

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board  
INITIATED BY



Sara Mooren  
DRAFTED BY

Human Services Board  
SUBMITTED BY

November 24, 2015  
DATE DRAFTED

**Amending the 2015 Budget for the Wisconsin Home Energy Assistance Program**

1 **WHEREAS**, the Human Services Department annually receives funding from the State of Wisconsin  
2 Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist  
3 eligible low-income Rock County residents with their utility costs; and,  
4

5 **WHEREAS**, based on current revenue and expenditure projections an additional \$35,000 needs to be  
6 added to the 2015 Human Services Department Budget; and,  
7

8 **WHEREAS**, WHEAP funding is allocated on a federal fiscal year and additional funds for WHEAP  
9 services have been provided in the new contract from DOA that began on October 1<sup>st</sup>, 2015; and,  
10

11 **WHEREAS**, Energy Services, Inc. is the agency that is contracted to administer this program in Rock  
12 County (RFP #2014-52).  
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
15 this 10<sup>th</sup> day of December, 2015, does hereby accept additional WHEAP funding and  
16 amend the 2015 Human Services Department Budget as follows:  
17  
18

19	Budget	Increase	Amended
20	<u>11/1/15</u>	<u>(Decrease)</u>	<u>Budget</u>
21 <u>Source of Funds</u>			
22 36-3614-0000-42100	\$389,217	\$35,000	\$424,217
23 Federal Aid			
24			
25 <u>Use of Funds</u>			
26 36-3614-0000-62119	\$389,217	\$35,000	\$424,217
27 Contracted Services			

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson  
Brian Knudson, Chair

Kathy Scholz  
Kathy Scholz

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

Terry Thomas  
Terry Thomas

Terry Fell  
Terry Fell

Shirley Williams  
Shirley Williams

Linda Garrett  
Linda Garrett

William Grahn  
William Grahn

Ashley Kleven  
Ashley Kleven

15-12A-431

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of: 5-0

 12-18-15  
Mary Mawhinney, Chair Date

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$35,000 in Federal Aid for the Wisconsin Home Energy Assistance Program. No County matching funds are required.

  
Sherry Oja  
Finance Director

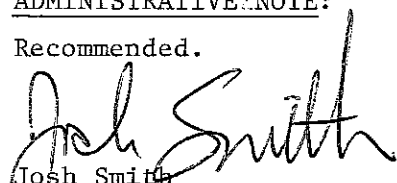
LEGAL NOTE:

As an amendment to the adopted 2015 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to Sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

### Amending the 2015 Budget for the Wisconsin Home Energy Assistance Program

The Human Services Department annually receives funding from the State of Wisconsin Department of Administration (DOA) Wisconsin Home Energy Assistance Program (WHEAP) to assist eligible low-income Rock County residents with their utility costs.

Based on current trending an additional \$35,000 needs to be added to the 2015 HSD Budget. These funds have been provided in the new contract from DOA that began on October 1<sup>st</sup>, 2015. Funding is allocated on a federal fiscal year that starts on October 1<sup>st</sup> and ends September 30<sup>th</sup>.

Energy Services, Inc. is the agency that has been contracted to provide WHEAP services in Rock County (RFP #2014-52). Per state requirements funding is divided between general operations, outreach, public benefits operations, crisis client services, and weatherization operations.

General services provided by Energy Services include:

- Publicizing a telephone number where persons can call for WHEAP information year-round and provide information on transportation to application site (s).
- Publicizing eligibility requirements, information on how to apply, location of application sites, times to apply, the availability of heating assistance, crisis assistance and weatherization.
- Provide outreach services to targeted population groups including high-risk households, the elderly, and the handicapped. This is to include assistance with the preparation and submittal of application by persons who are homebound. Provide an annual written detailed "Outreach Plan and Strategy" and "Coordination Plan" to Rock County Human Services Department.
- Establish a central location for the distribution and receipt of applications.
- Assure that all sites are accessible to all potential applicants including those with physical disabilities and that these sites are physically and geographically located throughout Rock County. Allow for flexible office hours to accommodate clients who cannot apply during normal business hours.
- Verify application information and supporting documents and certify that the application is correct. Enter certified application (s) into the WHEAP System.
- Resolve application and check issuance problems.
- Coordinate with other local agencies serving low-income persons.

No additional county funds are required.