

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Lori Williams, Parks Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

October 25, 2017
DATE DRAFTED

AWARDING CONTRACT FOR UNIFORMS, SHOP TOWELS AND WALK-OFF MATS
DEPARTMENT OF PUBLIC WORKS AIRPORT, PARKS, HIGHWAY
2018-2020

- 1 **WHEREAS**, funds are incorporated into the budget each year for the rental of uniforms, shop
- 2 towels and walk-off mats that are used by all three divisions of the Department of Public Works;
- 3 and,
- 4
- 5 **WHEREAS**, specifications were prepared and solicited from five vendors with only one vendor
- 6 submitting a bid (results attached); and,
- 7
- 8 **WHEREAS**, the bids were reviewed by Purchasing and Public Works staff with the
- 9 recommendation to accept the low bid from ALSCO of Wauwatosa, WI.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 12 assembled this 16th day of November, 2017 that a contract for uniforms, shop towels and
- 13 walk-off mats be awarded to ALSCO of Wauwatosa, WI based on the terms and conditions set
- 14 forth in the contract and Invitation to Bid #2018-04.

17-11D-410

Respectfully Submitted,

PUBLIC WORKS COMMITTEE

Betty Jo Bussie
Betty Jo Bussie, Chair

Brent Fox
Brent Fox, Vice Chair

Absent
Eva Arnold

Rick Richard
Rick Richard

Brenton Driscoll
Brenton Driscoll

FISCAL NOTE:

Funds have been included in the 2018 recommended budget for this contract.

Sherry Oja
Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

Jodi Timmerman
Jodi Timmerman
Interim Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
Josh Smith
County Administrator

EXECUTIVE SUMMARY

DEPARTMENT OF PUBLIC WORKS
UNIFORMS, SHOP TOWELS AND WALK-OFF MATS

All three divisions of the Rock County Department of Public Works (Airport, Parks, Highway) contract with a private vendor to provide employee uniforms, shop towels and walk-off mats. Bids were solicited from five vendors with one responding. The only, most responsible and responsive bid was received from ALSCO of Wauwatosa, WI.

The contract will begin January 1, 2018 and terminate December 31, 2018. The Department of Public Works may opt to renew the contract for two additional years, 2019 and 2020. The total contract shall not exceed three years.

ROCK COUNTY, WISCONSIN

FINANCE DEPARTMENT
PURCHASING DIVISION

PROJECT NUMBER #2018-04
 PROJECT NAME UNIFORMS, SHOP TOWELS & WALK-OFF MATS
 DEPARTMENT PUBLIC WORKS-HIGHWAY, AIRPORT, PARKS
 BID DUE DATE OCTOBER 10, 2017 – 1:30 P.M.

	ALSCO – WAUWATOSA WI
2018 PARKS	617.76
2018 AIRPORT	1,348.88
2018 HIGHWAY	5,155.28
2018 TOTAL	\$ 7,121.92
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2019 AIRPORT	1,348.88
2019 HIGHWAY	5,155.28
2019 TOTAL	\$ 7,121.92
2020 PARKS	617.76
2020 AIRPORT	1,348.88
2020 HIGHWAY	5,155.28
2020 TOTAL	\$ 7,121.92
3 YEAR TOTAL - PARKS	\$ 1,853.28
3 YEAR TOTAL – AIRPORT	\$ 4,046.64
3 YEAR TOTAL – HIGHWAY	\$ 15,465.84
TOTAL 3 YEAR CONTRACT	\$ 21,365.76

The Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Four additional vendors were solicited that did not respond.

PREPARED BY: Jodi Millis, Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: AlSCO - Wauwatosa WI

Deane M. J. J.
Signature

10-25-17
Date

GOVERNING COMMITTEE APPROVAL:

Jody P. Lussie
Chair

4/0
Vote

11/9/2017
Date