



Awarding the Contract for Job Center Public Restroom Renovations and Amending  
2016 Facilities Management Capital Budget

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FISCAL NOTE:

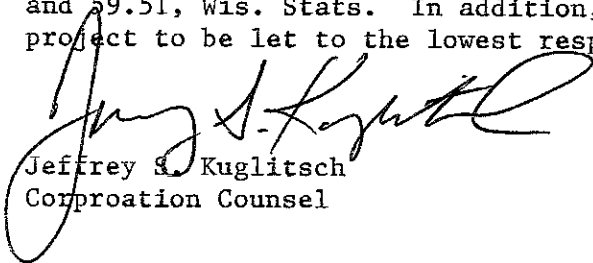
This resolution awards the Job Center restroom renovation contract to Glen Fern Construction, LLC. Sales tax revenue was included in the 2016 budget for this project. Due to bid amounts, this resolution authorizes up to \$20,000 of Job Center fund balance funds to be used for the project as well.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corproation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## Executive Summary

### Awarding the Contract for Job Center Public Restroom Renovations and Amending 2016 Facilities Management Capital Budget

The Job Center Public Restrooms are not ADA accessible and are in need of repair. Funds were budgeted in 2016 Facilities management Capital budget for the renovation of these restrooms.

Bids were solicited with five contractors responding. The lowest most responsive and responsible bidder's bid was \$264,975.00. Which was over what was budgeted for this project. County Administrator and the Finance Director recommended using appropriations from 18-1821-0000-68000 to fund the \$20,000 to complete the project.

Prior to contract execution, the Engineer, the contractor and the Facilities Management Director will conduct a value engineering assessment to determine what caused the project to come in so over budget. A change order will be implemented for any changes that would reduce cost.

Director of Facilities Management and Purchasing Manager are recommending awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI.

ORIGINAL



BID SUMMARY FORM

BID NUMBER 2016-45  
 BID NAME JOB CENTER RESTROOM RENOVATIONS  
 BID DUE DATE OCTOBER 18, 2016 - 1:30 P.M.  
 DEPARTMENT FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	SCHERRER BURLINGTON WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	ADVANCED BUILDING VERONA WI
BASE BID	\$ 264,975.00	\$ 266,537.00	\$ 270,900.00	\$ 277,000.00	\$ 301,500.00
BID BOND	YES	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES	YES
START DATE	11/14/16	UPON AWARD	11/1/16	12/1/16	11/15/16
COMPLETION	1/27/17	3 MONTHS	1/15/17	2/28/17	2/15/17

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Thirteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: I Recommend GLEN FERN

SIGNATURE *Jodi Millis*

DATE 10-19-16

GOVERNING COMMITTEE APPROVAL: *Henry Bied*  
 CHAIR

VOTE 5-0

DATE 11/1/16