

Rock County
Evidence-Based Decision Making Ad Hoc Committee
Thursday, August 10, 2017 minutes
Conference Rooms N-1/N-2

- 1) Call to Order. Chair Nelson called the meeting to order at 12:02 P.M.
- 2) Committee Members Present. Chair Eric Nelson, Chief David Moore, Josh Smith, Judge Alan Bates, Judge Michael Haakenson, Stephen Meyer, Vice Chair Sandra Kraft, Chief David Zibolski, Troy Enger, Kate Luster and Lori Luther at 12:46 P.M.
- 3) Committee Members Absent. Judge Daniel Dillon, Judge James Daley, Commander Erik Chellevoid, Dorothy Harrell, Angela Moore, Jacki Gackstatter, Sheriff Robert Spoden and David O'Leary.
- 4) Staff Members Present. Elizabeth Pohlman McQuillen, Criminal Justice System Planner/Analyst; Tracey VanZandt, HR Secretary; and Dara Mosley, Public Safety Systems Manager.
- 5) Others Present. Mimi Carter, CEPP Technical Assistance Advisor; and Faun Moses, State Public Defender's Office.
- 6) Approval of Agenda. Judge Bates moved approval of the agenda, second by Mr. Enger. ADOPTED.
- 7) Approval of Minutes of June 8, 2017. Mr. Meyer moved approval of the minutes of June 8, 2017, second by Ms. Luster. ADOPTED.
- 8) Report on How Policy Team Members are advancing EBDM in their Agencies. Chief Moore reported there is a lot of emails and talk about EBDM around JPD as they are currently building PowerPoints for the Behavioral Health Information sharing change target.

Ms. Luster reported the same is true for the Human Services Department staff. There are a lot of staff involved and aware of EBDM.

Mr. Enger said Dane County is implementing a re-entry program. It is modeled after re-entry court. There are two tracks, reach-in and ATR. Their first session will be September 1. The pilot program will involve about ten individuals and may grow from there.

9) EBDM Workgroup Updates.

Risk Assessment/Pretrial- Judge Bates said Erin Wilson from the Sheriff's Office reported at their last meeting. She is assisting with the assessments at the jail. They have started the pilot. Most individuals won't talk or sign anything. Most low risk individuals are willing to volunteer for the interview. They are finding the contact information that individuals are providing is the victim's information. We shouldn't be contacting victims. Another problem is when phone calls are being made to confirm information, no one answers their phone. Ms. Carter suggested asking the individual the best way to contact the person verifying the information: via text or phone. In addition, we could request the individual contact the person first to let them know to expect a call or text from Rock County and ask that they answer. The interviews are taking about ten minutes. Entering the information into the spreadsheet is much more time consuming. It took five and a half hours to enter nine individuals into the spreadsheet. Ms. Carter agreed the spreadsheet is tedious but necessary for the process. Mr. Meyer and Judge Bates tested a method of asking for volunteers during intake court. Judge Bates came to intake court and gave a short presentation on the data collection pilot. They asked for volunteers to take the assessment. Those that volunteered would have their case called first. The combination of Judge Bates and Mr. Meyer's approach worked well and they had several volunteers. Judge Bates will attempt to work this into his calendar for the future. This is the second week of the pilot and it has been a learning process for all. They are working on getting some cubicles put in the hallway outside the Jury Assembly Room for privacy during the interviews. Ms. Pohlman McQuillen said that yesterday was the most promising day they had so far. It has been helpful that the Public Defender's office has been discussing the interviews with their clients.

Wisconsin's EBDM sites have been approved to use the PSA. It was asked if we will need to do a PSA pilot. Milwaukee County went from the MCPRAI to the PSA with no problems. The current pilot we are conducting is only for data collection used to establish staffing numbers. The policy team thanked all the staff that have been involved with the pilot, including Facilities Management. Our pilot runs through September 22nd.

Ms. Pohlman McQuillen handed out the Critical Incident Review Protocol. The policy team reviewed the hand out. A couple discussion points about the protocol were: what would be the correct avenue to get to a closed meeting status, things that are said in meetings could open individuals to civil liabilities, a chair and co/chair should be established.

