

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Supervisor Brent Fox
INITIATED BY



Randy Terronez,
Assistant to the County Administrator,
DRAFTED BY

Public Works Committee &
County Board Staff
Committee
SUBMITTED BY

September 12, 2018
DATE DRAFTED

Revising Board Rules and Establishing Airport Board

1 **WHEREAS**, a major focus of the recently concluded work of the Ad Hoc Committee on the Airport
2 Future was analyzing the management structure; and

3
4 **WHEREAS**, the final report of the Ad Hoc Committee to Study the Future of the Airport (Southern
5 Wisconsin Regional Airport or SWRA) recommended:

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7 “... separating the airport operations from the Public Works Committee via the creation of an
8 Airport Board. This 9-member, appointed Airport Board would have three County Board of
9 Supervisors and six community members – specifically those possessing aviation-related expertise
10 and said experience.

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12 The Airport Board would be a standing governing committee and report to the full County Board
13 of Supervisors. While SWRA staffing and operations would continue to fall within the County’s
14 existing rules and regulations, an Airport Manager would be responsible for providing
15 departmental leadership functions and report directly to the County Administrator.

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17 The Ad Hoc Committee in recommending this option requested the Corporation Counsel to
18 determine its feasibility. Subsequently, Rock County Corporation Counsel Rich Greenlee stated
19 that County Board Rule IV (F) states that “each committee shall be composed of a majority of
20 County Supervisors and such additional members as required by law and approved by the
21 County Board. In order to have an “Airport Board” have more citizen members than County
22 Board supervisors, this rule would also need to be amended. Amending the County Board rules
23 normally occurs during the election of a new term of county board members which would be in
24 April of 2020. Amending the Board rule prior to this date would require a 2/3rds vote of the
25 County Board.”

26
27 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors in session this
28 15th day of November, 2018, does hereby Amend the Rock County Board Rules of Procedure
29 as follows (new language is underlined; deleted language is shown with a strikethrough):

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31 1. RULE IV.F. is amended to read as follows:

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33 F. Except for the Airport Board as articulated in Rule V.O., or when uniformly mandated to
34 the contrary by law, each committee shall be composed of a majority of County Supervisors
35 and such additional members as required by law ~~these Rules~~ and approved by the County
36 Board. No committee may create sub-committees or otherwise subdivide committee
37 responsibilities, unless authorized by the whole County Board. Any committee may rely on
38 its members, County staff, or other individuals or organizations to conduct research and
39 provide additional information to the committee for the purpose of fulfilling its
40 responsibilities. Such research or information gathering, when conducted cooperatively
41 without a quorum of the committee, shall not be considered a sub-committee or
42 governmental body unless creation of a sub-committee has been previously approved by the
43 County Board.

44
45 2. RULE V.A. is amended to read as follows:

18-10A-101

46 A. The following shall be the standing committees of the County Board of Supervisors
 47 and shall have the general duties and responsibilities stated in Rule IV, shall approve all
 48 contracts, claims and demands and causes of action less than \$10,000 and shall review the
 49 prior month's payments against the accounts under their jurisdiction. Upon request from
 50 department heads and review by the County Administrator, or a designated agent,
 51 standing committees reallocate amounts more than \$5,000 and up to \$10,000 between
 52 detail accounts or create new detail accounts of an individual county office or department
 53 within their jurisdiction. With review by the County Finance Director, the County
 54 Administrator or the Administrator's designee may approve reallocation requests of
 55 \$5,000 or less, or create detail accounts for any transfer of \$5,000 or less without further
 56 committee action.

- 57
- 58 -Agricultural/ Land Conservation Committee
- 59 -Board of Health
- 60 -County Board Staff Committee
- 61 -Developmental Disabilities Board
- 62 -Education, Veterans and Aging Services Committee
- 63 -Finance Committee
- 64 -General Services Committee
- 65 -Health Services Committee
- 66 -Human Services Board
- 67 -Planning & Development Committee
- 68 -Public Safety & Justice Committee
- 69 -Public Works Committee
- 70 -Rail Transit Commission
- 71 -Southern Wisconsin Regional Airport Board

72

73 3. RULE V.M(2) is amended to read as follows:

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75 (2) The committee shall convene from time-to-time as the County Highway Committee and
 76 shall have such powers and duties conferred by State law and County Board policy. The
 77 committee shall have policy supervision over the Department of Public Works that includes
 78 highway, ~~airport~~, parks and motor pool operation.

