



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**July 18, 2012**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Marilyn Jensen; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek

**MEMBERS ABSENT:**

**STAFF PRESENT**

John Hanewall, Director; Jen Patridge, Deputy Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Louis Peer, SECONDED BY Terry Fell. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from June 27, 2012 were approved on a MOTION BY Lynda Olson, SECONDED BY Becky Heimerl. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

Rehab Resources 2012 amended budget request for an additional \$70,500 was received by the Dept. and the funds were found within the DD Board's budget. A Contract Amendment will be brought to the August 8<sup>th</sup> DD Board meeting for approval.

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$225,986.70 were approved on a MOTION BY Bridget Rolek, SECONDED BY Terry Fell. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS,**

- A 2012 Contract with Northwoods Inc. of Wisconsin to increase from \$0 to \$6,260 within Line Item #62604 (CIP1B) due to a client moving into services was approved on a MOTION BY Louis Peer, SECONDED BY Nancy Lannert. MOTION CARRIED.

### 3. ENCUMBRANCES

- Four Encumbrances for Independent Journeys Inc. to increase from \$93,797.96 to \$98,213.96 within Line Item #62604 (CIP1B) due to a care rate increase for a current residential client, Creative Community Living Services to increase from \$1,992,614 to \$2,014,948 within Line Item #62604 (CIP1B) due to a client moving into services, Secured living to increase from \$377,743 to \$402,869 within Line Item #62604 (CIP1B) due to a care rate increase for a current residential client, Creative Community Living Services to increase from \$189,134 to \$348,085 within Line Item #62620 (CIP1A) due to a CIP1B residential client moving into a CIP1A slot were approved on a MOTION BY Bridget Rolek, SECONDED BY Lynda Olson. MOTION CARRIED.

### 4. LINE ITEM TRANSFERS

None

## DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

### 1. Program Activities:

- The 5<sup>th</sup> Annual Family Support Kickball Picnic was held last Tuesday, July 10<sup>th</sup> in Footville. Thanks to the staff from Catholic Charities for donating and serving the food, Kandu for donating the chairs, tent etc., and to Darcy Toberman and the rest of the staff from Catholic Charities for all the hard work to make this event a success.

### 2. Budget Updates:

- The Dept. is currently developing the DD Board's 2013 Budget. There will be a presentation of the budget to the Joint Staff/Finance Committee on Wednesday, July 25<sup>th</sup> on the 5<sup>th</sup> floor of the Courthouse in room N-1. All Board members are invited to attend. The 2013 Budget is due to the County Administrator's office by August 3<sup>rd</sup>.
- All the final figures are in from the State for 2011 Budget which is now closed. The Dept. anticipates returning approximately \$514,000 of unused levy to the general fund.

### 3. Residential Placements:

- All residential placements are currently on hold due to the 2012 budget constraints until Sept. 1<sup>st</sup> barring any emergencies.

### 4. Consumer Updates:

- 2 clients have passed away this month due to prolonged illnesses.

### 5. Providers' Concerns:

None

**6. Staff Updates**

- Interviews for the now vacant DD Financial Worker position will be held Friday, July 20<sup>th</sup>.

**CORRESPONDENCE**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

The Board would like a report from Mr. Weber on the CESA 2 Birth to Three Program Self Assessment due to the State this month.

The next meeting will be on Wednesday, August 8, 2012 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:00 P.M.

**NOTE:**

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

**ADJOURNMENT**

The meeting was adjourned on a MOTION BY , SECONDED BY at P.M.

Respectfully submitted,  
Tahirih Carr, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**