

FINANCE / GENERAL SERVICES COMMITTEES
Minutes – August 9, 2012

Call to Order. Chair Owens called the meeting of the Finance and General Services Committees to order at 5:30 P.M. in the Jury Deliberation Room on the fourth floor of the Rock County Courthouse-East.

Committee Members Present. Supervisors Mawhinney, Kraft, Beaver (at 5:32 P.M.), Fox and Podzilni (Finance); Supervisors Owens, Brill, Collins, Heidenreich, and Nash (General Services).

Committee Members Excused: None.

Staff Members Present. Sherry Oja, Finance Director; Craig Knutson, County Administrator; Randy Terronez and Nick Osborne, Assistants to County Administrator; Ben Coopman, Public Works Director; and Carl Varga, Courthouse Facilities Superintendent.

Others Present: None.

Approval of Agenda. Supervisor Brill moved approval of the agenda as presented, second by Supervisor Collins. ADOPTED on the following vote: Yes – Supervisors Brill, Collins, Fox, Heidenreich, Kraft, Mawhinney, Owens and Podzilni; No – Supervisor Nash; Absent – Supervisor Beaver.

Citizen Participation, Communications, Announcements, Information. None.

Supervisor Beaver arrived at 5:32 P.M.

Resolution.

Award Contract for Rock County Complex Parking Lot and Roadway Improvements (General Services Committee)

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled on this ____ day of _____, 2012, that a contract for parking lot and roadway improvements at the Rock County Complex be awarded to Rock Road of Janesville in the amount of \$648,601.46; and,

BE IT FURTHER RESOLVED, that a contingency fund in the amount of \$65,000 be established to address unforeseen conditions and other owner directed changes; and,

BE IT FURTHER RESOLVED, that due to a tight project schedule, the General Services Committee be delegated authority to approve all change orders and report any change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meetings; and,

BE IT FURTHER RESOLVED, that a pre-approved encumbrance is hereby approved in the amount of \$648,601.46.”

Supervisor Brill moved approval of the above resolution, second by Supervisor Heidenreich.

Supervisor Brill said he questioned this at General Services because we spend a lot of money at the Highway Shop, but he now understands the time is critical on this project.

Mr. Knutson said he talked to Mr. Coopman and Public Works is booked up pretty much for the remainder of the year. He said we would like to move ahead with this project and not lose five weeks of construction season by waiting until the next County Board meeting. Mr. Knutson said, in the future, Mr. Coopman will look at the specs and get a time and materials cost in to us.

Mr. Knutson said there have been a couple accidents due to the condition of the lots and they would like to move forward this fall as we would like to avoid any further liability.

Supervisor Brill moved to have the resolution put back on the table for action, second by Supervisor Collins. ADOPTED.

Mr. Terronez said Ms. Gunderson had some concerns about the parking and her employees safety, that they met with Ms. Gunderson earlier that afternoon and these issues have been resolved. Mr. Varga said temporary parking was part of the specs.

Mr. Coopman said his department had talked about this project, but they do not do concrete work. He said they may have the capacity to do more work in the future.

ADOPTED.

Purchasing Procedural Endorsement.

Award Contract for Rock County Complex Parking Lot and Roadway Improvements (Finance Committee)

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change orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meetings; and,

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Supervisor Podzilni moved Purchasing Procedural Endorsement of the above resolution, second by Supervisor Kraft.

Communications, Announcement and Information. None.

Adjournment. Supervisor Collins moved adjournment at 5:48 P.M., second by Supervisor Heidenreich. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Confidential Administrative Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.