

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY

July 9, 2021
DATE DRAFTED

Awarding the Contract for the Renovation of the District Attorney’s Office Space in the Courthouse

1 **WHEREAS**, District Attorney’s Office has expanded and has occupied space in the Courthouse as
2 it has become available; and,
3

4 **WHEREAS**, the currently layout is very inefficient for staff as well as being confusing for clients;
5 and,
6

7 **WHEREAS**, the current layout also has clients meeting with attorneys in staff space creating a
8 safety risk; and,
9

10 **WHEREAS**, Venture Architects completed a space needs assessment and created a design which
11 will create a safer, more efficient workspace, improved client wayfinding while eliminating the
12 current need for addition space; and,
13

14 **WHEREAS**, specifications were drafted, and bids solicited with six contractors submitting bids,
15 and
16

17 **WHEREAS**, the lowest, most responsive, and responsible bidder was Bauer & Raether Builders
18 Inc. of Madison, Wisconsin.
19

20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
21 assembled this 12th day of August, 2021 does hereby approve and authorize
22 awarding a contract in the amount of \$615,000 to Bauer & Raether Builders Inc. of Madison,
23 WI for the renovation of the District Attorney’s Office space at the courthouse.
24

25 **BE IT FURTHER RESOLVED**, a contingency fund of \$ 61,500 be established to cover any
26 unforeseeable issues that arise.
27

Respectfully submitted,

GENERAL SERVICES COMMITTEE

/s/Robert Potter
Robert Potter, Chair

/s/Tom Brien
Tom Brien, Vice Chair

/s/Dav Homan
Dave Homan

/s/Brent Fox
Brent Fox

/s/William Wilson
William Wilson

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LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.51, Wis. Stats. In addition, § 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

FISCAL NOTE:

Sales tax revenue was included in the 2021 budget as the funding source of this project.

/s/Sherry Oja

Sherry Oja
Finance Director

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Executive Summary

The District Attorney's Office has grown over the years and they have occupied space at the Courthouse as it has become available. This has made the department's workflow inefficient and at times unsafe due to meeting with clients in staff space. They previously had a need for additional space.

Venture Architects of Milwaukee conducted a space needs assessment and created a design that was more efficient for staff, safer and less confusing for the clients, without requiring additional space. Funds were budgeted and bids were solicited with six contractors responding. The lowest most responsible and responsive bidder was Bauer & Raether Builders Inc. out of Madison WI. In the amount of \$615,000. A 10% contingency of \$61,500 is also being requested.



#2021-18
INVITATION TO BID
RENOVATION OF DISTRICT ATTORNEY OFFICE
ROCK COUNTY COURT HOUSE
FOR
ROCK COUNTY FACILITIES MANAGEMENT
JANESVILLE, WISCONSIN
BID SUMMARY FORM

	BAUER & RAEATHER BUILDERS INC	SCHEARER CONSTRUCTION INC	JP CULLEN	GILBANK CONSTRUCTION INC	CORPORATE CONTRACTORS INC	ROCKFORD STRUCTURES CONSTRUCTION COMPANY
BASE BID	\$615,000.00	\$623,856.00	\$639,407.00	\$660,600.00	\$681,468.00	\$730,000.00
QUALIFICATIONS	YES	YES	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES	YES	YES
START DATE	7/30/2021	6/1/2021	8/23/2021	8/1/2021	8/2/2021	8/1/2021
COMPLETION	12/31/2021	180 DAYS	12/30/2021	11/15/2022	11/24/2021	11/1/2021

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. () additional vendors were solicited that did not respond.

PREPARED BY: SHILO TITUS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: _____

SIGNATURE _____ DATE _____

GOVERNING COMMITTEE APPROVAL: _____

CHAIR _____ VOTE _____ DATE _____