



**EDUCATION, VETERANS & AGING SERVICES COMMITTEE
TUESDAY, JUNE 19, 2012 - 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order
2. Approval of Agenda
3. Election of Vice Chair
4. Citizen Participation, Communications, Announcements, Information
5. Transfers
6. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
7. Resolution
 - A. Amending the 2012 Council on Aging Budget to Adjust Title III Program and Elderly & Handicapped Transportation Allocations
8. Department Reports
 - A. Veterans Office – Rock Prairie Presbyterian Patriotic Concert
9. Committee Requests and Motions
 - A. Discussion on Future Meeting Site Visits
 - B. Ideas for Future Discussion
10. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3838000000-63100	OFC SUPP & EXP P1201905-PO# 06/07/12 -VN#026425	900.00 24.6%	222.23	0.00	677.77	45.00	
					CLOSING BALANCE 632.77		45.00
3838000000-64200	TRAINING EXP P1200991-PO# 06/07/12 -VN#051771	1,000.00 10.0%	100.00	0.00	900.00	250.00	
					CLOSING BALANCE 650.00		250.00
	VETERANS SERVICE PROG-TOTAL-PO					295.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$295.00 INCURRED BY VETERANS SERVICE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 19 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039010000-62614	PURCHASED SERV. P1201372-PO# 06/07/12 -VN#023658	8,000.00 38.4%	2,449.65	624.00	4,926.35	36.00	
							ALTERNATIVE HOMECARE INC
							CLOSING BALANCE
					4,890.35		36.00
3039010000-63200	PUBL/SUBCR/DUES P1201982-PO# 06/07/12 -VN#026425	355.00 100.0%	355.00	0.00	0.00	45.00	
							BELOIT SENIOR FAIR COMMITTEE
							CLOSING BALANCE
					-45.00		45.00
*** OVERDRAFT ***							
	TITLE III-B		PROG-TOTAL-PO			81.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$81.00 INCURRED BY TITLE III-B. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 19 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039020000-62119	OTHER SERVICES	11,335.00	93.9%	9,142.70	1,511.31	680.99	
	P1200735-PO# 06/07/12 -VN#046565			HARDIE, ROBERT		38.85	
				CLOSING BALANCE	642.14		38.85
	COMMUNITY SERV.			PROG-TOTAL-PO		38.85	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$38.85 INCURRED BY COMMUNITY SERVICES. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JUN 19 2012

DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb. Amount	Unencumb Balance	Inv/Enc Amount	Total
3039030000-64124	CONSUMABLE SUPPL P1200718-PO# 06/07/12 -VN#013780	7,692.00 78.7%	3,081.93	2,974.68 KMART CORP #4255	1,635.39	218.59	
	CLOSING BALANCE				1,416.80		218.59
3039030000-64904	SUNDRY EXPENSE P1202066-PO# 06/07/12 -VN#039877	1,000.00 1.2%	12.98	0.00 GALAXY OF JANESVILLE LLC	987.02	119.00	
	CLOSING BALANCE				868.02		119.00
	NUTRITION PROGRAM						
	PROG-TOTAL-PO					337.59	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$337.59 INCURRED BY NUTRITION PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS
A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
B. BILLS UNDER \$10,000 TO BE PAID.
C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD
JUN 19 2012 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation	YTD Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039050000-64200	TRAINING EXP	500.00	15.0%	75.00	0.00	425.00		
	P1201783-PC# 06/07/12 -VN#028745						63.99	
						CLOSING BALANCE	361.01	63.99
3039050000-64629	OTHER TRANSP.EXP	20,375.00	10.4%	1,277.90	855.67	18,241.43		
	P1201050-PC# 06/07/12 -VN#042177						97.00	
						CLOSING BALANCE	18,144.43	97.00
	E & H TRANSPORT.							
	PROG-TOTAL-PO						160.99	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$160.99 INCURRED BY ELDERLY & HANDICAPPED TRANSPOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD _____

