutson for his time and recommendations for their departments.

Department Reports

A. Update of CVSOAW Conference Mr. Solis said the conference was held at the Holiday Inn Express and everything went well, the hotel staff was amazing. There were positive comments received regarding the various sites around the area to visit (Milton House, trails, Angel Museum and restaurants).

Committee Requests and Motions.

Discussion on Future Meeting Site Visits. None.

Ideas for Future Discussion. None.

Adjournment. Supervisor Gustina moved adjournment at 4:35 P.M., seconded by Supervisor Howland. ADOPTED.

Respectfully submitted,

Sue Zastoupil
Human Resources Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.