

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden  
INITIATED BY

Capt. Gary Groelle  
DRAFTED BY

Public Safety & Justice  
Committee  
SUBMITTED BY



November 11, 2013  
DATE DRAFTED

**AWARDING BID TO POMP'S TIRE SERVICE, INC. OF JANESVILLE, WI  
FOR SERVICING VEHICLES AT THE ROCK COUNTY SHERIFF'S OFFICE**

- 1 **WHEREAS**, funds have been incorporated into the 2014 Budget for service of the fleet of vehicles
- 2 at the Rock County Sheriff's Office; and,
- 3
- 4 **WHEREAS**, the Rock County Sheriff's Office is committed to the efficient and cost effective
- 5 operation of vehicles on the road; and,
- 6
- 7 **WHEREAS**, Purchasing did solicit bids from vehicle service vendors for fleet maintenance
- 8 service with the results attached; and,
- 9
- 10 **WHEREAS**, Sheriff's and Purchasing's staff did review all bids submitted for compliance with
- 11 the specifications and determined that Pomp's is the most responsive and responsible bidder.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board duly assembled this
- 14 21 day of November, 2013, that a Contract be issued to Pomp's Tire Service, Inc. of
- 15 Janesville, WI, for maintaining the vehicle fleet at the Rock County Sheriff's Office.

13-11D-453

RESPECTFULLY SUBMITTED

PUBLIC SAFETY & JUSTICE COMMITTEE

FISCAL NOTE:

Ivan Collins  
Ivan Collins, Chair

Sufficient funds are available in the Sheriff's Repair and Maintenance account, A/C 21-2100-0000-62410, for the cost of this contract.

Mary Beaver  
Mary Beaver

Sherry Oja  
Sherry Oja  
Finance Director

Henry Brill  
Henry Brill

Brian Knudson  
Brian Knudson

Larry Wiedenfeld  
Larry Wiedenfeld

ADMINISTRATIVE NOTE:

Recommended.  
Craig Knutson  
Craig Knutson  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch  
Jeffrey S. Kuglitsch  
Corporation Counsel

**EXECUTIVE SUMMARY**

**AWARDING BID TO POMP'S TIRE SERVICE, INC. OF JANESVILLE, WI  
FOR SERVICING VEHICLES AT THE ROCK COUNTY SHERIFF'S OFFICE**

The 2014 budget contains funds for the provision of vehicle maintenance at the Rock County Sheriff's Office. This is a one-year contract with the option to renew for two additional one-year periods. The contract period will begin on January 1, 2014, and will remain in effect for the 2014-2016 calendar years.

The Purchasing Division solicited bids from vehicle maintenance vendors for providing service for the fleet at the Rock County Sheriff's Office. Three vendors submitted complete bids. Capt. Groelle reviewed the bids for compliance with the bid specifications.

Based on the information provided, the recommendation of the Sheriff's Office is to contract with Pomp's Tire Service, Inc. as the vendor for vehicle maintenance.



**BID SUMMARY FORM**

**BID NUMBER** 2014-03  
**BID NAME** VEHICLE SERVICE  
**BID DUE DATE** OCTOBER 4, 2013 – 1:30 P.M.  
**DEPARTMENT** SHERIFF'S OFFICE

	POMP'S JANESVILLE WI	FRANK BOUCHER C-D-J JANESVILLE WI	BURTNESS CHEVROLET ORFORDVILLE WI
OIL CHANGE-FILTER, GREASE AND FLUID LEVEL CHECK PER MANUFACTURERS SPECIFICATIONS -- PARTS & LABOR	STANDARD OIL 28.60 SYNTHETIC OIL 39.90	29.95	39.95
TIRE ROTATION	NO CHARGE	18.95	INCLUDED IN OIL CHANGE
MINOR REPAIR WORK-FLAT RATE COST	85.00	85.00	78.00
TUNE-UP COUNTY FURNISHES PARTS 6 CYLINDER -- LABOR ONLY	140.00	102.00	70.83
TUNE-UP COUNTY FURNISHES PARTS 8 CYLINDER -- LABOR ONLY	187.00	127.50	78.95
BRAKES COUNTY FURNISHES PARTS LABOR ONLY	PER AXLE 85.00	127.50	45.00
TURN ROTORS -- COST EACH	10.00	25.00	20.00
TURN DRUMS -- COST EACH	10.00	25.00	20.00
TRANSMISSION & TORQUE CONVERTER FLUID & FILTER CHANGE -- PARTS & LABOR	178.95	150.00	135.00
FLEET PICK-UP/DELIVERY COST	NO CHARGE	NO CHARGE	NO CHARGE
PARTS DISCOUNT	25%	20%	10%
YEARS IN BUSINESS	74 YEARS	DID NOT SUPPLY	92 YEARS
STAFF & EXPERIENCE	13 STAFF WITH UP TO 40 YEARS EXPERIENCE	16 CERTIFIED CHRYSLER TECH'S WITH OVER 400 YEARS COMBINED EXPERIENCE	13 SERVICE/PARTS PERSONEL WITH OVER 260 YEARS COMBINED EXPERIENCE

	POMP'S JANESVILLE WI	FRANK BOUCHER C-D-J JANESVILLE WI	BURTNESS CHEVROLET ORFORDVILLE WI
HOURS OF SERVICE	M-F 7:30 - 5:00 SAT 7:30 - NOON CLOSED SUNDAY	M-F 7:00 - 5:30 SAT 7:30 - 1:30 CLOSED SUNDAY	M-F 7:30 - 6:00 SAT 8:00 - 3:00 CLOSED SUNDAY
REFERENCES	SCHULTZ CAR QUEST ROCK COUNTY PUBLIC WORKS ADVANCED AUTO PARTS GORDIE BOUCHER FORD	DID NOT SUPPLY	BUDGET AUTO BODY LAKE SOMMERSET ASSOCIATION VILLAGE OF ORDFORDVILLE

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Nine additional vendors were solicited that did not respond.

PREPARED BY: ALAN DRANSFIELD, SENIOR BUYER

DEPARTMENT HEAD RECOMMENDATION: Pompe

Tom J. Kuchler  
SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

GOVERNING COMMITTEE APPROVAL:  
Jan Colvin 5-0 11-18-2013  
CHAIR VOTE DATE

**EXECUTIVE SUMMARY**

Bids were solicited from qualified individuals, firms, partnerships and corporations having specific experience in vehicle tune-ups, oil changes and vehicle repairs for Rock County Sheriff's Department Fleet vehicles as needed to maintain the integrity and good running order of these vehicles. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2014. Proposals will remain in effect for the 2014 -2016 calendar years.

Work on this contract will consist of oil changes, tune-ups and non-warranty repairs. The Bids were reviewed by the Sheriff's Department and by Purchasing Staff for compliance with the specifications and Pompe's Tire Service, Inc., as the successful vendor.

Repair type	Vendor			
	Pomps	Boucher	Burtness	
January- September 2013				
Oil change Reg	275	7,865.00	8,236.25	10,986.25
Tune up V8	5	935.00	637.50	394.75
Brakes	54	4,590.00	6,885.00	2,430.00
Trans	23	4,115.85	3,450.00	3,105.00
Turn rotors	39	390.00	975.00	780.00
<u>Parts discount</u>				
Tires \$218 X 72	15,696	11,772.00	12,556.80	14,126.40
Battery \$318	3180	2,385.00	2,544.00	2,862.00
Labor	28	2,380.00	2,380.00	2,184.00
<b>Vendor totals</b>		<b>34,432.85</b>	<b>37,664.55</b>	<b>36,868.40</b>