

ROCK COUNTY LONG TERM SUPPORT COMMITTEE

November 6, 2012

Call to Order: Chairperson Fell called the meeting of the Rock County Long Term Support Committee to order at 1:00 p.m. on Tuesday, November 6, 2012 at the Rock County Job Center. All attendees introduced themselves and agency represented. Ms. Thompson added information on the two newest social workers to the LTS division, present for introduction and mentioned in the report on LTS updates.

Committee Members Present: Angela Bouton, Donna Cavey, Terry Fell, Ann Henning, Pat Hubbard, Marilyn Jensen, Joanne Jones, Mary Jane Patch, Linda Sanders, Michael Santucci, Jennifer Thompson, Anne Weirich

Committee Members Absent: Donna Hirth and Patricia Lenton

Staff Members Present: Steve Hare, Michelle Muth, Jessica Pierce, Mary Kate Tomczak, and Gay McRoberts, A.A.

Others Present: Marcy Berner-Reedy/ Beloit Meals on Wheels; and Lucille Braden.

Approval of Agenda: Ms. Jones moved approval of the agenda, seconded by Ms. Patch. APPROVED

Approval of Minutes Ms. Jensen moved to approve July minutes, seconded by Ms. Weirich. APPROVED. Circulated the requested form to determine cost share, inadvertently omitted from information packets sent out.

Citizen Participation Ms. Berner-Reedy, Beloit Meals on Wheels, reported learning the new meal provider's 2013 rates would increase the cost of meals 3%, and the Council on Aging Advisory Committee voted to close a nutrition site, with directions for Meals on Wheels to transport displaced clients to the remaining site. Discussed lack of funding increase versus redistribution of funds. Only one meal site will remain open in every community. Few give the suggested donation to cover cost. (Actual cost will rise from \$3.65 to \$4.53.) The public hearing on the 2013 budget is November 7th at 6 PM with the adoption at 9 AM on Tuesday November 13th. As Ms. Berner-Reedy can't attend the public hearing, she was encouraged to write a statement for someone else to read on her behalf.

Financial/Statistical Information*:

Human Services Ms. Thompson reported the following:

- **LTS Updates:**

The department is dealing with the sudden retirement of the Adult Family Home Coordinator, Rita Leyes. Jennifer Anselmi covers duties now, with it yet to be determined regarding filling the position for 2013. The department participated with the Interdisciplinary Team at two Senior Fairs, to raise awareness of elder abuse, and learned of others to link with in the future. Items given out have the phone number, and recipients appreciate \$20 gift cards awarded by drawings.

- **LTS Budget Review:**

In the report breaking down the number of cases, an erroneous report sent kept data from being available. The budget summary reflects being on track partly because limited staff prevented removing cases from a waiting list. Where expenses for CIP-II and COP-W may show one over budget and one under budget, it is possible to flip these to stay within the 2012 budget allocation.

- **CLTS Updates:**

Ms. Bouton, with Ms. Thompson assisting, shared that CLTS payments are made through a third party payer, WPS, which in turn pays the providers, differing from the State HSRS system used by LTS. The staff is working with WPS for a clearer idea what's being spent. Currently the CLTS program has 7 severely emotionally disturbed (SED) clients and 2 developmentally disturbed clients. There has been some high cost home modification projects worked on.

Developmental Disabilities

From the submitted report, Ms. Jones noted the number of consumers served through August remains unchanged, and the COP wait list of 282 consumers reflects no change from the number in the last report.

- For CIP 1A amount spent \$50,446 (3 consumers served, unchanged from last report)
- For CIP 1B amount spent \$416,807 (40 consumers served, unchanged from last report)

Old Business:

Elder Abuse / Adults at Risk: Michelle Muth

Ms. Muth shared statistics of cases she has handled in September and October. In September, of 8 total were 2 self-neglect, 5 financial exploitation and 1 emotional abuse, with 1 referred to law enforcement. In October, of 16 total were 4 self-neglect, 6 neglect by others, 5 financial exploitation, with 1 referred to law enforcement. It is rare to get feedback once such a referral is made, but she heard when one went to the district attorney, and has received positive feedback concerning her involvement, such as where she's able to get bank documents they wouldn't be able to. Beginning in December, the interdisciplinary team (I-Team) may add a police representative to those from health and senior care agencies, domestic violence shelters, United Way First Call, Sexual Assault Recovery Program, Victim Witness and various other Rock County departments. Ms. Muth briefly commented on a Dane County team called FAST (Fiduciary Abuse Specialist Team), specifically responding to financial abuse reports. Chairman Fell requested future meeting agenda items of this committee include expanding on what the I-Team and this group do.

ADRC (Aging and Disability Resource Center) Update

Ms. Thompson learned a letter of support is needed by both the LTS and COA Committees, and provided a draft for review by this team and signed by the chairman and vice chairman. A similar one is to be done by the Council on Aging Committee when they meet next week. Ms. Jensen moved to send the letter of support as drafted, seconded by Ms. Hubbard, and approved.

The architectural firm of Angus and Young has an advantage of floor plans on file. Plan is to create a warm and welcoming reception area, with offices, meeting spaces, and cubicles. A tour for project bidders comes soon, with an accepted bid awarded by mid December and work to begin early in January with completion by March 1st so the ADRC can be open March 4th. Staff to be hired by February are a supervisor, administrative assistant, and five information and assistance (I/A) specialists. Staggering hiring for financial reasons, 3 more I/A specialists will be hired in summer and 2 more I/A specialist plus 2 benefit specialists in the fall. Benefit specialists assist the disabled population similar to the COA benefit specialists who assist elderly. No transportation is provided, as staffs meet clients where they are.

Cost Share Policy -- updated

Corporation Council recommended use of an existing form, the ISP (Individual Service Plan), which speaks to rights and responsibilities as participants, with the dollar amount shown and has a signature line. The policy has a paragraph added defining how clients can return to the program with the need to return to a wait list once any cost share fee owed is paid. Mr. Santucci moved to accept the revised cost share policy, seconded by Ms. Henning. Adopted.

Form "F20919 Medicaid Waiver Eligibility and Cost Sharing Worksheet", specifically section 3, was reviewed to show how cost shares are calculated. Economic Support workers do actual calculations, with the worksheet helping verify program eligibility. An automatic deduction of \$878 is given as a basic personal maintenance allowance, with other fees figured in, such as rent, insurance, and utilities. A family maintenance allowance depends on if there are minor children or a spouse. The final waiver cost share amount shown is the amount clients are responsible for, with no other percentage or sliding scale involved.

New Business

Approval of use of COP funds while institutionalized

A client who resided in a CBRF was institutionalized for two months. Cost to hold the CBRF bed was \$3,839.87. Ms. Henning moved to approve of the use of COP funds, seconded by Ms. Jones. Approved.

Attendance at LTS Planning Committee Meeting

Under direction of Chairman Fell, Ms. Thompson distributed a memo pointing out responsibilities of committee members with respect to attendance at meetings. Absent members will be mailed a copy. Members miss a lot when absent, but serve clients by their presence and by any action taken. Mr. Fell stressed a lot of busy things fill peoples' lives; this letter asks for respect of each others' time with a call to Ms. Thompson if unable to attend, allowing for cancellation should it appear quorum won't be met.

Committee Member Comments

Family Services has moved to 416 College, Beloit, with phone and email information remaining the same.

Next Meeting The next regular meeting time of the LTS Committee will fall on January 1, 2013, a holiday. In discussing whether to reschedule this meeting or cancel and meet at the next regular time of March 5th, the consensus was to meet in March, and as it falls the day after opening of the ADRC, to include a tour of the center as part of the agenda.

Adjourn Meeting was adjourned at 2:18 p.m. on a motion by Ms. Weirich seconded by Mr. Santucci.

Respectfully submitted,
Gay McRoberts, Administrative Assistant

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