



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

February 13, 2013

CALL TO ORDER

Chair Jensen called the meeting to order at 6:03 P.M.

MEMBERS PRESENT

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Louis Peer, Ed Brandsey, Terry Fell

MEMBERS ABSENT:

Bridget Rolek

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Becky Heimerl
MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from January 23, 2013 were approved on a MOTION BY Louis Peer, SECONDED BY Ed Brandsey. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. BILLS

- 2012 Bills in the amount of \$117,439.22 and 2013 Bills in the amount of \$257,579.06 were approved on a MOTION BY Cheryl Drozdowicz, SECONDED BY Terry Fell. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

- 2012 Addendum: Catholic Charities increase Line Item #62604 (CIP 1B) from \$1,225,371 to \$1,225,733 (+362) due to a two week emergency respite care for one

current CIP 1B client. Additionally increasing Line Item #62620 (CIP 1A) from \$115,802 to \$122,046 (+6,244) due to housing startup costs for one current CIP 1A client to relocate into the community from an institution. This addendum was approved on a MOTION BY Ed Brandsey SECONDED BY Louis Peer. MOTION CARRIED.

- 2012 Addendum: Positive Living Inc. increase Line Item #62604 (CIP 1B) from \$684,281 to \$697,564 (+13,283) due to 6 weeks post surgical care for one current client and two clients moving into services. This addendum was approved on a MOTION BY Becky Heimerl SECONDED BY Lynda Olson. MOTION CARRIED.
- 2012 Addendum: Paragon Community Services LLC increasing Line Item #62620 (CIP 1A) from \$19,000 to \$19,765 (+765). Additionally decreasing Line Item #62627 (Brain Trauma) from \$21,500 to \$20,735 (-765) due to a need in day services for one current CIP 1A client and a decrease in need in day services for one current Brain Trauma client. This addendum was approved on a MOTION BY Terry Fell SECONDED BY Louis Peer. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- The Department is a developing Memo of Understandings with the ADRC regarding how we will interface with each other.

2. Budget Updates:

- The RFPs for Birth to Three Program have been returned and are now being evaluated. Once that is complete the data will be compiled by Purchasing and a Provider will be selected. Tentatively this information will be brought before this Board for approval on the February 27th meeting.

3. Residential Placements

- We relocated an individual from SWC back to the community on January 30th. CCLS is the residential provider. Mr. Hanewall shared pictures of the new residential placement with the modifications.
- The consolidation of the LSS Crosby home is going as planned. We anticipate all the relocations to be completed by the end of the month.

4. Consumer Updates

- On Sunday, January 27th we had one of our people pass away in Rock Haven. He was 64 and had resided there since 1992 and had complex medical issues.
- We placed a 74 year old female at Rock Haven for a 30 day rehab stay following what appeared to be a stroke last week. Plans are for her to eventually return back to the community.

5. Providers' Updates

- Riverfront was featured in an article in the Janesville Gazette on Monday, February 11th.

6. Staff Updates

None

CORRESPONDENCE

Mr. Peer suggested the Board review setting a time limit of five to ten minutes to Citizen Participation. Chair Person Jensen disagreed and reminded the Board that members of the Board are paid \$50 plus travel to attend the meetings. Mr. Peer said the limit can be used as a tool when meetings get out of control. Other Board members agreed that having a time frame is needed. It would give the meetings a sense of control and professionalism. After much discussion by all Board members, Chair Person Jensen made a MOTION to limit Citizen Participation to 10 minutes SECONDED BY Louis Peer. MOTION CARRIED.

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

Mr. Hanewall said Riverfront would be willing to host a Board meeting in the spring. The date will be set at a future meeting.

The next meeting will be on Wednesday, February 27, 2013 at the Rock County Health Care Center 3rd floor Conference room at 6:00 P.M.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Becky Heimerl, SECONDED BY Nancy Lannert at 7:12 P.M.

Respectfully submitted,
Susan Armstrong, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD