

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Paula Schutt COA Director  
INITIATED BY



Paula Schutt, COA Director

Education, Veterans  
And Aging Committee  
SUBMITTED BY

October 1, 2020  
Date Drafted

**Creating Thirteen 0.4 and Six 1.0 Positions  
for Council on Aging Specialized Transit Program**

1 **WHEREAS**, the Rock County Council on Aging operates a Specialized Transit Service Monday through  
2 Saturday to provide transportation to elderly and disabled Rock County residents.

3  
4 **WHEREAS** the Rock County Council on Aging Specialized Transit holds contracts with the City of  
5 Janesville and City of Beloit to provide Para Transit services for these two municipalities.

6  
7 **WHEREAS** the Council on Aging, for a number of years, has contracted with Manpower, an  
8 employment agency, to provide drivers for the Specialized Transit Program.

9  
10 **WHEREAS** Manpower has announced its intentions to not renew the contract for CY2021.

11  
12 **WHEREAS**, the Rock County Purchasing Division did advertise and solicit proposals from  
13 employment agencies for the 2021 budget cycle and no bids were submitted.

14  
15 **WHEREAS**, The Council on Aging Director did review options that would enable Rock County Transit  
16 to continue contracted services beginning in 2021 without interruption.

17  
18 **WHEREAS**, it has been determined the most prudent course of action is to create county positions for  
19 specialized transit drivers in order that the Transportation program can fulfill its obligations to its contract  
20 holders and the citizens of Rock County.

21  
22 **WHEREAS** the new positions would be placed in Range 1 on the unilateral pay grid with a starting wage  
23 of \$13.00 and a 5% increase each year in Step 2 through Step 5.

24  
25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
26 this 22<sup>nd</sup> day of October, 2020 does hereby create nineteen new positions with the title of  
27 Specialized Transit Driver to be supervised within the Council on Aging and with thirteen of the nineteen  
28 positions to be 0.4 Full Time Equivalent and six to be 1.0 Full Time Equivalent.

Respectfully submitted,

EDUCATION, VETERANS AND AGING  
SERVICES COMMITTEE

/s/ Yuri Rashkin  
Yuri Rashkin, Chair

Absent  
Louis Peer

/s/ Doug Wilde  
Doug Wilde, Vice Chair

/s/ Jacob Taylor  
Jacob Taylor

/s/ Pam Bostwick  
Pam Bostwick

20-10B-102

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COUNTY BOARD STAFF COMMITTEE

/s/ Kara Purviance  
Kara Purviance, Chair

/s/ Richard Bostwick  
Rich Bostwick, Vice Chair

/s/ Tom Brien  
Tom Brien

/s/ Kevin Leavy  
Kevin Leavy

/s/ Louis Peer  
Louis Peer

/s/ J. Russell Podzilni  
J. Russell Podzilni

Absent  
Alan Sweeny

Dissent  
Bob Yeomans

Vacant  
Vacant

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.

*/s/Richard Greenlee*

Richard Greenlee  
Corporation Counsel

FISCAL NOTE:

The cost of these positions are estimated to be \$516,424. This is \$147,838 more than the FY 2020 budget for the Manpower services. The positions will be requested to be funded by a combination of State funding and tax levy in the FY2021 budget.

*/s/ Sherry Oja*

Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

*/s/ Josh Smith*

Josh Smith  
County Administrator

### **Executive Summary**

The Rock County Council on Aging has utilized Manpower to employ its Specialized Transit Drivers for a number of years. In the summer of 2020, Manpower indicated they would not be renewing their contract in 2021. The Rock County Purchasing division, working with the Council on Aging Director, developed and distributed a Request for Proposal for services.

After the required time had passed, Rock County received no proposals. Council on Aging does receive federal money for the services it provides and, as such, is required to offer these services. Council on Aging also holds contracts with the City of Beloit and the City of Janesville to provide their para transit services.

In order to remain compliant with contract requirements and be able to provide expected services in a timely manner in CY2021, it is felt that hiring County Employees is the most prudent option and will provide no interruption in services.

Human Resource personnel has determined that the most appropriate place for these new positions would be in Range 1 on the Unilateral pay grid with a starting wage of \$13.00 and a 5% increase each year in Step 2 through Step 5.