

**Rock County**  
**Evidence-Based Decision Making Ad Hoc Committee**  
**Wednesday, May 18, 2016 minutes**  
**Conference Room N-1/N-2**

- 1) Call to Order. Chair Nelson called the meeting to order at 9:19 A.M.
- 2) Committee Members Present. Commander Erik Chellevoid, Chair Eric Nelson, Josh Smith, Chief David Moore, Troy Enger, Judge Alan Bates, Phil Boutwell, Vice Chair Sandra Kraft, Stephen Meyer, and Angela Moore.
- 3) Committee Members Absent. Larry Barton, Judge James Daley, Dorothy Harrell, Captain Dan Molland, Elizabeth Krueger, David O’Leary, Sheriff Robert Spoden and Judge Richard Werner.
- 4) Staff Members Present. Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Tracey VanZandt, HR Secretary; Gina Koehl, Deferred Prosecution Director; and Dara Mosley, Public Safety Systems Manager.
- 5) Others Present. Tommy Gubbin, EBDM State Coordinator; Mimi Carter, CEPP Technical Assistance Provider; Chief David Zibolski, Beloit Police Department; and Faun Moises, Public Defender’s Office.
- 6) Approval of Agenda. Mr. Smith moved approval of the agenda, second by Ms. Kraft. ADOPTED.
- 7) Approval of Minutes of March 16, 2016. Mr. Meyer moved approval of the minutes of March 16, 2016, second by Judge Bates. ADOPTED.
- 8) Discussion with Mimi Carter. Mr. Smith announced that Kate Flanagan has been appointed as the new Human Services Director pending approval by the County Board.  
  
Ms. Pohlman McQuillen handed out a working agenda. The first item we will handle is prioritizing workgroup tasks. Handouts have items listed in priority order.

Workgroup Report-Outs

**Risk Assessment** – The hand-out was reviewed. Some discussion points in regards to the handout were:

- Pre-trial PSA tool should be available in fall. Milwaukee County is currently piloting this tool.
- Pre-trial risk assessment and long-term criminogenic risk screen would happen at the jail.
- Long-term criminogenic risk screen and long-term criminogenic risk assessment need to work together.
- Although COMPAS is free to counties, there are some administrative fees associated with its use.
- Uniformity amongst the state is unlikely.
- We need to develop specific criteria for Rock County.
- The tool is to inform the decision not make the decision.
- The committee agreed to concentrate on priority 1 (Proxy) and priority 2 (Pre-trial Risk Assessment) at this time.
- Pre-trial would need personnel hired to assess. Other counties use an independent agency for this process.
- The Proxy could be used to make some no cost decisions.
- Will these be implemented countywide? There would be one department that would pilot any changes first.
- The Proxy would help with the current bond situation.

**Interventions** - Hand out was reviewed. Some discussion points in regards to the hand out were:

- Pre-charge diversion program would correlate with the Proxy.
- Eau Claire charges approximately \$275 per participant for pre-charge diversion.
- We currently only offer Deferred Prosecution to first time offenders. Eau Claire offers something similar.
- Did the workgroup look at Milwaukee protocols. We should give the Milwaukee model careful consideration as they have considerable data. It was suggested that the workgroup set up a meeting with Jeff Altenburg, Deputy DA in Milwaukee County for information sharing.
- Priority 5 (Modify/eliminate Community Service contract with RVCP) seems like low hanging fruit that can be addressed immediately.
- Do we have good data on pre-trial inmates? 29 day average stay. 18% to 25% of inmates are pre-trial. Ms. Carter mentioned that there is a free jail population analysis tool on the web.

**Behavioral Health Information Sharing** - Hand out was reviewed. Some discussion points in regards to the hand out were:

- Spillman agencies will be meeting on June 8<sup>th</sup>. Dara will address our top priorities with the group.

- At some time in the future, we would like to address how DOC plays into the picture.

Community Education/Buy-In – Hand out was reviewed. Some discussion points in regards to the hand out were:

- It was discussed having two half day events instead of one day long event. This would help with staffing issues for agencies and food costs for the event.
- Target date for system-wide kick-off event would be in July or August.
- Ms. Carter recommended a post survey, pre-event information to Chief Moore.

Phase VI application. The committee decided that we have to further prioritize the workgroups suggestions for our Phase VI application. The committee is in agreement to blend some of the Milwaukee and Eau Claire County models. Phase VI application allows for tentative plans but decision does not need to be made for application. The application can show different stages of planning. After further discussion on the workgroup priorities, it was agreed that we will move forward on the following:

- Interventions-
  - 1) Pre-charge Diversion Program
  - 2) Revamp/revise the Deferred Prosecution Program
  - 3) Pre-trial Program
- Risk Assessment-
  - 2) Pre-trial Risk Assessment
  - 3) Long-term Criminogenic Risk Screen
  - 4) Long-term Criminogenic Risk Assessment
- Health Sharing-
  - 1) Mental Health Flag in Spillman System
  - 2) Crisis Face Sheet
- Community Educ. -
  - 1) Create a common knowledge base across the Rock County Criminal Justice System

Application requirements:

- Only one logic model and work plan will be submitted. (Logic model should be made around strategies)
- Scorecard (Judge Bates suggested special one hour meeting to create a scorecard. A webinar will be scheduled for May 31<sup>st</sup> at 12 noon. Ms. Pohlman McQuillen will email more info. Invite Lori Bienema from Clerk of Courts to attend.)
- Accomplishments (bullet point list)
- Communications Strategies (Half of the workshop in June will be devoted to this)
- Letters from Key stakeholders
- Narrative – Summary of Phase V

Ms. Carter drew a quick logic model example on the white board.  
I.e.: Impact-----short term outcomes----activities-----output  
Scorecard priorities will go in the impact column.

Reminder: June 7 and 8, 2016, State - Local Partnership meeting in Wisconsin Rapids.  
The committee agreed that our June 15<sup>th</sup> meeting will run until 1:00 P.M. if needed.

9) Citizen Participation and Announcements. None.

10) Future Meeting Date: Wednesday, June 15, 2016, 9:15 A.M., Conference Room N1-  
N2, 5<sup>th</sup> Floor Courthouse East

11) Adjournment. Chief Zibolski moved to adjourn at 12:20 P.M., second by Mr. Meyer.  
ADOPTED.

Respectfully Submitted,

Tracey VanZandt, HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.