



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

August 22, 2012

CALL TO ORDER

Chair Jensen called the meeting to order at 6:00 P.M.

MEMBERS PRESENT

Chairperson Marilyn Jensen; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Lynda Olson, Louis Peer, Bridget Rolek, Russell Podzilni, County Board of Supervisors Chairperson, ex officio DD Board Member

MEMBERS ABSENT:

Nancy Lannert

STAFF PRESENT

John Hanewall, Director; Jen Patridge, Deputy Director; Tahirih Carr DD Financial Worker

ADOPTION OF AGENDA

The agenda was adopted on a MOTION BY Louis Peer, SECONDED BY Terry Fell. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from August 8, 2012 were approved on a MOTION BY Becky Heimerl, SECONDED BY Bridget Rolek. MOTION CARRIED.

CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

Kelly Medenwaldt, Catholic Charities, Inc. announced the upcoming retirement of Judy Schroeder and extended an invitation to the Board to her retirement get-together.

UNFINISHED BUSINESS

1. ENRICHMENT CENTER

- Chair Jensen handed out a packet of letters to the Board; one dated December 30, 1996 from then DD Board Director, Dale Thompson to Virginia Socwell, Parent Enrichment Center Board; Two e-mails dated May 24, 2012 from Laura Kirchner, Catholic Charities, Inc. to Virginia Socwell; a letter dated June 20, 2012 from Brenda Cokinis, ECI President to John Hanewall, DD Board Director; a letter dated June 27, 2012 from John Hanewall, DD Board Director to Brenda Cokinis, ECI President; and an undated letter written after July 18, 2012 from Virginia Socwell to Marilyn Jensen, DD Board Chairperson. Chair Jensen also handed out a packet

of personal notes to the Board from the July 18, 2012 Public Hearing and the August 8, 2012 DD Board meeting.

- Ms. Heimerl clarified with Chair Jensen that the packet of personal notes was Chair Jensen's own version of events from those meetings and were not reflected, corrected or added to the official minutes from those meetings.
- Mr. Hanewall handed out packets of the Rock County DD Board's Grievance Procedure to the Board. Mr. Hanewall went on to explain that he contacted David Brown, County Board Supervisor for Brenda Cokinis' district and that Mr. Brown had been contacted by Ms. Cokinis and was still gathering information and will follow up with Ms. Cokinis.
- Mr. Hanewall also met with Nancy Jones, Enrichment Center Director regarding the concerns expressed by Ms. Cokinis. Ms. Jones gave Mr. Hanewall copies of outing and activity schedules for the last couple of months and also showed him copies of letters from parents, Ms. Socwell included, expressing satisfaction of the Enrichment Center Program.
- Ms. Heimerl thanked Mr. Hanewall for following up with the Enrichment Center.

2. BIRTH-TO-THREE FOLLOW-UP CALL

- Mr. Hanewall reported that the Birth-to-Three Self Assessment follow-up call with the State went well. The State was satisfied with the results of the Self-Assessment and was pleased with the timeliness and thoroughness of the Self-Assessment.
- As requested from the August 8th meeting, Mr. Hanewall handed out to the Board copies of the forms used by the Birth-to-Three staff when doing intakes.

NEW BUSINESS

1. BILLS

- Bills in the amount of \$396,493.77 were approved on a MOTION BY Lynda Olson, SECONDED BY Bridget Rolek. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS,

None

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Program Activities:

- Concerning the ADRC, there is no additional information at this time.

2. Budget Updates:

- The proposed 2013 DD Board Budget is currently being reviewed by Mr. Knutson and his staff. Mr. Hanewall expects to hear from the County Administrator's office in early September.

3. Residential Placements:

- The Department expects to re-transition a client from Winnebago Mental Health Institute back into the community on Monday, August 27th.
- All other residential openings remain on hold at this time.

4. Consumer Updates:

- Kandú, at the Barberry St. location, is currently working on placing labels on jars of Hormel salsa. Mr. Hanewall reports that there are approximately 20 clients working on this production line.

5. Providers' Concerns:

- Positive Living sent photos from their recent outing celebrating August birthdays at Perkins to share with the Board. They had 31 people, including 19 residents, attend. They are planning an outing to the Milwaukee Zoo in Sept.
- Mr. Hanewall handed out invitations to the Board members from Kandú for their "Superstars Client Recognition Dinner" to be held September 18th.

6. Staff Updates

- Mr. Hanewall reported that he will be out of the office from Thursday, August 23rd through Monday, August 27th. He will return on Tuesday, August 28th. Ms. Patridge will be covering the Department in his absence.

CORRESPONDENCE

None

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

None

The next meeting will be on Wednesday, September 12, 2012 at the Rock County Health Care Center 3rd floor Conference room at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Ed Brandsey, SECONDED BY Becky Heimerl at 6:30 P.M.

Respectfully submitted,
Tahirih Carr, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD

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