79

80 4. RULE V.O. is created to read as follows:

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82 O. Airport Board
 83 (1) The committee shall be composed of nine members, of which three shall be County
 84 Board Supervisors. Six members shall be drawn from the community, and not elected to
 85 any county office, or employed by Rock County, and shall have a demonstrated interest or
 86 competence in the field of aviation.

87

88 (2) The Airport Board shall have policy supervision over the Southern Wisconsin Regional
 89 Airport

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91 **BE IT FURTHER RESOLVED** that the Southern Wisconsin Regional Airport (SWRA) Department be
 92 created with the Airport functions under the Department of Public Works transferred to the new
 93 department.

94

95 **BE IT FURTHER RESOLVED** that the effective date of this resolution as the first business day of
 96 January 2019.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Absent
Betty Jo Bussie, Chair

Brent Fox
Brent Fox, Vice Chair

Brenton Driscoll
Brenton Driscoll

Rick Richard
Rick Richard

Absent
Jeremy Zajac

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni
J. Russell Podzilni, Chair

Mary Mawhinney
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Louis Peer
Louis Peer

Absent
Alan Sweeney

Terry Thomas
Terry Thomas

Absent
Bob Yeomans

FISCAL NOTE:

Standing County Board Committee members are entitled to per meeting allowance and mileage as provided in Rock County Board Rules of Procedure IV-J.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

Pursuant to Rule X(C) of the Rock County Board of Supervisors Rules of Procedure, the Rules of Procedure may be amended by a 2/3 vote of all members present.

Richard Greenlee
Richard Greenlee
Corporation Counsel

Administrative Note:

If the County Board approves the proposed new composition of an Airport Board, it would be trading a certain level of control at the committee level for more expertise in the policy direction of the Airport. The County Board would retain final authority over actions approved by the Airport Board as it does for other governing committees. If a new Southern Wisconsin Regional Airport Department is created, additional approvals may be required by committees or the County Board to adjust the administrative functions and organization of the Department.

Josh Smith
Josh Smith
County Administrator

EXECUTIVE SUMMARY

A major focus of the recently concluded work of the Ad Hoc Committee on the Airport Future was analyzing the management structure.

A recommendation made by that body included separating the airport operations from the Public Works Committee via the creation of an Airport Board. The Airport Board would be nine (9) members and consist of three County Board of Supervisors and six community members – specifically those possessing aviation-related expertise and said experience.

The Airport Board would be a standing governing committee and report to the full County Board of Supervisors. While Southern Wisconsin Regional Airport staffing and operations would continue to fall within the County's existing rules and regulations, an Airport Director would be responsible for providing departmental leadership functions and report directly to the County Administrator.

The Ad Hoc Committee in recommending this option requested the Corporation Counsel to determine its feasibility. Subsequently, Rock County Corporation Counsel Rich Greenlee stated that County Board Rule IV (F) states that "each committee shall be composed of a majority of County Supervisors and such additional members as required by law and approved by the County Board. In order to have an "Airport Board" have more citizen members than County Board supervisors, this rule would also need to be amended. Amending the County Board rules normally occurs during the election of a new term of county board members which would be in April of 2020. Amending the Board rule prior to this date would require a 2/3rds vote of the County Board.

(Subsequent to the recommendation, Corporation Counsel addressed the issue of conflict of interest that would prohibit a person that conducts business with the Airport valued at or above \$15,000 annually.)

This resolution would:

1. Amend Rule IV (F) of the Board Rules to exempt the Airport Board.
2. Add Southern Wisconsin Regional Airport Board to Rule V A to the list of Committees.
3. Remove Airport from Rule V M Public Works Committee
4. Create a new section Rule V O Airport Board and include:
 - (1) The Board shall consist of nine (9) members: three County Board of Supervisors and six community members – specifically those possessing aviation-related expertise and said experience.
 - (2) The Board shall have policy supervision over the Southern Wisconsin Regional Airport (SWRA).
5. Create the Southern Wisconsin Regional Airport Department and transfer functions from the Department of Public Works to the new department.