

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board  
INITIATED BY

General Services Committee, Finance  
Committee & Human Services Board  
SUBMITTED BY



Phil Boutwell  
HSD Deputy Director  
DRAFTED BY

October 31, 2016  
DATE DRAFTED

**Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget**

1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient  
2 psychosocial rehabilitation program to improve the quality of life for adults and children with mental  
3 illness, substance abuse or a co-occurring diagnosis; and,  
4

5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve  
6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,  
7

8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS  
9 Program as well as capital funding to renovate space for a clinic and offices; and,  
10

11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities Management  
12 has studied the options for the CCS Program space and deems that the best location for such a facility is  
13 in the Job Center; and,  
14

15 **WHEREAS**, in order to expedite the expansion and consolidation of the CCS Program by the Human  
16 Services Department in 2017, the Human Services Department request that architectural services be  
17 contracted in 2016 so that space can be renovated in the Job Center and ready for operations in spring of  
18 2017.  
19

20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly  
21 assembled this 17<sup>th</sup> day of NOVEMBER, 2016 does hereby authorize a contract with Angus Young  
22 and Associates of Janesville, Wisconsin, in the amount of \$10,530 for Architectural Services that include  
23 schematic design, design development and construction documents relating to the renovation of space in  
24 the Job Center for the CCS program; and,  
25

26 **BE IT FURTHER RESOLVED** that the 2016 Facilities Management capital budget be amended as  
27 follows to pay for architectural services:  
28

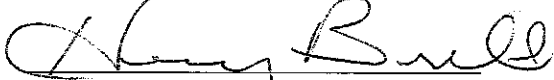
Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>10/31/16</u>	<u>(Decrease)</u>	<u>Budget</u>
18-1856-0000-47500			
Sales Tax	\$0	\$10,530	\$10,530
<u>Use of Funds</u>			
18-1856-0000-67200			
Capital Improvements	\$0	\$10,530	\$10,530

16-11D-158

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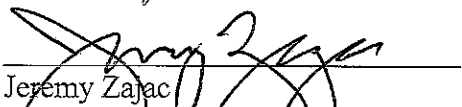
Respectfully submitted,

GENERAL SERVICES COMMITTEE

  
Henry Brill, Chair

Absent  
Jason Heidenreich, Vice Chair

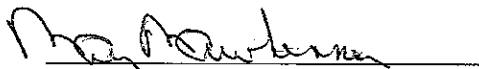
  
David Homan

  
Jeremy Zajac


Absent  
Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of  
4-0

  
Mary Mawhinney, Chair

HUMAN SERVICES BOARD

  
Brian Knudson, Chair

  
Sally Jean Weaver-Landers, Vice-Chair

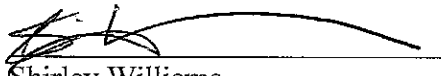
ABSENT  
Terry Fell

  
Karl Dommershausen

ABSENT  
Ashley Kleven

  
Linda Garrett

  
Terry Thomas

  
Shirley Williams

  
Kathy Schütz

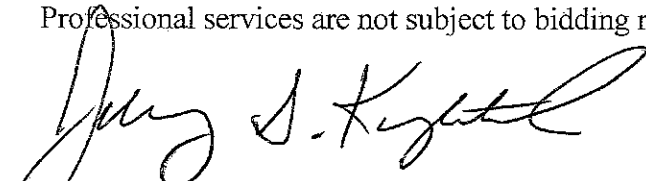
FISCAL NOTE:

This resolution authorizes a transfer in of \$10,530 of prior year sales tax revenue for design services relating to the renovation of Job Center space for the CCS program.


  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.  
  
Josh Smith  
County Administrator

## Executive Summary

### **Approval of Contract with Angus Young and Associates for the Architectural Design Services for Comprehensive Community Services (CCS) Program and Amend the 2016 Facilities Management Capital Budget**

The purpose of the attached resolution is to authorize a contract with Angus Young and Associates (AYA) for the Architectural design of the Comprehensive Community Services (CCS) program space that will be located in the Job Center.

The design calls for renovating the space formerly occupied by the Long Term Support Division of the Human Services Department. Included in the renovation are the build-out of 10 rooms and a reception area. The rooms include a medications room, two doctor offices, a nurse office, three clinical rooms, a supervisor office and two conference rooms.