

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY
March 23, 2017
DATE DRAFTED

Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center

1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
2 psychosocial rehabilitation program to improve the quality of life for adults and children with
3 mental illness, substance abuse or a co-occurring diagnosis; and,
4
5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve
6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,
7
8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS
9 Program as well as capital funding to renovate space for a clinic and offices; and,
10
11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities
12 Management has studied the options for the CCS Program space and deems that the best
13 location for such a facility is in the Job Center; and,
14
15 **WHEREAS**, bids were solicited from qualified contractors with four bids being received.
16
17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
18 assembled this 13th day of APRIL, 2017 does hereby approve and authorize
19 awarding a contract for the CCS renovation at the Job Center in the amount of \$193,950.00 to
20 Glen Fern Construction LLC., from Lake Geneva, WI.
21
22 **BE IT FURTHER RESOLVED**, that a \$6,000.00 contingency also be approved to cover any
23 possible unforeseen items.

17-4A-252

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

**Awarding the Contract for Comprehensive Community Services Program
Space Renovation at the Job Center**

Page 2

ROCK COUNTY HUMAN SERVICES BOARD



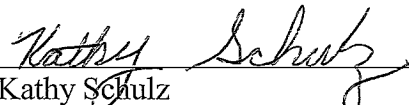
Brian Knudson, Chair

Absent

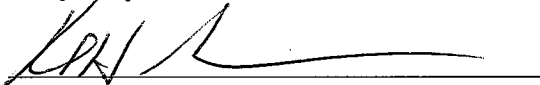
Ashley Kleven



Sally Jean Weaver-Landers, Vice Chair



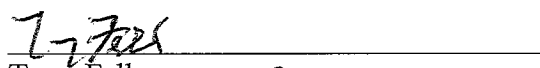
Kathy Schulz




Karl Dommershausen



Terry Thomas



Terry Felt



Shirley Williams



Linda Garrett

FISCAL NOTE:

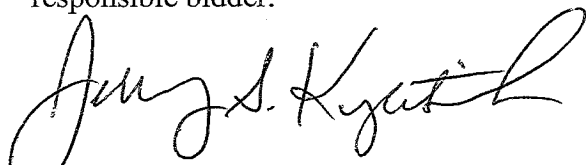
Sufficient funds were included in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545

Facilities Management
Phone (608)757-5527
Fax (609) 757-5516



Executive Summary

The Resolution before you is awarding the contract for space renovation at the Job Center for the Comprehensive Community Services Program.

Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis.

The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

Funds were budgeted for the program space to be renovated at the Job Center.

Bids were solicited from qualified contractors with four bidders responding. The bids were reviewed by the Director of Facilities Management and Purchasing Manager who recommend awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950. Additionally, the resolution requests a \$6,000 contingency to cover any unforeseen circumstances.



BID SUMMARY FORM

BID NUMBER 2017-26
 BID NAME JOB CENTER OFFICE RENOVATION
 BID DUE DATE MARCH 23, 2017 - 1:30 P.M.
 DEPARTMENT FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	KPH CONSTRUCTION MILWAUKEE WI
BASE BID	\$ 193,950.00	\$ 199,100.00	\$ 207,000.00	\$ 256,000.00
UNIT COST-PATCHING	15.00	15.00	12.50	6.00
BID BOND	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES
START DATE	4/20/17	5/1/17	5/1/17	6/5/17
COMPLETION	6/15/17	7/1/17	7/14/17	7/28/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Glen Fern Construction LLC.

SIGNATURE *[Signature]* DATE 3-23-17

GOVERNING COMMITTEE APPROVAL:

CHAIR *[Signature]* VOTE 5-0 DATE 4-4-17