

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland- Director of  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

March 6, 2018  
DATE DRAFTED

**Contracting for Rock County Health Care Center**  
**Security System Upgrade and Amend 2018 Facilities Management Capital**  
**Budget**

1 **WHEREAS**, funds were budgeted in 2018 for the upgrade and installation of the security system at the  
 2 Health Care Center; and,  
 3  
 4 **WHEREAS**, Mead Hunt, who specializes in security systems, was hired to design and develop  
 5 specifications; and,  
 6  
 7 **WHEREAS**, this project consists of installing card access to all exterior doors; and,  
 8  
 9 **WHEREAS**, bids were solicited with the lowest most qualified, responsive and responsible bidder being  
 10 Gilbank Construction Inc.  
 11  
 12 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 13 this 22nd day of March, 2018, that a contract for the security system upgrade at  
 14 the Rock Health Care Center be awarded to Gilbank Construction Inc, of Clinton, WI, in the amount of  
 15 \$105,000.00; and,  
 16  
 17 **BE IT FURTHER RESOLVED**, that a \$10,000.00 contingency also be approved to cover any  
 18 possible unforeseen items  
 19  
 20 **BE IT FURTHER RESOLVED**, that the Facilities Management 2018 budget be amended as follows:

18-3B-474

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET</u> <u>3/6/18</u>	<u>INCREASE/</u> <u>(DECREASE)</u>	<u>AMENDED</u> <u>BUDGET</u>
<u>Source of Funds</u>			
18-1849-0000-47500	\$1,588,748	\$62,000	\$1,650,748
Prior Years Sales Tax			
<u>Use of Funds:</u>			
18-1849-0000-67200	\$2,638,748	\$62,000	\$2,700,748
Capital Improvements			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill  
Henry Brill, Chair

Absent  
Dave Homan

Jeremy Zajac  
Jeremy Zajac, Vice Chair

J. Russell Podzilini  
J. Russell Podzilini

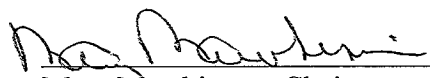
Bob Yeomans  
Bob Yeomans

Contracting for Rock County Health Care Center Security System Upgrade and Amend 2018 Facilities  
Management Capital Budget

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 4-0.

 3-15-18  
Mary Mawhinney, Chair Date

FISCAL NOTE:

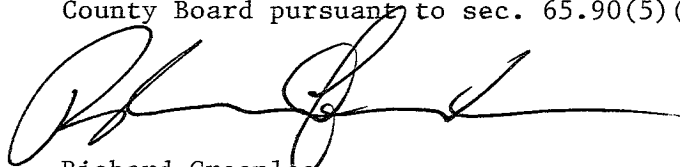
This resolution approves a \$62,000 additional transfer from sales tax for upgrading the security system at the Health Care Center.



Sherry Oja  
Finance Director

LEGAL NOTE:

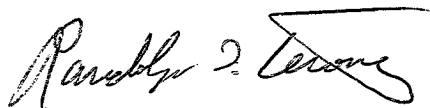
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2018 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Randolph D. Terronez  
Assistant to County Administrator

## **Executive Summary**

### **Contracting for Rock County Health Care Center Security System Upgrade and Amend 2018 Facilities Management Capital Budget**

The resolution before you awards a contract with Gilbank Construction Inc. for the upgrade of the Health Care Center Security System in the amount of \$105,000. This consists of security badge access on all exterior doors. Funds were budgeted and the bid came in over budget by \$62,000 which includes a \$10,000 contingency fund.

When we budgeted for this project, SGTS our security contractor provided a proposal and budget number for the project, with the intentions of doing the work under the courthouse security contract. They estimated \$44,000 to provide and install the system. I had an extra \$9,000 carry over funds from a 2016 project that came in under budget, I put towards it so my budget was \$53,000.

Corporation Counsel felt it would not be following the State Statutes doing this work under the Courthouse Security contract and should be bid out. It cost \$8,000 for engineering services to write the specifications. I applied \$8,000 carry over funds from 2017 to cover this engineering cost. We had one bid that came in from Gilbank Construction for \$105,000. I added \$10,000 for a contingency.

This is a good example of how design build option could have been in the County's best interest. The State Statute requirements do not allow me to use design build for building projects, leaving no other option but to bid it out. This project cost the County an additional 2-months for the bidding process and \$70,000 more.

We are therefore amending the 2018 Facilities Management budget by applying prior year's sales tax.

ROCK COUNTY, WISCONSIN  
FINANCE DIRECTOR

PURCHASING DIVISION

**ORIGINAL**



**BID SUMMARY FORM**

**BID NUMBER** #2018-13  
**BID NAME** HEALTH CARE CENTER CARD ACCESS SYSTEM  
**BID DUE DATE** MARCH 1, 2018 – 1:30 P.M.  
**DEPARTMENT** FACILITIES MANAGEMENT

GILBANK CONSTRUCTION CLINTON WI	
BASE BID	\$ 103,800.00
ALTERNATE 1	1,200.00
ALTERNATE 2	2,700.00
<b>TOTAL BID</b>	<b>\$ 107,700.00</b>
ADDENDA	YES
START DATE	3/27/18
COMPLETION	5/31/18

Alternate 1 – Two dedicated, hardwired 110v 20 amp circuits to data room  
 Alternate 2 – Spare hardware

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Eighteen additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Gilbank Base Bid plus alt 1

Brent Luthel  
SIGNATURE

3-6-18  
DATE

GOVERNING COMMITTEE APPROVAL:

Henry Bred  
CHAIR

4-0  
VOTE

3/20/18  
DATE