

**Transportation Coordinating Committee Meeting
Personal Mobility Sub Committee**



MONDAY, APRIL 28, 2014

8:30 A.M.

**COMMUNITY ACTION-PATHWAYS CENTER
BOARDROOM, BELOIT, WI**

Meeting Minutes

1. Meeting was called to order at 8:30 a.m. by subcommittee chair, Lynn Jones. In attendance were committee members Patty Hansberry and Steve Skelly as well as Mobility Manager Justin Svingen.
2. Agenda was approved as presented.
3. No introductions as all attendees were members of the Transportation Coordinating Committee (TCC).
4. No visitors in attendance, Lynn noted that the meeting notice, in addition to the public notice, was also sent to Carol Wickersham from Beloit College. She had pulled together a group of community members interested in Transportation challenges from the Beloit area.
5. Expectations of Sub Committee. Following discussion, the expectations include:
 - a. Address Applicable Points of the Coordination Plan
 - b. Encourage Community Participation/Input
 - c. Report Progress to the Full TCC
6. Plan Items to be Addressed by Sub Committee include items:
 - a. Goal 3: Increase access to personal mobility options
 - b. Goals 5: Increase independence of transportation for disadvantaged populations through improved volunteer driver programs
 - c. Also discussed reviewing all Goals at the TCC to ensure priority areas are being addressed
7. Define Steps to Develop Action Plan, see pages 2-3 of Meeting Summary.
8. Future Meeting Dates were planned for every other month. The next meeting will be:
June 23rd, 8:30 a.m., Community Action, Beloit

9. Meeting Adjourned at 9:55 a.m.

Item 7: ACTION PLAN

ACTION ITEMS	ITEM/PROGRESS	TIME LINE
Action Item 3.1	Increase access to affordable automobile and automobile repair services for individuals	
3.1.1-Car Repair Loans	Discussion around identification of preferred/recommended providers and development of a menu of services/costs. Determine feasibility to link providers/menus to the County website. Car Sharing has primarily been effective with students; the identified need was focused on evening and weekend transportation. ACTION: Justin to explore County Job Access Loan and Car Sharing availability/use (Beloit College); Steve to explore maintenance plans	2015
3.1.2-Car-Sharing Programs		2015
3.1.3-WnW Funding	With funding awarded to Community Action Inc. (CAI) for 2014; further work on program expectations is in development to include financial literacy and how to purchase/maintain a used vehicle. 20-25 car loans will be available in 2014 to eligible households, repair loans have been challenging and at this time not part of the model. Options to consider include dealership partners for dependable vehicles, maintenance plan/discounts, rite of 1 st refusal, Rawhide ACTION: Lynn to explore partners and potential funding options	2014
Action Item 3.2	Increase access to affordable automobile and automobile services for smaller providers	
3.2.1 (1)-Support other agencies/maintenance agreements	Discussion included the number of vehicles that are not used on nights and weekends and how we increase access by community agencies, senior centers, faith based organizations, etc. Feasibility for those with vehicles to obtain charge/gain funds for currently idle vehicles. Determined need to explore how others are addressing including issues around liability.	2015
3.2.2-Vehicle Transfer Options		
Action Item 3.3	Explore methods to ease access to driver's education	
3.3.1-Driver's Education Resources	Currently driver's education is cost prohibitive to many low-income households. The cost by local vendors is between \$325-400. There was discussion a scholarship program in Milwaukee that includes maintaining grades and community service. ACTION: Lynn to provide update on the Milwaukee program	2014
3.3.2 (1)-Web based driver's education/access	Updates on alternative driver's education models will be discussed at the next meeting.	2014
Action Item 3.4	Explore financial assistance arrangements to assist with accessing driver license services	
	Funding is necessary for driver's license recovery programs and education. Options include CAI and local community groups, additional options will be discussed at the next meeting.	2015
Action Item 3.5	Educate and inform elected officials and decision makers on the importance of funding to provide access to affordable automobiles, automobile repair services and driver's education	
	Develop related programming and promote	continuous

Action Item 5.1	Explore feasibility of using a Time Bank model to increase access to volunteer driver programs	
5.1.1-Time Bank	Justin described the time bank model and use in Evansville. The concept is to trade time for service. It was noted that transportation should not be the only or initial service. Otherwise individuals have easily collect an extensive amount of time and there are not services to access. ACTION: Justin will continue his connection in Evansville and report back how we might expand this service.	2015
5.1.2-Time Bank Expansion		
5.1.3-Best Practices		
Action Item 5.2	Create a “volunteer driver committee”	
5.2.1	Patty explained the parameters of RSVP and the linkage with Rock County. Discussion also included the identification of several other volunteer programs such as Love, Inc. and Edgerton Outreach. Concern was noted about duplication of efforts. We will consider options to bring providers together in the near future to address alternatives. ACTION: Patty will obtain a list of providers and present at the next meeting	2015
5.2.2		2015
Action Item 5.3	Educate elected officials on the importance of continued funding for volunteer driver programs	
	Develop related programming and promote	continuous

Meeting Summary provided by Lynn Jones, Subcommittee Chair

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