



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

November 28, 2012

CALL TO ORDER

Vice Chair Heimerl called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek

MEMBERS ABSENT:

Chairperson Marilynn Jensen

STAFF PRESENT

John Hanewall, Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

The agenda was adopted on a **MOTION BY Terry Fell, SECONDED BY Cheryl Drozdowicz. MOTION CARRIED.**

APPROVAL OF MINUTES

The minutes from November 14, 2012 were approved on a **MOTION BY Ed Brandsey, SECONDED BY Louis Peer. MOTION CARRIED.**

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

Ms. Anna Fuller, Birth to Three Coordinator, spoke on behalf of Birth to Three Program's 2012 budget shortfall and the 2% decrease in funding for the 2013 budget. She will be submitting a formal request to address these issues at the December 19th DD Board meeting. Ms. Fuller informed the Board of the need to change Birth to Three's model of service in Rock County to the State recommended Primary Coach Approach, which she would also like to explain further at the December 19th meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- 2012 Bills in the amount of \$499,750.79 were approved on a **MOTION BY Bridget Rolek, SECONDED BY Lynda Olseon. MOTION CARRIED.**

2. APPROVAL OF CONTRACTS/ADDENDUMS,

None

3. ENCUMBRANCES

- 2013 Encumbrances in the amount of \$22,127,073.00 were approved on a MOTION BY Nancy Lannert, SECONDED BY Terry Fell. MOTION CARRIED.

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Program Activities:

None

2. Budget Updates:

- Ms. Jones has begun finalizing the 2013 contracts.

3. Residential Placements:

- The Dept. is in the process of evaluating some placements at one residential provider based on ongoing concerns.

4. Consumer Updates:

- One consumer passed away on Monday due to ongoing medical issues.

5. Providers' Concerns:

None

6. Staff Updates

- Mr. Hanewall informed the Board that due to the elimination of a position in the 2013 Budget in another dept. Jamie Austin's position bumped into by another employee. Our new staff member will join the Dept. in January.

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

- Ms. Rolek wants to make sure that Ms. Fuller, Birth to Three Coordinator, is on the agenda for the December 19th meeting. Mr. Hanewall will take care of this.
- Mr. Peer requested that a copy of the 2013 Proposed Budget Review that was presented to the DD Board at the October 24, 2012 meeting be included in the December 19th meeting packet.

The next meeting will be on Wednesday, December 19, 2012 at the Rock County Health Care Center 3rd floor Conference room at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Terry Fell, SECONDED BY Nancy Lannert at 6:20 P.M.

Respectfully submitted,
Tahirih Carr, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD