

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy J. Knudson
INITIATED BY



Chief Deputy Barbara Tillman
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 14, 2019
DATE DRAFTED

Authorizing Double Fill of Chief Deputy Position

1 **WHEREAS**, the Rock County Sheriff's Office has received notice of the upcoming December 16, 2019,
2 retirement of the Chief Deputy and in anticipation of this retirement recently completed the process to fill
3 the position; and,
4
5 **WHEREAS**, in order to be fully trained in the duties and responsibilities of the Chief Deputy position, the
6 Sheriff's Office seeks to pre-emptively hire a Chief Deputy; and,
7
8 **WHEREAS**, the Chief Deputy training process is lengthy and includes many complex steps; and,
9
10 **WHEREAS**, the Chief Deputy position is critical to the successful operation of the Sheriff's Office; and,
11
12 **WHEREAS**, the Sheriff's Office recommends having an opportunity for the individual selected as the
13 new Chief Deputy to be trained by the present Chief Deputy, a 37-year veteran of the Sheriff's Office, who
14 has served as Chief Deputy since January 3, 2007; and,
15
16 **WHEREAS**, there are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility
17 personnel budgets to pay for up to eight weeks of double fill for the Chief Deputy position.
18
19 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
20 this 24th day of October 2019, does hereby authorize the temporary double fill of the Chief Deputy
21 position.

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Absent
Mary Beaver, Chair

Terry Fell
Terry Fell

Vacant

Brian Knudson
Brian Knudson

Phillip Owens
Phillip Owens

COUNTY BOARD STAFF COMMITTEE

Russ Podzilni
Russ Podzilni, Chair

Mary Mawhinney
Mary Mawhinney, Vice Chair

Richard Bostwick
Richard Bostwick

Henry Brill
Henry Brill

Betty Jo Bussie
Betty Jo Bussie

Louis Peer
Louis Peer

Alan Sweeney
Alan Sweeney

Terry Thomas
Terry Thomas

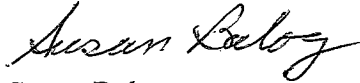
Absent
Bob Yeomans

19-10B-344

Authorizing Double Fill of the Chief Deputy Position
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FISCAL NOTE:

This position will be funded by the Sheriff's Office's Law Enforcement and Correctional Facility personnel budgets.



Susan Balog
Assistant Finance Director

LEGAL NOTE:

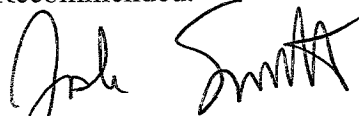
The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Authorizing Double Fill of Chief Deputy Position

Executive Summary

The Rock County Sheriff's Office recently completed the promotion process for the upcoming open Chief Deputy position due to the impending December 16, 2019, retirement of the present Chief Deputy, a 37-year veteran of the Sheriff's Office, who has served in the Chief Deputy position since January 3, 2007. The Chief Deputy position is the top Administrative position, second in command within the Sheriff's Office. The position assists the Sheriff by managing the day-to-day operations and is critical to the successful operation of the Sheriff's Office.

The Chief Deputy training process is lengthy and includes a multitude of steps. Once a new Chief Deputy is selected, the new Chief Deputy will go through one week of orientation and seven weeks of on the job training working closely with the present Chief Deputy.

The Sheriff's Office recommends hiring one Chief Deputy above the authorized budgeted headcount. The goal is to have the new Chief Deputy spend approximately eight weeks training for the many responsibilities of the Chief Deputy position.

There are sufficient funds in the Sheriff's Office's Law Enforcement and Correctional Facility personnel budgets to pay for double fill of the Chief Deputy position.