JUN 11 9 22 2012

DATE _____

CHAIR _____

Account Number	Name	Yearly Prct Appropriation	Prct Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039080000-62614	PURCHASED SERV,	2,050.00	0.0%	0.00	0.00	2,050.00		
	P1201794-PO# 06/07/12 -VN#038156				KNUTES BAR		1,540.00	
	P1201973-PO# 06/07/12 -VN#048273				GREATER WISCONSIN AGENCY ON AG		100.00	
				CLOSING BALANCE		410.00		1,640.00
3039080000-62625	OUTREACH SERVICE	6,491.00	25.1%	1,744.36	-111.56	4,858.20		
	P1201938-PO# 06/07/12 -VN#041569				SENTRY FOOD STORE		140.56	
	P1201939-PO# 06/07/12 -VN#051399				SIMONDS, JUDITH A		51.17	
	P1201940-PO# 06/07/12 -VN#045703				WEIRICH, ANNE		75.56	
	P1202067-PO# 06/07/12 -VN#035671				ROTARY GARDENS		35.00	
				CLOSING BALANCE		4,555.92		302.28
	TITLE III-D			PROG-TOTAL-PO			1,942.28	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,942.28 INCURRED BY TITLE III-D. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD,
- B. BILLS UNDER \$10,000 TO BE PAID,
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

JUN 19 2012

DATE _____

CHAIR

Account Number	Name	Yearly Prnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039140000-63200	PUBL/SUBCR/DUES	200.00	0.0%	0.00	0.00	200.00	
	P1202081-PO# 06/07/12 -VN#035051		WAMM			75.00	
	CLOSING BALANCE				125.00		75.00
	NEW FREEDM PRGRM		PROG-TOTAL-PO			75.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$75.00 INCURRED BY NEW FREEDOM PROGRAM. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.

B. BILLS UNDER \$10,000 TO BE PAID.

C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING

COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____

DEPT-HEAD

DATE _____

CHAIR

JUN 19 2012

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3039150000-64200	TRAINING EXP	4,000.00 24.7%	916.26	72.02	3,011.72		
	P1201787-PO# 06/07/12 -VN#013625			JANESVILLE PRINTING COMPANY		138.00	
	P1202124-PO# 06/07/12 -VN#052043			SANCHEZ, ELAINE K		5,000.00	
*** OVERDRAFT ***			CLOSING BALANCE		-2,126.28		5,138.00
3039150000-64615	CLIENT REL.COSTS	25,480.00 16.7%	3,962.50	300.00	21,217.50		
	P1201183-PO# 06/07/12 -VN#013792			KANDU INDUSTRIES INC		325.00	
	P1201184-PO# 06/07/12 -VN#023658			ALTERNATIVE HOMECARE INC		216.00	
	P1202100-PO# 06/07/12 -VN#040642			WALSH, JEANNE*		500.00	
			CLOSING BALANCE		20,176.50		1,041.00
TITLE III-E			PROG-TOTAL-PO				6,179.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$6,179.00 INCURRED BY TITLE III-E FAM CAREGIVER SUPP. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

EDUCATION & TRAINING COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

JUN 1 9 2012

DATE _____ CHAIR

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
Committee
INITIATED BY

Joyce Lubben
DRAFTED BY



Education, Veterans & Aging Services
Committee
SUBMITTED BY

May 23, 2012
DATE DRAFTED

**AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST TITLE III PROGRAM
AND ELDERLY & HANDICAPPED TRANSPORTATION ALLOCATIONS**

1 **WHEREAS**, The Council on Aging receives Older Americans Act funds that are estimated in the budget
2 preparation process; and,

3
4 **WHEREAS**, the adjusted appropriated 2012 grant amounts for Title III programs have been made
5 available from the Wisconsin Bureau of Aging and Disability Resources; and,

6
7 **WHEREAS**, the final state 85.21 allocation for elderly and handicapped transportation has been received.

8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
10 this day of _____ day of _____, 2012 does hereby amend the Adopted 2012 Rock County
11 Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at 05/01/2012</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Title III-B (Supportive Services)</u>			
<u>Source of Funds</u>			
17 30-3901-0000-42100 18 Federal Aid	126,853	(2,057)	124,796
<u>Use of Funds</u>			
20 30-3901-0000-64203 21 Educational Materials & Supplies	-0-	2,275	2,275
22 30-3901-0000-68000 23 Cost Allocations	(30,590)	(4,332)	(34,922)
<u>Title III-C-1 Congregate Meals</u>			
<u>Source of Funds</u>			
27 30-3903-0000-42100 28 Federal Aid	277,716	(849)	276,867
<u>Use of Funds</u>			
30 30-3903-0000-64124 31 Consumable Supplies	7,692	(849)	6,843
<u>Title III-C-2 Delivered Meals</u>			
<u>Source of Funds</u>			
35 30-3904-0000-42100 36 Federal Funds	94,823	(930)	93,893
<u>Use of Funds</u>			
38 30-3904-0000-63308 39 Volunteer Mileage	38,211	(930)	37,281
<u>Title III-D Preventive Health</u>			
<u>Source of Funds</u>			
43 30-3908-0000-42100 44 Federal Aid	8,341	(7)	8,334
<u>Use of Funds</u>			
46 30-3908-0000-62614 47 Purchased Services	2,050	(7)	2,043

AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST TITLE III PROGRAM AND ELDERLY & HANDICAPPED TRANSPORTATION ALLOCATIONS

Page 2

48 Volunteer Driver Program

49 Source of Funds

50 30-3913-0000-42200 7,257 (15) 7,242

51 State Aid

52 Use of Funds

53 30-3913-0000-64907 270 (15) 255

54 Volunteer Related Expense

55 Title III-E NFCSP

56 Source of Funds

57 30-3915-0000-42100 60,774 6,656 67,430

58 Federal Aid

59 30-3915-0000-46000 0 1,500 1,500

60 Contributions

61 Use of Funds

62 30-3915-0000-62624 30,590 4,332 34,922

63 III-B SD

64 30-3915-0000-64200 4,000 4,800 4,800

65 Training

66 30-3915-0000-64615 25,480 (1,976) 23,504

67 Client Related Costs

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Dave Brown

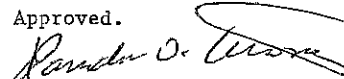
Mary Mawhinney, Chair

Wayne Gustina

ADMINISTRATIVE NOTE:

Steve Howland

Approved.


Randolph D. Terronez
Assistant to County Administrator

Edwin Nash

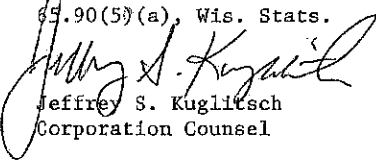
FISCAL NOTE:

This resolution amends the Council on Aging's 2012 grant budget to match actual awards. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

The Council on Aging budget is funded primarily with federal Older Americans Act and state revenues. During the budget preparation process, the amount of funding is estimated. Actual amounts are not available until after the contract is received from the Greater Wisconsin Agency on Aging Resources, the area agency on aging.

This budget amendment decreases the amounts of funding for Title III-B (Supportive Services), Title III-C-1 (Congregate Nutrition), Title III-C-2 (Home Delivered Meals), and Title III-D (Evidence Based Health Promotion) of the Older Americans Act and for the state-funded Volunteer Driver Program. There is an increase for Title III-E (National Family Caregiver Support Program) as a result of prior year carry-over.

No county funds are required.

EXHIBIT 1

NAME: Rock County Council on Aging

DATE: May 17, 2012

AWARD FOR PLAN YEAR 2012	STARTING 1-1-12 ENDING 12-31-12				
	Preliminary CFDA/State Number	Current Contract Amount	Contract Change Amount	Amended Contract Amount	Minimum Matching Requirement
	(Please confirm number and % at CARS website at year end)				
1. Title III-B Supportive Services		\$126,853	\$-2,057	\$124,796	
2. Title III-B Carryover					
Total Title III-B	93.044	<u>\$126,853</u>	<u>\$-2,057</u>	<u>\$124,796</u>	\$13,866
3. Title III-C-1 Congregate Nutrition	93.045/435-560350	<u>\$277,716</u>	<u>\$- 849</u>	<u>\$276,867</u>	\$30,763
4. Title III-C-2 Home Delivered Nutrition	93.045/435-560360	<u>\$94,823</u>	<u>\$- 930</u>	<u>\$93,893</u>	\$10,433
5. Title III-D Preventive Health		\$8,341	\$- 7	\$8,334	
6. Title III-D Carryover					
Total Title III-D	93.043	<u>\$8,341</u>	<u>\$- 7</u>	<u>\$8,334</u>	\$ 926
7. Title III-E Nat'l Family Caregiver Support		\$60,774	\$ 131	\$60,905	
8. Title III-E Carryover			\$6,525	\$6,525	
Total Title III-E	93.052	<u>\$60,774</u>	<u>\$6,656</u>	<u>\$67,430</u>	\$22,477
9. State Senior Community Services	435.560330	<u>\$11,335</u>		<u>\$11,335</u>	\$1,259
10. State Benefit Specialist	435.560320	<u>\$33,438</u>		<u>\$33,438</u>	\$3,715
11. Alzheimer's Family & Caregiver Support	435.560381				
12. Not used					
13. Not used					
14. Not used					
TOTAL AMOUNT OF AWARD/ REQUIRED MATCH		<u><u>\$613,280</u></u>	<u><u>\$2,813</u></u>	<u><u>\$616,093</u></u>	<u><u>\$83,439</u></u>