

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

September 1, 2016
DATE DRAFTED

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin
2 Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist
3 eligible low-income Rock County residents with their utility costs; and,
4

5 **WHEREAS**, based on current revenue and expenditure projections an additional \$58,000 needs to be
6 added to the 2016 Human Services Department Budget; and,
7

8 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and additional funds for WHEAP
9 services have been provided in the new contract from DOA that will begin on October 1st, 2016; and,
10

11 **WHEREAS**, Energy Services, Inc. is the agency that is contracted to administer this program in Rock
12 County (RFP #2014-52).
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
15 this 22nd day of September, 2016, does hereby accept additional WHEAP funding and
16 amend the 2016 Human Services Department Budget as follows:
17

18	Budget	Increase	Amended
19	<u>9/1/16</u>	<u>(Decrease)</u>	<u>Budget</u>
20 <u>Source of Funds</u>			
21 36-3614-0000-42100	\$433,047	\$58,000	\$491,047
22 Federal Aid			
23			
24 <u>Use of Funds</u>			
25 36-3614-0000-62119	\$433,047	\$58,000	\$491,047
26 Contracted Services			

16-9B-118

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson
Brian Knudson, Chair

Sally Jean Weaver Landers
Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen
Karl Dommershausen

Terry Felt
Terry Felt
Linda Garrett
Linda Garrett

Ashley Kleven
Ashley Kleven

Kathy Schulz
Kathy Schulz

Terry Thomas
Terry Thomas

Absent
Shirley Williams

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FINANCE COMMITTEE ENDORSEMENT

Review and approved on a vote of 4-0

 9-15-16
Mary Mawhinney, Chair Date

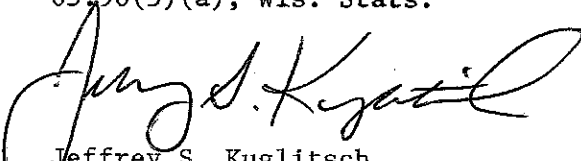
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$58,000 in Federal Aid for the Wisconsin Home Energy Assistance Program. No County matching funds are required.


Sherry Oja
Finance Director

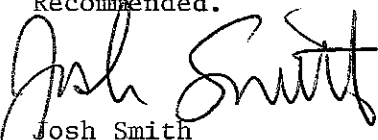
LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2016 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

Executive Summary

Amending the 2016 Budget for the Wisconsin Home Energy Assistance Program

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

Based on current trending an additional \$58,000 needs to be added to the 2016 HSD Budget. These funds have been provided in the new contract from DOA that begins on October 1st, 2016. Funding is allocated on a federal fiscal year that starts on October 1st and ends September 30th.

Energy Services, Inc. is the agency that has been contracted to provide WHEAP services in Rock County (RFP #2014-52). Per state requirements funding is divided between general operations, outreach, public benefits operations, crisis client services, and weatherization operations.

General services provided by Energy Services include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.