

# WISCONSIN RIVER RAIL TRANSIT COMMISSION

1 University Plaza • 719 Pioneer Tower • Platteville, Wisconsin 53818

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MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, October 4th, Executive Committee Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, SWWRPC Associate Planner / WRRTC Administrator

## Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, October 4th,  
2013 @ 10 a.m.

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

### WRRTC's Schedule of Meetings:

#### 2013

|                   |                                 |
|-------------------|---------------------------------|
| January 4         | <i>XCom Meeting</i>             |
| <b>February 8</b> | <b>Full Commission Meeting</b>  |
| March 8           | <i>XCom Meeting</i>             |
| April 5           | <i>XCom Meeting</i>             |
| <b>May 10</b>     | <b>Full Commission Meeting</b>  |
| June 7            | <i>XCom Meeting - Cancelled</i> |
| <b>July 12</b>    | <i>XCom Meeting</i>             |
| <b>August 9</b>   | <b>Full Commission Meeting</b>  |
| September 6       | <i>XCom Meeting</i>             |
| October 4         | <i>XCom Meeting</i>             |
| <b>November 8</b> | <b>Full Commission Meeting</b>  |
| December 6        | <i>XCom Meeting</i>             |

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 a.m. on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

*Thank you for your interest and assistance.*

To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)

# Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, October 4<sup>th</sup>, 2013 @ 10 a.m.

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

*10 minutes estimated | Action Items*

1. 10:00 A.M.      **Call to Order** – *Karl Nilson, Chair*
2. Roll Call.      **Establishment of Quorum** – *Mary Penn*
3. Action Item.    **Certification of Meeting’s Public Notice** – *Noticed by Penn*
4. Action Item.    **Approval of Agenda** – *Prepared by Penn*
5. Action Item.    **Approval of draft September Meeting Minutes**– *Prepared by Penn*
6. Updates.        **Public Comment** – *Time for public comment may be limited by the Chair*
7. Updates.        **Correspondence & Communications** – *Discussion may be limited by the Chair*
8. Updates.        **Announcements by Commissioners** – *No Discussion Permitted*

## REPORTS & COMMISSION BUSINESS

*10 minutes estimated | Update & Possible Action*

9.      **WRRTC Financial Report** – *Jim Matzinger, Dane County CPA / WRRTC Accountant*
  - Treasurer’s Report for September and Payment of Bills

*10 minutes estimated | Update*

10.     **Wisconsin & Southern Railroad’s Report on Operations**
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Other continuing issues/topics

*10 minutes estimated | Update*

11.     **WDOT Report**– *Frank Huntington, WDOT*

*5 minutes estimated | Update*

12.     **WRRTC Administrator’s Report** – *Mary Penn, WRRTC Admin.*

*10 minutes estimated | Update & Possible Action*

13.     **Consideration and Possible Action on Village of Shorewood Blackhawk Path permit to improve intersection at Old Middleton Road and N. Eau Claire Avenue** – *Tony Fernandez, City of Madison*

*10 minutes estimated | Update & Possible Action*

14.     **Consideration and Possible Action on City of Middleton Hwy 12 Road Connection Project Involving ROW Encroachment** – *Tom Stetzer, Strand Associates, Inc.*

*10 minutes estimated | Update & Possible Action*

15.     **Consideration and Possible Action on Encroachment and Corridor Sharing policy** – *Karl Nilson, WRRTC*

*5 minutes estimated | Discussion & Possible Action*

**16. Consideration and Possible Action on 2014 WRRTC Budget**

*5 minutes estimated/Discussion & Possible Action*

**17. Consideration and Possible Action on 2014 Staff Services Agreement with SWWRPC – Mary Penn, WRRTC Admin.**

*5 minutes estimated/Discussion & Possible Action*

**18. Consideration and Possible Action on WRRTC draft minutes posting practices – Mary Penn, WRRTC Admin.**

**19. Action Item. Adjournment**