

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

June 13, 2017
DATE DRAFTED

**AWARDING BID FOR PURCHASE OF NEW
ROCK COUNTY TRANSIT VEHICLE AND AMEND 2017 BUDGET**

1 **WHEREAS**, the Rock County Transit Program operates a service to provide Americans with Disabilities
2 complementary transportation to residents of Rock County who are elderly or have disabilities; and,
3

4 **WHEREAS**, due to the age of the transit fleet and increase in service levels, the purchase of a paratransit
5 replacement vehicle is needed; and,
6

7 **WHEREAS**, there is sufficient funding in the vehicle replacement trust fund to cover the cost of this
8 vehicle; and,
9

10 **WHEREAS**, Purchasing did solicit bids for the purchase of a RV Cutaway, Small Transit Bus; and,
11

12 **WHEREAS**, the Council on Aging Director and the Purchasing Manager did review the bids received
13 and recommend acceptance of the Shepard Brothers of Cincinnati, Ohio bid at a total cost of \$63,899.07.
14

15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this 22nd day of June, 2017 does hereby approve the purchase of this paratransit bus for
17 Rock County Transit under the terms set forth in Invitation to Bid #2017-40, and amend the 2017 budget
18 as follows:

	Budget at	Increase	Amended
	<u>5/31/17</u>	<u>(Decrease)</u>	<u>Budget</u>
19 <u>Source of Funds:</u>			
20 30-3905-0000-47000	\$ - 0 -	\$63,899.07	\$63,899.07
21 Transfer In			
22 <u>Use of Funds:</u>			
23 30-3905-0000-67105	- 0 -	63,899.07	63,899.07
24 Vehicles			
25			

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

Rick Richard
Rick Richard, Chair

FINANCE COMMITTEE ENDORSEMENT

Mary Mawhinney
Mary Mawhinney, Chair

Jeremy Zajack
Jeremy Zajack, Vice Chair

5-0 6-22-17
Vote Date

Phillip Owens
Phillip Owens

Norvain Pleasant
Norvain Pleasant

Kathy Schulz
Kathy Schulz

17-6B-307

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FISCAL NOTE:

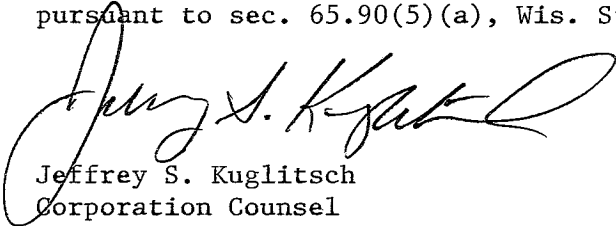
This resolution authorizes the purchase of a transit vehicle for Council on Aging. The purchase is being funded by a transfer in from the E&H Vehicle Trust Fund, which has a current balance of \$157,839.



Sherry Oja
Finance Director

LEGAL NOTE:

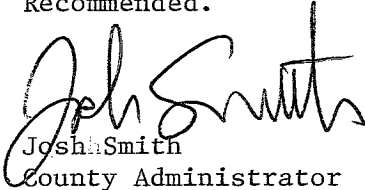
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2017 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

EXECUTIVE SUMMARY

Rock County Transit operates a fleet of lift-equipped vehicles to provide door-to-door transportation for persons who are elderly and/or have disabilities. Due to the age of several buses, and the need for a vehicle with increased capacity in order to maximize transit routes, a replacement vehicle is needed. Another smaller vehicle that is under recall will be auctioned through the Wisconsin Public Surplus Online Auction.

Currently, there is \$157,839 available in the vehicle replacement trust fund to purchase this vehicle.

Shepard Bros of Cincinnati, Ohio provided the lowest responsive proposal to the bid request. The lowest bidder (by \$24) did not meet all of the safety requirements and certifications required in the bid request.

No additional county tax levy is required for this purchase.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY FORM

BID NUMBER 2017-40
 BID NAME PARATRANSIT VEHICLE
 BID DUE DATE JUNE 12, 2017 – 1:30 P.M.
 DEPARTMENT COUNCIL ON AGING

	HOGLUND BUS ARLINGTON HEIGHTS IL	SHEPARD BROS CINCINNATI OH	TELIN TRANSPORTATION MARSHFIELD WI
BASE BID	\$ 63,875.00	\$ 63,899.07	\$ 64,940.00
ADDENDUM	YES	YES	YES
DELIVERY DATE	10 WEEKS	BY 1/31/18	9/30/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Two additional vendors were solicited that did not respond. One vendor submitted a "No Bid".

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Shepherd Bros

[Signature] 6/13/2017
 SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

[Signature] 50 6-22-17
 CHAIR VOTE DATE