

Transportation Coordinating Committee Meeting Minutes

Friday, March 11, 2016

Call to Order: Chair Molly Nolte called the meeting to order at 8:45 a.m.

Approval of Agenda: A motion to approve the agenda was made by Steve Skelly, seconded by James Thompson. All were in favor. Motion carried.

Roll Call:

Present: Supervisor Brenton Driscoll, James Thompson, Patty Hansberry, Lynn Jones, Vice Chair Terry Nolan, Molly Nolte, Ryan Schomber, Karl Schulte, Steve Skelly, Mike Warren, and Rob Wilkinson.

Excused: Joyce Lubben, T.J. Nee

Absent: John Hanewall

Alternates Present: Joe Scharenbroch

Approval of the January 8, 2016 Minutes: There were no additions or corrections. Vice Chair Terry Nolan made a motion to approve the minutes as they stand. Supervisor Driscoll seconded the motion. All were in favor. Motion carried.

Introduction of Visitors: Also present were Matthew Starrs, Senior Transportation Network Manager for MTM, Inc.; Danielle Dale, new Director of Operations for MTM, who used to be employed with the Department of Health Services as the NEMT contract manager; and Wanda Maeso, Network Liaison for the Rock County area for MTM.

Citizen Participation, Communication, and Announcements: None.

Sub-Committee Reports:

- 1. Advocacy:** Molly Nolte reported the Advocacy sub-committee decided to implement action item 1.1 in the coordinated plan. Each member will be responsible for compiling a list of non-profit organizations and agencies who would benefit from more information about transportation. Those reports are due by April 18. Ms. Nolte will create a master list of these agencies by May 13. Ms. Nolte will also focus on educating school administrations about mobility management in an effort to teach transitioning and students with disabilities about transportation options.
- 2. Mobility:** Terry Nolan explained the sub-committee talked about various projects and decided to reassess the action item matrix as laid out in the coordinated plan. Included will be a new timeline, accomplishments and progress, and items still needing action. The new matrix will be further discussed at the next meeting.

Old Business:

Adoption of the Amended By-laws: There was no discussion regarding the amended by-laws. Terry Nolan made a motion to adopt the amended by-laws. Lynn Jones seconded this motion. All were in favor, motion carried.

New Business:

Jennifer Anselmi Resignation: Ms. Nolte announced Jennifer Anselmi formally submitted her letter of resignation. This vacancy must be filled by a member of Human Services. Due to the Family Care implementation, the Human Services department as a whole is undergoing many changes involving staff. Ms. Nolte will reach out to alternate Melissa Kooiman to see if she is interested in filling this vacancy. If not, the committee will wait to look for a replacement from Human Services until after the July 1 deadline.

Wisconsin Coach Lines/Coach USA Milwaukee Janesville Loop: Mike Warren discussed the new Milwaukee to Janesville regional transit route that has been in effect in the city for two weeks. The line runs from Milwaukee to Mukwonago, East Troy, Whitewater, Milton, and Janesville. Ms. Nolte added an article about the new route would be included in April's Senior Review newsletter. The group agreed that communication should be kept open to share developments in transportation in Rock County.

Industries for the Blind: The group discussed the relocation of Industries for the Blind from the south side to Newport Ave. There is concern among members for visually impaired persons using public transit to get to the Industries for the Blind safely. Some issues regarding bus stop locations that were brought up are poor crosswalk design, forcing a rider to jay-walk to the side of the street with a sidewalk, too many vehicles being parked along the road, bus stops being too distant from the new building, no electronic or audible crosswalk indicators, insufficient curb cuts, etc. Members agreed that pressure needs to be put on the Industries for the Blind to better serve the visually impaired persons who will be using transit to access their facility. Ms. Nolan and Mr. Warren agreed to keep the group updated on talks and progress.

Environmental Justice Chapter of Draft 2015-2050 Janesville Area Long Range Transportation Plan: Terry Nolan provided copies of the Environmental Chapter of Draft 2015-2050 to members and explained this portion of the Long Range Plan which is out for public review. Ms. Nolan is holding two open houses Tuesday and Wednesday, March 15-16 in Janesville and Milton to go over the plan in order to get public feedback. She explained each section of the chapter and its purpose. Ms. Nolan is interested in member feedback.

Member Reports:

Molly Nolte applied for an RTAP scholarship for the 2016 CTAA Expo to attend mobility management and leadership workshops. She has been made a member of the Legislative and Advocacy committee for WAMM and will be attending legislative day in Madison April 20. BTS and RSVP are fully trained on the Dementia Friendly initiative. Through partnering with Hedberg Library, the staff and volunteers there will also receive Dementia Friendly training. Ms. Nolte provided transportation resources for the library's Voter I.D. open house and will attend the Community Resources for Latinos event at the Beloit Library. She attended CCOT's Transition Agency Night and provided travel training information for transitioning youth. The March 31 AARP class is full, but four more have been scheduled. Ms. Nolte will attend a train-the-trainer on bike safety and will attend the annual WAMM/WRAPP all member conference in April.

Terry Nolan reiterated the information about the Long Range Plan and added that she had sent over a hundred letters regarding the upcoming open houses. She encouraged members and others to attend. Ms. Nolan will also be doing a bike-on-bus training at the Janesville Farmer's Market in May. The market will be back on Main Street this year.

Lynn Jones discussed possible options for more Park and Rides in Rock County in the future. Ms. Jones is part of the I-39/90 stakeholders group and advised the project is going forward. Community Action has been very successful hosting trainings provided by the Forward Service Corp. Attendees were trained to be

hired by contractors working on the interstate. Driver's education scholarships have been successful, and Community Action is seeking funding from the Woman's Fund for these scholarships. They are also looking into short term CDL training.

Patty Hansberry commented on the successful Dementia Friendly training for the RSVP volunteer drivers. She said the training was well received.

James Thompson said BTS had completed Dementia Friendly training and there is a tentative celebration to be held March 30 at 10 a.m. at the transfer center. They will be inviting the city council and city manager. They are also hoping to present the new routes to city council in May and implement the new routes in August but these are tentative dates.

Steve Skelly advised Rock County Transit is seeking additional drivers for peak times as traffic has greatly increased from running four buses in the past to seven buses per day. He added there are numerous standing orders throughout the week especially on Wednesdays with 86 standing orders.

Karl Schulte said Edgerton Taxi continues to grow with numbers well above 2014 and 2015. He mentioned interest in a possible partnership with Rock County Transit to close gaps in Edgerton and Milton. Mr. Schulte is also keeping eye on Walworth's shared ride taxi program. It is DOT audit time.

Joe Scharenbroch explained that the Family Care switch might affect transportation after everyone is screened through by the year's end. More people being screened through could increase those obtaining access to employment which could increase the need for transportation. Mr. Scharenbroch also added John Hanewall is unsure of the status of Rock County's D.D. Board at this time.

Mike Warren said JTS is currently evaluating new security cameras for the fleet to replace the existing cameras. He said they will hopefully select a vendor in April, and expect about three months for installation. Mr. Warren will be attending D.B.E training in Chicago.

Future Agenda Items: Coordinated Plan Matrix, Human Services Vacancy, Concrete Slab at Rock County Complex Bus Stops

Future Meeting Dates: May 13, July 8

Adjournment: A motion was made by Karl Schulte to adjourn the meeting. The motion was seconded by Rob Wilkinson. All were in favor. Meeting was adjourned at 9:45 a.m.

Minutes not official until approved by the Transportation Coordinating Committee