



ROCK COUNTY TRANSPORTATION COORDINATING COMMITTEE MEETING MINUTES January 13, 2017

Call to Order: The meeting of the Rock County Transportation Coordinating Committee was called to order by Ryan Booth at 8:45 a.m. at the Rock County Courthouse, 51 South Main Street, Janesville, Wisconsin.

Appointment of Temporary Chair: A motion was made by Dave Lowe, seconded by Patty Hansberry, to appoint Ryan Booth as temporary chair. Motion carried.

Approval of Agenda: A motion was made by Supervisor Norvain Pleasant to approve the agenda, seconded by Lynn Jones. Motion carried.

Roll Call:

Present: Ryan Booth, Kim Burkhalter, Supervisor Karl Dommershausen, Patty Hansberry, Lynn Jones, Dave Lowe, Joyce Lubben, T.J Nee, Supervisor Norvain Pleasant, Ryan Schomber
Excused: Terry Nolan, Steve Skelly, Roseann Tremain, Michael Warren

Introduction of Visitors: Carrie Porter and Sky Van Rossum from GWAAR introduced themselves.

Approval of November 11, 2016 TCC Minutes: A motion was made by T.J. Nee, seconded by Dave Lowe, to approval the November 11, 2016 TCC minutes. Motion carried.

Citizen Participation, Communication and Announcements: It was announced that Terry Nolan had a baby girl, Hazel Mae.

Old Business:

Election of Chair: A motion was made by Lynn Jones, seconded by Dave Lowe, to nominate Ryan Booth as TCC Chair for 2017. There being no other nominations, motion carried.

Election of Vice Chair: A motion was made by Supervisor Norvain Pleasant, seconded by Dave Lowe, to nominate Joyce Lubben as TCC Vice-Chair for 2017. There being no other nominations, motion carried.

Easter Seals Grant Application: Ms. Lubben advised the application of the Easter Seals Grant was submitted and received. Dave Lowe thanked Ms. Lubben and those others who assisted for their work on the application.

New Business:

Mobility Services for All Americans (MSAA) Grant: Carrie Porter, GWAAR presented information on the MSAA grant that GWAAR has received. GWAAR partnered with 11 Southwest counties including Columbia, Crawford, Dane, Dodge, Grant, Green, Iowa, Jefferson, Lafayette, Richland, and Rock to develop a phased deployment plan for a regional Travel Management Coordination Center (TMCC) to coordinate human services transportation for older adults, Veterans, persons with disabilities, individuals with lower incomes, and other transit-dependent user groups using technology solutions. The plan for the TMCC and the cloud-based common fleet information platform will be collaboratively developed with prospective participants - transportation users, providers, service agencies and healthcare providers - using a successful design process called Design Thinking. A feature of this platform is that it will inter-operate with any existing software that participants may currently be using. The third-party software developer will conduct extensive interviews and observation of the actual work environment, recording the way the user interacts with the tools. The project will have user participation at every phase of development. Individual consumers will be engaged with the interviews and journey mapping of the design process, and with frequent evaluations and assessments of progress during plan design. Organizations representing user groups will serve on the Project Advisory Committee and in frequent phase evaluations. Mr. Van Rossum stated that should Rock County received the Easter Seals grant, it would work well with the MSAA grant. It was suggested that either Ryan Schomber or Lynn Jones be invited to serve on the advisory council.

Review and Approval of Updated By-laws: Joyce Lubben reviewed the proposed changes in the by-laws. Dave Lowe noted that the meetings are now bi-monthly, not monthly. A motion was made by Dave Lowe, seconded by Supervisor Norvain Pleasant, to approve the updated by-laws with the change in meeting times. Motion carried.

Distribution of 2017 Committee Terms: Joyce Lubben distributed a listing of updated TCC terms. She will submit updates to the County Board Chair for membership on the sub-committees.

Sub-Committee Reports:

Advocacy Sub-Committee: The Advocacy Sub-Committee reviewed items on the Plan related to public information. Mr. Schomber stated that the Mobility Management and Transportation Resource Directory have been updated by Ryan Booth. The sub-committee would like Mr. Booth to work on developing a distribution list that could then be divided among TCC members. Articles could be distributed to agencies/businesses/organizations that have newsletters. The sub-committee would like Mr. Booth to update the event calendar. Mr. Schomber felt that travel training is a very important component to transportation disadvantaged populations and would like to see that expanded. It is important for resource materials to be translated into Spanish. Mr. Schomber also suggested putting our social media accounts through WAVE, a tool that determines how accessible our webpage and Facebook accounts are.

Mobility Sub-Committee: Lynn Jones stated that they reviewed 3.4 and 3.5 of the Plan. Joe Scharenbroch described the need to inform MTM clients of their rights to service which MTM does not always share.

Member Reports:

Ryan Booth stated he is working on the Wednesday Walks schedule for 2017. He also wrote an article about riding the Janesville Transit System which was posted on Facebook. Mr. Booth also stated he is in the process of taking the AARP Smart Drivers Safety Course and becoming an instructor.

Kim Burkhalter described his experience with *All Aboard Wisconsin* which is an alliance of organizations and individuals promoting passenger trains, connecting buses and other public transportation choices statewide as an integral part of Wisconsin's and the nation's travel network.

Dave Lowe shared that Walworth County is funding a shared ride taxi service that is fairly new to the County.

J.J. Nee stated that one of Beloit's goals is to look at a bicycle and pedestrian plan starting in 2017.

Future Agenda Items: Lynn Jones asked that copies of the Plan be updated and brought to the next meeting. A review will assist the TCC in developing its new Plan in 2018.

Future Meeting Dates: The next meeting is scheduled for March 10, 2017. All meetings will be held in the Courthouse Conference Center, 51 South Main Street, Janesville.

Adjournment: A motion was made by Supervisor Norvain Pleasant, seconded by Ryan Schomber, to adjourn the meeting. Motion carried. The meeting was adjourned at 9:54 a.m.

Minutes submitted by Joyce Lubben and Ryan Booth

MINUTES NOT OFFICAL UNTIL APPROVED BY COMMITTEE.