

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

August 23, 2021  
DATE DRAFTED

**Retaining Architectural/Engineering Firm for Design Services for the  
Renovation of the Law Library and the Probate Vault Space**

- 1 **WHEREAS**, design services will be required for the renovation to the law library on 4<sup>th</sup> floor of the
- 2 Courthouse as well as renovations to the Probate vault on 3<sup>rd</sup> floor of the Courthouse; and,
- 3
- 4 **WHEREAS**, funds were budgeted in 2021 to renovate the law library and probate vault into a useable
- 5 Court Commissioners hearing rooms; and,
- 6
- 7 **WHEREAS**, Venture Architect is currently completing the Architect /Engineering services for the DA
- 8 renovation on 4<sup>th</sup> floor of the Courthouse; and,
- 9
- 10 **WHEREAS**, Venture Architects from Milwaukee, Wisconsin will be providing the services also the law
- 11 Library and Probate vault renovation project in the amount of \$133,671.00; and ,
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 14 this 23<sup>rd</sup> day of September, 2021, that a contract for architectural/engineering
- 15 services be awarded to Venture/Architects, of Milwaukee, WI, in the amount of \$133,671.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

/s/Robert Potter  
Robert Potter, Chair

/s/Tom Brien  
Tom Brien, Vice Chair

ABSENT  
Brent Fox

/s/William Wilson  
William Wilson

/s/Dave Homan  
Dave Homan

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and the Probate Vault Space  
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LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.1 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of sec. 59.52(29), Stats.

s/Richard Greenlee

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

Funds were included in the 2021 budget for this project. The project is being funded with sales tax revenue.

s/Sherry Oja

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith  
County Administrator

## Executive Summary

The resolution before you is awarding a contract to Venture Architects of Milwaukee, Wisconsin, for design services for the renovation of the law library on 4<sup>th</sup> floor of the Courthouse and the Probate vault on 3<sup>rd</sup> floor of the courthouse.

Venture Architect is currently providing the architectural and engineering services for the DA renovation on 4<sup>th</sup> floor at the Courthouse. They will be providing the services for the Law library and Probate vault in the amount of \$133,671.00

During a space planning it was identified the law library housed outdated law books which are now available electronically and updated to current law. It was determined the space would be better served for a hearing room for the Court Commissioners.

The Probate vault was used for the long-term records required by law to save for a certain number of years. These records were purged and scanned and are no longer requiring the vault space. It was determined the space would also be better served as a hearing room.