Lori Luther joined the meeting at 12:46 P.M. The policy team welcomed her as a new member.

Risk Reduction Interventions- Mr. Smith said they met and are working on written policy details for the pre-charge diversion program. They will be using a website called

goanimate.com to create the video. This is the most cost effective option. It costs \$300 for a one year license. There is an option for a bilingual voiceover as well. They will also provide a community resource sheet for individuals in attendance.

Mr. Smith handed out the Enhanced Deferred Prosecution Program Fact Sheet and Pre-Charge Diversion Program Fact Sheet. These are drafts. The group decided to keep the fact sheets general in nature. The workgroup also discussed the possibility of contracting services versus an in-house assessment center. There is a possibility that one vendor could conduct assessments and do some programming.

Behavioral Health Information Sharing- Ms. Luster said the group met yesterday. The Janesville Police Department (JPD) continues to pilot the CSIS (Crisis Strategy Information Sheet) and the Mental Health Awareness flag. It is going smoothly. They reviewed the PowerPoint that was created by Officer Klementz and Sgt. Blaser from JPD to be used for the train-the-trainer presentation. The training is scheduled for September 26th at the Southern Wisconsin Regional Airport. The primary audience will be law enforcement. They suggested providing some case examples and statistics at the beginning of the training. JPD has created a Standard Operating Procedure (SOP) for the flag and its use. The Memorandum of Understanding (MOU) will include an expectation that all law enforcement agencies must have a SOP in place. The MOU has been sent to all County chiefs of police for review. They discussed the need for a supervisory oversight on placing the flag into Spillman. They discussed future opportunities where the Mental Health Awareness flag could be used within the jail. To date, there are 145 individuals flagged and 10 CSIS forms in the system. Human Services has been engaging clients on the CSIS process. This number grew from two in June to ten in August. This is promising. It was asked if the flagged individuals include any juveniles. Yes. It was suggested that Juvenile Probation or the Trauma Team be invited to the train-the-trainer. Ms. Luster will speak to Lance Horozewski, CYF Division Manager about this.

Outreach- Chief Moore reported they met and are firming up the Behavioral Health Information Sharing training. They would like to provide an overview of the other change targets during this training. They are hoping to create short videos to assist with this.

10) **Policy Team Discussion regarding Phase VI of EBDM Initiative.** Ms. Carter reported she has no news at this time on the continuance of Phase VI. The current grant goes through the end of 2017. Once she hears from NCIC, she will let us know.

11) **Update on State EBDM.** Ms. Carter said the State team has been meeting monthly. Some of the items they are working on are: managing pre-trial pilots across eight counties, working on jail re-entry project, and model policies. A legislative sub-committee has been formed. They will be working on barriers that have been identified by local teams.

- 12) Discussion on Workgroup Membership and Krueger Decision. Mr. Smith explained the recent Krueger decision (Supreme Court ruling) to the policy team. It impacts the open meetings laws. This decision could impact our workgroup meetings as they are currently informal with no agendas or notice. Mr. Smith wanted to make everyone aware of the possibility of future changes. This will be put on a future agenda once the interpretation of this decision is complete.
- 13) Citizen Participation and Announcements. None.
- 14) Future Meeting Date: Does the policy team want to meet in September? Ms. Carter will be back in October. The policy team decided to hold open September 14th at noon and a decision will be made closer to that date. Next scheduled meeting: Noon, Thursday, October 12, 2017, Rooms N1-N2, 5th Floor Courthouse East.
- Ms. Pohlman McQuillen reminded the policy team that they have begun taping the impact statements. Only five individuals have completed their taping. The next taping will be held at the Courthouse, N1 on August 31st. Please plan accordingly.
- 15) Adjournment. Chief Zibolski moved adjournment at 1:43 P.M., second by Chief Moore. ADJOURNED.

Respectfully Submitted,

Tracey VanZandt, HR Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.