



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

September 25, 2013

CALL TO ORDER

Chair Peer called the meeting to order at 6:02 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl, Cheryl Drozdowicz, Bridget Rolek, Lynda Olson, Mike Rundle, Ed Brandsey, Terry Fell

MEMBERS ABSENT:

Nancy Lannert

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was amended to add the presentation by CESA #2 VOA, after #6 Citizen Participation, Communication and Announcements and then adopted on a MOTION BY Terry Fell, SECONDED BY Bridget Rolek. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from September 9, 2013 were approved on a MOTION BY Mike Rundle, SECONDED BY Lynda Olson. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

Teena Gerber, Catholic Charities Inc. introduced herself to the Board as Program Manager. Tami Griffin and Jennifer Pelz CESA #2 VOA introduced themselves to the Board as Co-ordinators.

PRESENTATION CESA #2 VOA

Tami Griffin and Jennifer Pelz gave a brief overview of CESA #2 VOA programs and how they worked.

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- Bills in the amount of \$197,746.87 were approved on a MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- The following are 2013 Purchase of Service Contract Addendums: Productive Living Systems increase Line Item #62620 (CIP 1A) from \$0 to \$199,639 (+\$199,639). Additional modification of Line Item #62604 (CIP 1B) from \$1,088,843 to \$923,972 (-164,871). This change is the result of one current CIP 1B client moving into a CIP 1A slot and one new client moving into services. Secured Living, LLC increase Line Item #62604 (CIP 1B) from \$403,763 to \$515,240 (+111,477). Additional modification of Line Item #62620 (CIP 1A) from \$0 to \$14,000 (+14,000). This change is the result of three clients moving into residential services, four clients receiving respite services and one CIP 1B respite client moving into CIP 1A slot. CESA #2 VOA increase Line Item #62601 (Purchase of Care) from \$45,900 to \$46,500 (+600). This change is the result of one client who lost CIP 1B funding and is continuing in the DD Vocational Follow-up Program. Lutheran Social Services of WI & Upper MI, INC. decrease Line Item #62604 (CIP 1B) from \$874,227 to \$692,140 (-\$182,087). Additional modification of Line Item #62620 (CIP 1A) from \$180,798 to \$98,265 (-82,533). This change is the result of all CIP 1B and CIP 1A clients moving out of the residential services because of the closing of the provider's residential program. Additionally, Page 1 Section I, (A) Parties – Delete the “Provider” business address: 649 West Virginia Street, Suite 300, Milwaukee, WI 53204-1535 and change business address to: 647 West Virginia Street, Suite 200, Milwaukee, WI 53204-1535. Page 1 Section I, (C) Contract Administrators – Delete the name “Robin Pitts” and change to “Contract Administrator”. Delete the business address 649 West Virginia Street, Suite 300, Milwaukee, WI 53204-1535 and change business address to: 647 West Virginia Street, Suite 200, Milwaukee, WI 53204-1535. Creative Community Living Services, Inc. increase Line Item #62620 (CIP 1A) from \$505,670 to \$510,349 (+4,679) due to startup costs for one current residential client who went to an institution and returned to residential services at the current provider the end of January. The 2013 Purchase of Service Contract Addendums were approved on a MOTION BY Mike Rundle, SECONDED BY Terry Fell. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- We are evaluating the waiting list to determine if there are services that we can provide to some of the individuals at the top based upon openings and their needs.

2. Budget Updates:

- The Board was notified by the State that of the \$109,000 plus overpayment to Catholic Charities that the DD Board had to return approximately \$64,500 to the State, leaving the Board with approximately \$44,600 as unallocated funds. \$40,000 of this amount has been earmarked in the resolution passed at the Sept

11th meeting for the budgetary shortfall for Rehab Resources. This will leave the Board approximately \$4,600 in unallocated funds.

3. Residential Placements

- We have a couple of residential openings that we are evaluating due to attrition.

4. Consumer Updates

- We had an individual (VA) pass away on Sept 12th. She was 78 years old and had been at Alden Meadows Nursing Home since April due to failing health.
- We had another individual (EG) terminate services with the Board and Rock County on Monday. His sister/guardian moved him to Minnesota so she could be closer.

5. Providers' Updates

- IDS will be hosting their Annual Wild West Hoedown tomorrow.
- KANDU will be hosting their Bountiful Harvest Dinner. (see flyer)

6. Staff Updates

- Jen will do a brief presentation for the Board on Guardianships and what she learned at the Conference on Adult Protective Services at the Oct 23rd Board meeting.
- John W. will do a presentation for the Board at the Nov. 20th meeting on the Provider Certification process.
- John H. will be off Monday, Sept 30th.

CORRESPONDENCE

Mr. Hanewall passed around a "Save the Date" announcement for a Hospice Foundation of America Teleconference on Thursday October 24th from 12:30 – 3:30, cost \$15. And American Foundation for Suicide Prevention's 15th Annual International Survivors of Suicide Day Conference on Saturday November 23rd from 11:30 – 2:30, there is no charge for attendance. Registration is required for both events. Ms. Gerber will get the registration form to Mr. Hanewall and he will forward to the Board via e-mail.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

None

The next meeting will be on Wednesday, October 9, 2013 at the Rock County Health Care Center 1st floor Conference room at 6:00 P.M.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey at 6:46 P.M.

Respectfully submitted,
Susan Armstrong, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

DD BOARD MINUTES

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