



**BID SUMMARY FORM**

**BID NUMBER** 2017-09  
**BID NAME** TOWING SERVICE  
**BID DUE DATE** SEPTEMBER 22, 2016 – 1:30 P.M.  
**DEPARTMENT** SHERIFF'S OFFICE

	<b>DAVIS CITGO JANESVILLE WI</b>	<b>DEWEY'S SERVICE INC BELOIT WI</b>
<b>FLEET VEHICLES – BOTH INSIDE &amp; OUTSIDE OF ROCK COUNTY</b>		
FLAT RATE	65.00 + 3.00 PER MILE	60.00 + 1.50 PER MILE
RECOVERY HOOK-UP	65.00 + 3.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	ADD \$15 TO ABOVE RATES	ADD \$15 TO FLAT RATE ADD \$62.50 TO RECOVERY RATE
<b>EVIDENTIARY TOWS – BOTH INSIDE &amp; OUTSIDE OF ROCK COUNTY</b>		
FLAT RATE	65.00 + 3.00 PER MILE	75.00 + 1.50 PER MILE
RECOVERY HOOK-UP	65.00 + 3.00 PER MILE	125.00 + 1.50 PER MILE
AFTER HOURS CHARGE	ADD \$15 TO RATES ABOVE	ADD \$37.50 TO FLAT RATE ADD \$62.50 TO RECOVERY RATE
IMPOUND MAINTENANCE	60.00 HOUR	65.00 HOUR
RATE INCREASE 2018	5%	2%
RATE INCREASE 2019	5%	2%
YEARS IN BUSINESS	55 YEARS	58 YEARS
STORAGE AREA/IMPOUND	INSIDE AND OUTSIDE, LIGHTED, FENCED STORAGE	LOCATED ON HUEBBE PARKWAY IN BELOIT
STAFF & EXPERIENCE	11 STAFF 1 YEAR – 55 YEARS EXPERIENCE	8 FULL TIME STAFF 7 PART TIME STAFF
HOURS OF SERVICE	24/7/365 AVAILABLE NORMAL HOURS: M-F 7:30 AM – 6:00 PM SAT 8:00 AM – 1:00 PM	24/7/365 AVAILABLE M-F 8:00 AM – 5:00 PM
EQUIPMENT	7 TOW TRUCKS 3-HEAVY DUTY 1-MEDIUM DUTY 2-LIGHT DUTY 2- FLATBEDS 1-TANDEM AXLE FLATBED TRAILER 1-LIGHT DUTY SERVICE TRUCK	4 TOW TRUCKS 2-HEAVY DUTY 1-MEDIUM DUTY 1-LIGHT DUTY 1-ROTATOR TRUCK 2-FLATBEDS
REFERENCES	GORDIE BOUCHER FORD UTZIG CARSTAR FAGAN AUTOMOTIVE	TRUCK SERV BLOCK DIESEL REPAIR FINLEY DECKER AUTOMOTIVE
ADDITIONAL INFORMATION	TOWING & RECOVERY REQUIRING EXTRA LABOR, SPECIALIZED OR EXTRA EQUIPMENT, ADDITIONAL MANPOWER, LABOR OR STANDBY TIME WILL BE BILLED AT REGULAR RATE LESS 10%	

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE      DATE

### **EXECUTIVE SUMMARY**

Bids were solicited from qualified vendors for towing services for Rock County Sheriff's Office fleet vehicles as needed. The objective of this Invitation to Bid is to enter into a one-year contract with the option to renew for two additional one-year periods, not to exceed a total of three years. The contract period will begin on January 1, 2017. Bids will remain in effect for the 2017-2019 calendar years.

The bids were reviewed by the Sheriff's Office and Purchasing Staff for compliance with the specifications and recommend Davis Citgo as the successful vendor. Based on the number and type of tows in 2016, Davis would be the overall low cost. See attached spreadsheet.

**COST OF TOWING USING ACTUAL NUMBER & TYPE OF 2016 TOWS.**

**Davis Towing**

Fleet in County	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$65	\$3	21	104	\$1,677
Recovery rate	\$65	\$3	3		\$195
Impound maintenance	\$60		5		\$300
<b>Fleet out of County</b>					
Flat rate	\$65	\$3	1	46	\$203
Recovery rate	\$65	\$3			\$0
<b>Evidentiary in County</b>					
Flat rate	\$65	\$3	38	201	\$3,073
Recovery rate	\$65	\$3	7		\$455
<b>Evidentiary out of County</b>					
Flat rate	\$65	\$3	2	41	\$253
Recovery rate	\$65	\$3			\$0
After hours charge	\$15		41		\$615
					\$6,771

**Dewey Towing**

Fleet in County	Tow	Mileage Charge	Calls	Miles	Total Cost
Flat rate	\$60	\$1.50	21	104	\$1,416
Recovery rate	\$125	\$1.50	3		\$375
Impound maintenance	\$65		5		\$325
<b>Fleet out of County</b>					
Flat rate	\$60	\$1.50	1	46	\$129
Recovery rate	\$125	\$1.50			\$0
<b>Evidentiary in County</b>					
Flat rate	\$75	\$1.50	38	201	\$3,152
Recovery rate	\$125	\$1.50	7		\$875
<b>Evidentiary out of County</b>					
Flat rate	\$75	\$1.50	2	41	\$212
Recovery rate	\$125	\$1.50			\$0
After hours charge-Fleet Flat	\$15		24		\$360
After hours charge-Fleet Recovery	\$62.50		1		\$63
After hours charge-Evidentiary Flat	\$37.50		5		\$188
After hours charge-Evidentiary Recovery	\$62.50		12		\$750
					\$7,843

This comparison is based on the actual number of tows to date in 2016.  
 The description on the tow tickets was used to determine type of tow.  
 Flat rate tow was used if description was not clear.